



Regulations of the UEFA Region's Cup

2016/17

## **Contents**

I - Ge	neral Provis		7
	Article 1	Scope of application and aims of the competition	7
	Article 2	Definitions	7
	Article 3	Frequency and entries for the competition	8
	Article 4	Admission criteria and procedure	8
	Article 5	Duties of the associations	9
	Article 6	Responsibilities of the associations	9
	Article 7	Anti-doping	10
	Article 8	Fair play	10
	Article 9	Insurance	10
	Article 10	Trophy, plaques and medals	11
	Article 11	Intellectual property rights	12
II - Co	mpetition	System	13
	Article 12	Competition stages and seeding	13
	Article 13	Match system and group formation – qualifying competition	13
	Article 14	Equality of points – qualifying competition	13
	Article 15	Match system and group formation – final tournament	14
	Article 16	Equality of points – final tournament	15
	Article 17	Extra time and kicks from the penalty mark	16
III - M	latch Sched	luling	17
	Article 18	Mini-tournament host selection	17
	Article 19	Match dates and fixtures	17
	Article 20	Venues and kick-off times	18
	Article 21	Team arrivals and departures	19
	Article 22	Match abandoned	19
	Article 23	Match or mini-tournament cancelled – qualifying competition	20
	Article 24	Match cancelled – final tournament	21
	Article 25	Refusal to play and similar cases	21
IV - St	tadium Infra	astructure	22
	Article 26	Stadiums	22
	Article 27	Pitches	22
	Article 28	Artificial turf	22
	Article 29	Floodlights	23
	Article 30	Clocks	23

V - Match Organ	isation	24
Article 31	Match equipment	24
Article 32	Training grounds	24
Article 33	Ticketing	24
Article 34	Venue data coordinator	25
VI - Match Proce	dures	26
Article 35	Match sheet	26
Article 36	Match protocol	27
Article 37	Rules governing the technical area	27
VII - Player Regis	stration	29
Article 38	Player eligibility	29
Article 39	Player lists	30
VIII - Refereeing		31
Article 40	Referee team and referee liaison officer	31
Article 41	Appointment and replacement of referees	31
Article 42	Procedure in case of severe injury to players	32
IX - Disciplinary	Law and Procedures	33
Article 43	UEFA Disciplinary Regulations	33
Article 44	Yellow and red cards	33
Article 45	Protests and appeals	33
X - Kit		34
Article 46	Kit approval	34
Article 47	Colours	34
Article 48	Numbers	34
Article 49	Shirt sponsor	34
Article 50	Badges	35
Article 51	Equipment used in the final tournament	35
XI - Financial Pro	ovisions	36
Article 52	Financial rules – whole competition	36
Article 53	Financial rules – qualifying competition	36
Article 54	Financial rules – final tournament	36
XII - Exploitation	n of the Commercial Rights	38
Article 55	Commercial rights – general	38
Article 56	Promotional purposes	38
Article 57	Commercial rights – qualifying competition	39
Article 58	Commercial rights – final tournament	40

XIII - Media Mat	ters	41
Article 59	Accreditations and access rights	41
Article 60	Written press	41
Article 61	Photographers	41
Article 62	Media access to training sessions	42
Article 63	Press conferences and mixed zone	42
XIV - Closing Pro	ovisions	43
Article 64	Implementing provisions	43
Article 65	Unforeseen circumstances	43
Article 66	Non-compliance	43
Article 67	Court of Arbitration for Sport (CAS)	43
Article 68	Annexes	43
Article 69	Authoritative version	43
Article 70	Adoption and entry into force	44
Annex A - Mini-	Tournament Requirements	45
A.1	Introduction	45
A.2	Local organising committee	45
A.3	UEFA match officers	46
A.4	Preliminary inspections	46
A.5	Tournament organisational meeting	46
A.6	Accommodation requirements	48
A.7	Food requirements	49
A.8	Kit laundry	50
A.9	Tournament office	50
A.10	Transport	50
Annex B - Media	a and TV camera positions	52
Index		5.4

## **Preamble**

The following regulations have been adopted on the basis of Articles 49(2)(a) and 50(1) of the UEFA Statutes.

## I - General Provisions

## Article 1 Scope of application and aims of the competition

- 1.01 The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the 2016/17 UEFA Regions' Cup (hereinafter the competition).
- 1.02 By adopting the present regulations, UEFA intends to:
  - a. accord, at national and international level, greater importance to amateur football, which is recognised as an important pillar of European football;
  - encourage UEFA's member associations to stage domestic competitions for regional amateur representative teams;
  - c. offer young players who have had to leave the youth sector for age reasons and who cannot make the leap to the professional sector an incentive to stay faithful to football and not move to another sporting discipline;
  - d. offer a special football experience to players who would otherwise not have the opportunity to compete in international competitions;
  - e. improve standards at grassroots level (amateur football);
  - f. organise international football festivals to promote regional contacts, reciprocal understanding and acceptance, and greater knowledge of other cultures and regions;
  - g. encourage the exchange of interpersonal, cultural and sporting values.

### Article 2 Definitions

- 2.01 In the context of these regulations, the following definitions apply:
  - a. commercial rights: any and all commercial rights and opportunities in and in relation to the competition including media rights, marketing rights and data rights;
  - b. data rights: the right to compile and exploit statistics and other data in relation to the competition;
  - c. doping: the occurrence of one or more of the anti-doping rule violations set out in the UEFA Anti-Doping Regulations;
  - d. host association: the association organising a qualifying match or the association in whose territory the final tournament is being staged;
  - e. marketing rights: the right to advertise, promote, endorse and market the competition; to conduct public relations activities in relation to the competition; and to exploit all advertising, sponsorship, hospitality, licensing, merchandising, publishing, betting, gaming, retailing, music and franchising opportunities and all other commercial association rights (including through ticket promotions) in relation to the competition;
  - f. media rights: the right to create, distribute and transmit on a linear and/or ondemand basis for reception on a live and/or delayed basis anywhere in the world by any and all means and in any and all media, whether now known or

- devised in the future (including all forms of television, radio, mobile, wireless and internet distribution), digital, audiovisual, visual and/or audio coverage of the competition and all associated and/or related rights, including fixed media, download and interactive rights.
- 2.02 In the context of these regulations, any phrase introduced by the terms "including", "include", "in particular", "for example" or any similar expression is illustrative and does not limit the sense of the words preceding those terms.

## Article 3 Frequency and entries for the competition

- 3.01 UEFA stages the competition every two years.
- 3.O2 Every UEFA member association (hereinafter association) may enter one regional or, where applicable, one national amateur representative team for the competition.

## Article 4 Admission criteria and procedure

- 4.01 To be eligible to participate in the competition, associations must:
  - a. confirm in writing, where applicable, that their team has qualified through a national qualifying competition;
  - b. confirm in writing that they themselves, as well as their players and officials, comply with the *IFAB Laws of the Game* promulgated by the International Football Association Board (IFAB) and agree to respect the statutes (including the principles of fair play as defined therein), regulations, directives and decisions of UEFA:
  - c. confirm in writing that they themselves, as well as their players and officials, agree to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland, as defined in the relevant provisions of the UEFA Statutes and agree that any proceedings before the CAS concerning admission to, participation in or exclusion from the competition will be held in an expedited manner in accordance with the CAS Code of Sports-related Arbitration and with the directions issued by the CAS, including for provisional or super-provisional measures, to the explicit exclusion of any state court;
  - d. fill in the official entry documents (i.e. all documents containing the information deemed necessary by the UEFA administration for ascertaining compliance with the admission criteria), which must reach the UEFA administration within the deadline set by the latter and communicated in due course through a circular letter sent to all associations.
- 4.02 The UEFA General Secretary decides on admission to the competition. Such decisions are final.

#### Article 5 Duties of the associations

- 5.01 On entering the competition, participating associations and their qualified teams agree:
  - a. to play in the competition until their elimination and to field their strongest team throughout the competition;
  - b. to stage and play all matches in the competition in accordance with the present regulations;
  - to comply with all decisions regarding the competition taken by the UEFA Executive Committee, the UEFA administration or any other competent body and communicated appropriately (by UEFA circular letter or by official letter, fax or email);
  - d. to observe the *UEFA Safety and Security Regulations* for all matches in the competition;
  - e. to stage each match in the competition in a stadium meeting the structural criteria of the stadium category required by Paragraph 26.01;
  - f. to indemnify, defend and hold UEFA and its subsidiaries and all of their officers, directors, employees, representatives, agents and other auxiliary persons free and harmless against any and all liabilities, obligations, losses, damages, penalties, claims, actions, fines and expenses (including reasonable legal expenses) of whatsoever kind or nature resulting from, arising out of, or attributable to any non-compliance by the association or any of its players, officials, employees, representatives or agents with these regulations;
  - g. not to represent UEFA or the competition without UEFA's prior written approval.

## Article 6 Responsibilities of the associations

- 6.01 If necessary, associations must apply for visas from the diplomatic mission of the host country well in advance of the relevant tournament.
- 6.O2 The associations are responsible for the behaviour of their players, officials, members, supporters and any person carrying out a function at a match on their behalf.
- 6.O3 Matches must be played in stadiums within the territory of the host association. Exceptionally, matches may be played in the territory of another UEFA member association, if so decided by the relevant UEFA bodies, for instance for reasons of safety or as a result of a disciplinary measure.
- 6.04 The host association is responsible for order and security before, during and after the match. The host association may be called to account for incidents of any kind and may be disciplined.

- 6.05 Minimum medical requirements concerning the provision of facilities, equipment and personnel by the host association are set out in the UEFA Medical Regulations. For the avoidance of doubt, the host association has sole responsibility for the provision and operation of any facilities and equipment required in the abovementioned regulations.
- 6.06 One of the associations that qualifies for the final tournament will be designated by the UEFA administration as the host association of the final tournament.

## Article 7 Anti-doping

- 7.01 Doping is forbidden and is a punishable offence. In case of anti-doping rule violations, UEFA will instigate disciplinary proceedings against the perpetrators and take the appropriate disciplinary measures in accordance with the UEFA Disciplinary Regulations and UEFA Anti-Doping Regulations. This may include the imposition of provisional measures.
- 7.02 UEFA may test any player at any time.

## Article 8 Fair play

- 8.01 All UEFA competition matches must be played in accordance with the principles of fair play as defined in the *UEFA Statutes*.
- **8.02** Fair play assessments are conducted at all matches in the competition in accordance with the *UEFA Fair Play Regulations*, in order to establish association fair play rankings at the end of each season.
- 8.03 A fair play competition is also conducted among the associations that qualify for the final tournament, on the basis of their fair play assessments in the qualifying competition and the final tournament.

### Article 9 Insurance

- 9.01 For the final tournament, UEFA insures its own areas of responsibility, as set out in the staging agreement.
- 9.02 All persons involved in the competition are responsible for their own insurance cover.
- 9.03 The participating associations are responsible for and undertake to conclude all necessary and adequate insurance cover for their delegations, including players and officials, at their own expense for the whole duration of the competition.
- 9.04 Host associations staging matches and/or tournaments in the competition must conclude appropriate insurance cover with reputable insurers for all of their risks arising under these regulations at their own expense, in accordance with their responsibilities, as set out in Article 6 of these regulations and in the staging agreement in the case of the final tournament. The third-party liability policy must include an appropriate guaranteed sum for damages to persons, objects and

property, as well as for pure economic losses corresponding to the specific circumstances of the associations concerned. Likewise, the policies must fully cover all risks connected with the staging of the matches or tournaments in question (including, but not limited to, force majeure events). In any case, host associations must ensure that UEFA is included as co-insured party in all insurance policies as defined in the present paragraph.

- 9.05 The host association must ensure that the owner and the operator of a stadium used provide fully comprehensive insurance cover, including third-party liability and property damage. If appropriate insurance policies are not provided by the stadium owner and the stadium operator in due time, the host association is required to conclude the necessary additional insurance cover at its own cost, failing which it may be concluded by UEFA at the host association's expense.
- 9.06 Claims for damages against UEFA are expressly excluded and anyone involved must hold UEFA harmless from any and all claims for liability arising in relation to the competition. In any case, UEFA may request anyone involved to provide, free of charge, written releases of liability, hold harmless notes, confirmation and/or copies of the policies concerned in one of UEFA's official languages.

## Article 10 Trophy, plaques and medals

- 10.01 A trophy, which remains the property of UEFA, is presented to the winning team and entrusted to it for two years. The team is responsible for any loss of or damage to the trophy, and must return it to the UEFA administration in perfect condition two months before the next final tournament. UEFA is responsible for engraving the trophy with the name of the winning team.
- 10.02 A scaled-down replica trophy is given to the winning team to keep.
- 10.03 Any team which wins the competition three consecutive times or five times in total receives the original trophy. Once a cycle of three successive wins or five in total has been completed, the team concerned starts a new cycle from zero.
- 10.04 Trophies and replica trophies awarded to winners of the competition (past and current) must remain within the relevant association's control at all times and may not leave the association's country without UEFA's prior written consent. Associations must not permit a trophy or replica trophy to be used in any context where a third party (including, without limitation, their sponsors and other partners) is granted visibility or in any other way which could lead to an association between any third party and the trophy and/or the competition. Associations must comply with any trophy use guidelines that the UEFA administration may issue from time to time.
- 10.05 Associations may not, and may not permit any third party to, develop, create, use, sell or distribute any promotional materials or merchandise bearing any representation of the trophy or any replica thereof (including, without limitation, trophy lift images) or use any such representation in a manner that could lead to an association between any third party and the trophy and/or the competition.

- 10.06 The winning team is presented with 30 gold medals and the runner-up with 30 silver medals. The runners-up of each group in the final tournament each receive 30 bronze medals. Additional medals may not be produced.
- 10.07 The teams placed second to eighth each receive a commemorative plaque.
- 10.08 Each player and official participating in the final tournament receives a commemorative diploma.
- 10.09 A special award may be presented to the top goal-scorer of the final tournament.
- 10.10 A Respect fair play trophy, which remains the property of UEFA, is presented to the winner of the fair play competition and a scaled-down replica trophy is given to it to keep.

## Article 11 Intellectual property rights

- 11.01 UEFA is the exclusive owner of all intellectual property rights of the competition, including any current or future rights in all audio and visual (with or without audio) material of the competition, names, logos, brands, music, mascots, medals, plaques, commemorative items and trophies. Any use of the aforementioned rights requires the prior written approval of UEFA and must comply with any conditions imposed by UEFA.
- 11.02 All rights to the fixture list and match schedule, as well as any data and statistics (including databases in which such data is stored) in relation to the matches of and players' participation in the competition are the sole and exclusive property of UEFA. No tickets or accreditation may be used by anyone in order to gain access to a venue for the purposes of collecting or gathering such data, and such activities are expressly prohibited. The foregoing prohibition does not apply to the participating associations, subject to any and all such data collected being used solely for the purposes of instructing their team, players and officials and expressly excluding any other exploitation or use whatsoever.

## **II – Competition System**

## Article 12 Competition stages and seeding

- 12.01 Matches in all stages of the competition are played in conformity with the *IFAB Laws of the Game*. The half-time interval lasts 15 minutes.
- 12.02 The competition stages are as follows:
  - a. qualifying competition:
    - preliminary round
    - intermediate round
  - b. final tournament.
- 12.03 The UEFA administration establishes coefficient rankings based on the sporting results of the last three competitions.
- 12.04 Of the 38 teams that have entered the 2016/17 competition, the 30 best-placed teams in the coefficient rankings start in the intermediate round. The remaining eight teams play the preliminary round.

# Article 13 Match system and group formation – qualifying competition

- 13.01 All qualifying competition matches are played in the form of mini-tournaments in one of the countries in the group.
- 13.02 Each team plays each of the other teams in the group once, with three points awarded for a win, one for a draw and none for a defeat.
- 13.03 The eight associations participating in the preliminary round are drawn into two groups of four teams.
- 13.04 The two group winners from the preliminary round play the intermediate round alongside the 30 teams that qualify directly.
- 13.05 A draw for the intermediate round is conducted to place the 32 participating teams into eight groups of four teams each.
- 13.06 The eight group winners in the intermediate round qualify for the final tournament.

## Article 14 Equality of points – qualifying competition

- 14.01 If two or more teams in the same group are equal on points on completion of a mini-tournament, the following criteria are applied, in the order given, to determine the rankings:
  - a. higher number of points obtained in the mini-tournament matches played among the teams in question;

- b. superior goal difference from the mini-tournament matches played among the teams in question;
- c. higher number of goals scored in the mini-tournament matches played among the teams in question;
- d. if, after having applied criteria a) to c), teams still have an equal ranking, criteria a) to c) are reapplied exclusively to the mini-tournament matches between the teams in question to determine their final rankings. If this procedure does not lead to a decision, criteria e) to h) apply;
- e. superior goal difference in all mini-tournament matches;
- f. higher number of goals scored in all mini-tournament matches;
- g. lower disciplinary points total based only on yellow and red cards received in the mini-tournament matches (red card = 3 points, yellow card = 1 point, expulsion for two yellow cards in one match = 3 points);
- h. drawing of lots.
- 14.02 If two teams which have the same number of points and the same number of goals scored and conceded play their last mini-tournament match against each other and are still equal at the end of that match, their final rankings are determined by kicks from the penalty mark (see Paragraph 17.03 to Paragraph 17.05), provided no other team within the group has the same number of points on completion of the mini-tournament. Should more than two teams have the same number of points, the criteria listed under Paragraph 14.01 apply.
- 14.O3 If on completion of a mini-tournament a draw is required, the lots are drawn in the teams' hotel after the final match. The draw is made by the UEFA match delegate and the heads of delegation or team representatives must sign a document stating that they accept the result of the draw.

## Article 15 Match system and group formation – final tournament

- 15.01 If the final tournament cannot be played as a tournament, the UEFA administration decides on the playing system.
- 15.02 An open draw is conducted by the UEFA administration in the country of the host association to allocate the eight teams into two groups of four.
- 15.03 The two groups are formed as follows, with the team of the host association placed in position A1:

Group A	Group B
A1	B1
A2	B2
A3	В3
A4	B4

15.04 Each team plays each of the other teams in its group once, with three points awarded for a win, one for a draw and none for a defeat. The final tournament group matches are played according to the schedule below. The first-named team is considered as the home team.

	Matchday 1	Matchday 2	Matchday 3
Group A	A1 v A2	A1 v A3	A4 v A1
	A3 v A4	A2 v A4	A2 v A3
Group B	B1 v B2	B1 v B3	B4 v B1
	B3 v B4	B2 v B4	B2 v B3

15.05 The two group winners play the final in a single match, as follows:

Final Winner group A v Winner group B	
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## Article 16 Equality of points - final tournament

- 16.01 If two or more teams in the same group are equal on points on completion of the group matches, the following criteria are applied, in the order given, to determine the rankings:
  - a. higher number of points obtained in the group matches played among the teams in question;
  - b. superior goal difference from the group matches played among the teams in question:
  - c. higher number of goals scored in the group matches played among the teams in question;
  - d. if, after having applied criteria a) to c), teams still have an equal ranking, criteria a) to c) are reapplied exclusively to the group matches between the teams in question to determine their final rankings. If this procedure does not lead to a decision, criteria e) to h) apply;
  - e. superior goal difference in all group matches;
  - f. higher number of goals scored in all group matches;
  - g. lower disciplinary points total based only on yellow and red cards received in all group matches (red card = 3 points, yellow card = 1 point, expulsion for two yellow cards in one match = 3 points);
  - h. drawing of lots.
- 16.02 If two teams which have the same number of points and the same number of goals scored and conceded play their last group match against each other and are still equal at the end of that match, their final rankings are determined by kicks from the penalty mark (see Paragraph 17.03 to Paragraph 17.05), provided that no other team within the group has the same number of points on completion of all group matches. Should more than two teams have the same number of points, the criteria listed under Paragraph 16.01 apply.

## Article 17 Extra time and kicks from the penalty mark

- 17.01 If the result stands as a draw at the end of normal playing time in the final, two 15-minute periods of extra time are played. If the two teams are still equal after extra time, the winner is determined by kicks from the penalty mark (see Paragraph 17.03 to Paragraph 17.05).
- 17.02 If extra time is required, there is a five-minute break between the end of normal time and the start of extra time. As a rule, the players remain on the field of play during this five-minute break, at the discretion of the referee.
- 17.03 Kicks from the penalty mark are taken in accordance with the procedure laid down in the *IFAB Laws of the Game*.
- 17.04 The referee decides which goal will be used for the kicks:
  - a. If either goal could be used for the kicks, then, in the presence of the two captains, the referee tosses a coin to decide which goal will be used.
  - b. For reasons of safety/security, state of the field of play, lighting or other similar reasons, the referee may decide which goal will be used without tossing a coin. Such decisions are final and require no justification.
- 17.05 To ensure that the procedure is strictly observed, the referee is assisted by his team, who also note down the numbers of the players on each team who have taken kicks from the penalty mark.
- 17.06 If through the fault of a team, the taking of kicks from the penalty mark cannot be completed, the provisions of Article 25 apply.

## III - Match Scheduling

#### Article 18 Mini-tournament host selection

- 18.01 Following the draw, the four teams in each group have to agree who will host the mini-tournament. If the four associations cannot agree, the UEFA administration decides according to the following principles.
- 18.02 If one association is interested in hosting the mini-tournament, the UEFA administration designates that association as host.
- 18.03 If more than one association is interested in hosting the mini-tournament, the following criteria apply:
  - a. opinion of the majority of the associations;
  - b. draw.
- 18.04 If no association expresses an interest in hosting the mini-tournament, the UEFA administration conducts a draw to determine the host.

#### Article 19 Match dates and fixtures

- 19.01 Following the draws, the four teams in each group have to agree on match dates. Associations which are not represented at the meetings after the draws automatically accept the decisions taken by the other associations in their group.
- 19.02 Unless all four teams agree to play on another date, qualifying competition matches must be played as follows:
  - a. Preliminary round between 1 May and 31 July 2016
  - b. Intermediate round between 15 August and 15 December 2016.
- 19.03 If the teams of a group cannot all agree on the match dates, a decision is reached as follows:
  - a. opinion of the majority of the teams;
  - b. if no majority can be reached, the UEFA administration decides, taking climatic conditions into consideration.
- 19.04 Mini-tournaments must be organised according to the following schedule:

Day 1:	Arrival of the UEFA match delegate	
Day 2:	Arrival of all teams, referees and other UEFA match officers Organisational meeting	
Day 3:	Matchday 1:	Matches 1 v 2 and 3 v 4
Day 4:	Rest day	
Day 5:	Matchday 2:	Matches 1 v 3 and 4 v 2

Day 6:	Rest day	_
Day 7:	Matchday 3:	Matches 2 v 3 and 4 v 1
Day 8:	Departure of all teams, referees and UEFA match officers	

- 19.05 The final tournament takes place in June 2017. The exact dates will be announced by the UEFA administration.
- 19.06 The UEFA administration, in conjunction with the LOC, is responsible for confirming the fixture list of the final tournament matches.
- 19.07 The final tournament is played according to the following schedule:

Day 1:	Arrival of participating teams and referees
Day 2:	Organisational meeting
Day 3:	Matchday 1
Day 4:	Rest day
Day 5:	Matchday 2
Day 6:	Rest day
Day 7:	Rest day
Day 8:	Matchday 3:
Day 9:	Departure of eliminated teams Rest day for the finalists
Day 10:	Rest day
Day 11:	Final
Day 12:	Departure of the finalists

### Article 20 Venues and kick-off times

- 20.01 Qualifying competition venues must be fixed by the host association and entered online at least 60 days before the start of the mini-tournament. Once approved by the UEFA administration, the visiting teams can access the information on the FAME platform.
- 20.02 The host association must ensure that all tournament hotels are easily accessible. Unless the visiting associations give their approval, no tournament hotel may be situated more than a three-hour bus drive from the nearest international airport. Special approval from the UEFA administration is required for tournament venues located on islands or in other places which have few international flights or which necessitate internal flights. Unless the visiting associations agree otherwise, no

- stadium may be located more than a one-hour bus drive from all tournament hotels. Accommodation must be fixed by the host association at least 60 days before the start of the mini-tournament.
- 20.03 Kick-off times of the qualifying competition matches must be entered online at least 30 days before the start of the mini-tournament. Once approved by the UEFA administration, the visiting teams can access the information on the FAME platform.
- 20.04 For reasons of sporting fairness, matches played on the last matchday of each mini-tournament and the last two matches of each final tournament group must kick off at the same time.
- 20.05 Unless the UEFA administration grants special approval, host associations are not allowed to fix kick-off times before 11.00 or after 21.00 (local time).

## Article 21 Team arrivals and departures

- 21.01 Teams must arrive at the tournament venue one day before the start of the minitournament or two days before their first match in the final tournament. Unless they agree otherwise with the host association, teams arriving earlier (i.e. more than one night before the start of the mini-tournament or more than two nights before their first match in the final tournament) are responsible for the extra costs incurred as a result of their early arrival.
- 21.02 Visiting teams should leave the tournament venue the day after their last match. Teams departing any later bear the extra costs incurred as a result of their late departure.

#### Article 22 Match abandoned

- 22.01 If there are fewer than seven players on either of the teams, the match is abandoned. In this case, the UEFA Control, Ethics and Disciplinary Body decides on the consequences.
- 22.02 If the referee decides to abandon the match, for example because the field is not fit for play, the remaining match time must, in principle, be played the next day, unless the case is referred to the UEFA Control, Ethics and Disciplinary Body. The date on which the match will be completed must be decided within two hours of the referee's decision to abandon the match, in consultation with the associations concerned. In case of dispute, the UEFA administration fixes the venue, date and kick-off time of the match. Its decision is final.
- 22.03 If the remaining time of the match has to be played the next day or on another date set by the UEFA administration, the following principles apply:
  - a. The match sheet may contain any players registered for the match in accordance with Paragraph 39.01, with the exception of players substituted or sent off during the abandoned match as well as players suspended for the

- abandoned match. The players who were in play at the time the match was abandoned may not be included on the match sheet as substitutes when the match is resumed.
- b. Any sanctions imposed before the match was abandoned remain valid for the remainder of the match.
- c. Single yellow cards imposed before the match was abandoned are not carried forward to any other matches before the abandoned match is completed.
- d. Players sent off during the abandoned match cannot be replaced and the number of players in the starting line-up remains as it was when the match was abandoned.
- e. Players who were suspended following a match played after the abandoned match in question can be included on the match sheet.
- f. The teams can make only the number of substitutions to which they were still entitled when the match was abandoned.
- g. The match must restart on the same spot where the abandoned match action occurred (i.e. free-kick, throw-in, goal kick, corner kick, penalty, etc.). If the match was stopped during the normal flow of the game, a dropped ball on the spot where it was abandoned shall be used to restart.
- 22.04 When the team of the host association of the qualifying competition minitournament is not one of the two teams concerned by the abandoned match, and if the remaining match time cannot be played the next day, the two teams concerned may agree to play the remaining match time in another country in order to save costs. Such a decision has to be approved by the UEFA administration.
- 22.05 In the case of an abandoned match, if the remaining time cannot be played during the mini-tournament and, consequently, must be played at a date confirmed by the UEFA administration, any travel and organisational costs have to be borne by the associations concerned in equal parts. UEFA will cover the travel and accommodation costs of the referees and UEFA match officers.

# Article 23 Match or mini-tournament cancelled – qualifying competition

- 23.01 If the host association finds that a match or mini-tournament cannot take place, for example because the field is not fit for play, it must notify the visiting associations, the referees, the UEFA match delegate and the UEFA referee observer before their departure from home, and the UEFA administration at the same time. The UEFA administration takes the necessary decision regarding the reorganisation of the match or mini-tournament.
- 23.02 If any doubt arises as to the condition of the field of play after the visiting team's departure from home, the referee decides on the spot whether or not it is fit for play.

- 23.O3 If the match cannot commence for whatever reason (e.g. condition of the field of play), it must, in principle, be played the next day, subject to the approval of the UEFA administration. A decision must be taken within two hours of the decision to cancel the match. In case of dispute, the UEFA administration fixes the venue, date and kick-off time of the match. Its decision is final.
- 23.04 If the circumstances require the host association to notify the visiting association and the referee before their departure from home of a match not being able to be played and if the host association fails to do so, it is responsible for the travel, board and lodging expenses of the visiting association and the referee team.
- 23.05 If, after the arrival of the teams at the venue, a match or an entire minitournament cannot commence or has to be abandoned, the travel, board and lodging expenses of the visiting associations, as well as the relevant hosting costs, are borne by the associations concerned in equal parts.

### Article 24 Match cancelled – final tournament

24.01 If a final tournament match cannot commence because the field is not fit for play or for any other reason, it must be played in full the next day. If, for reasons beyond control, the match cannot be played the next day, the UEFA administration takes a final decision.

## Article 25 Refusal to play and similar cases

- 25.01 If an association refuses to play or is responsible for a match not taking place or not being played in full, the UEFA Control, Ethics and Disciplinary Body takes a decision in the matter.
- 25.02 The UEFA Control, Ethics and Disciplinary Body can validate the result as it stood at the moment when the match was abandoned if the match result was to the detriment of the association responsible for the match being abandoned.
- 25.03 If an association is disqualified during the competition, the results of all of its matches are declared null and void, and the points awarded forfeited.
- 25.04 If an association that has qualified for the final tournament does not compete, the UEFA administration may replace it and, if so, decide which association takes its place according to the results achieved by the associations eliminated previously.
- 25.05 An association which refuses to play or is responsible for a match not taking place or not being played in full loses all rights to payments from UEFA.
- 25.06 Upon receipt of a reasoned and well-documented request from the aggrieved association(s), the UEFA administration may set an amount of compensation due for financial loss.

## IV - Stadium Infrastructure

### Article 26 Stadiums

- 26.01 Unless stipulated otherwise in these regulations, matches in the competition must be played in stadiums that meet the structural criteria of category 1, as defined in the UEFA Stadium Infrastructure Regulations.
- 26.02 The UEFA administration may grant an exception to a specific structural criterion for the stadium category in question in cases of particular hardship and upon reasoned request, for instance owing to the current national legislation or if the fulfilment of all the required criteria would force the association to play its home matches on the territory of another association. An exception can be granted for one or more matches in the competition or for the whole duration of the competition. Such decisions are final.
- 26.03 Each host association is responsible for:
  - inspecting every stadium concerned and returning the corresponding online form to the UEFA administration confirming that the stadiums meet the structural criteria of the required stadium category;
  - b. confirming to the UEFA administration that the stadiums, including their facilities (emergency lighting system, first aid facilities, type of protection against intrusion by spectators into the playing area, etc.), have been thoroughly inspected by the competent public authorities and meet all the safety requirements laid down by the applicable national law.
- 26.04 The UEFA administration makes decisions on stadiums on the basis of the above form and confirmation, and any other information gathered by UEFA. Such decisions are final.
- 26.05 The UEFA administration may carry out stadium inspections at any time before and during the competition to check whether the required structural criteria are met.

#### Article 27 Pitches

27.01 Unless special permission is granted by UEFA, the grounds reserved for training and matches in the final tournament may not be used for other matches or events during the three days prior to the tournament or during the tournament itself.

#### Article 28 Artificial turf

28.01 Matches may be played on artificial turf, in accordance with the *UEFA Stadium Infrastructure Regulations* and provided that such artificial turf meets the FIFA International Artificial Turf Standard. For each venue, the host association must submit upon request a copy of the FIFA certificate, which must still be valid on the date of the match in question.

- 28.02 The owner of the artificial turf and the host association are fully responsible for meeting the above requirements, in particular those related to:
  - a. maintenance work and ongoing improvement measures; and
  - b. safety and environmental measures as set out in the FIFA Quality Programme for Football Turf Handbook of Requirements and the FIFA Quality Programme for Football Turf Handbook of Test Methods.
- 28.03 The owner of the artificial turf and the host association must obtain sufficient warranties and/or guarantees related to the material and the installation from the manufacturer and the installer of the artificial turf.
- 28.04 UEFA cannot be held responsible for any damages to third parties resulting from the use of the artificial turf.

## Article 29 Floodlights

29.01 Matches may be played in daylight or under floodlights.

### Article 30 Clocks

30.01 Clocks in the stadium showing the amount of time played may run during the match, provided they are stopped at the end of normal time in each half, i.e. after 45 and 90 minutes respectively. This stipulation also applies in the event of extra time (i.e. after 105 and 120 minutes).

## V - Match Organisation

## Article 31 Match equipment

- 31.01 Balls must comply with the *IFAB Laws of the Game* as well as with Article 65 of the *UEFA Kit Regulations*.
- 31.02 For qualifying competition matches, as well as for training sessions, balls of excellent quality must be provided by the host association. A minimum of 18 balls of the same type and quality as those used for the matches must be provided to each participating association for training.
- 31.03 For matches and training sessions during the final tournament, balls are supplied by UEFA.
- 31.04 Two-sided substitution boards (preferably electronic) should be used for all matches.

## Article 32 Training grounds

- 32.01 Each team must be allocated its own training ground for the entire duration of the tournament. Exceptionally, two grounds may be shared by four teams. The teams must be able to use these grounds at any time and as often as requested. Each ground must be surfaced in the same way as the match pitches, of a similar size, in perfect condition, freshly mowed, fully marked and equipped with standard and/or mobile goals. The training grounds must be located no more than 30 minutes by bus from the corresponding teams' accommodation.
- 32.02 The dressing rooms at the training grounds must be of an adequate size for 24 persons, and the bathroom facilities must include seated toilets and meet normal standards of hygiene.
- 32.O3 If the weather and state of the playing field so allow, the teams are entitled to hold a training session of up to 45 minutes the day before the match in the stadium where the match will be played. The host, in cooperation with the referee and UEFA match delegate, will take the final decision in case of any uncertainty.

## Article 33 Ticketing

- 33.01 For qualifying competition matches, an adequate number of complimentary and purchase tickets, to be fixed by mutual agreement, must be set aside for the visiting associations.
- 33.02 The official UEFA representatives and at least four representatives of the visiting association must be provided with complimentary top-category seats (and associated hospitality) in the VIP sector.

### Article 34 Venue data coordinator

- 34.01 The host association must ensure that the venue data coordinator (VDC) appointed by UEFA to gather live data during the match is provided with:
  - a. a commentary position (or an equivalent position) with dedicated broadband internet access, which needs to be in place from the morning of the match until 90 minutes after the final whistle; and
  - b. an accreditation permitting access to the referees' dressing room.

## VI - Match Procedures

### Article 35 Match sheet

- 35.01 Before each match, each team must indicate on the relevant match sheet the numbers, full names, dates of birth and, if applicable, shirt names of the 18 (final tournament: 20) players in the squad, together with the full names of the officials seated on the substitutes' bench and on the additional technical seats. The match sheet must be validated by the competent association official.
- 35.02 The 11 players indicated on the match sheet as forming the starting 11 must commence the match. The other seven (final tournament: nine) are designated as substitutes. The numbers on the players' shirts must correspond with the numbers indicated on the match sheet. The goalkeepers and team captain must be identified.
- 35.03 Both teams must provide the referee with their validated match sheets at least 75 minutes before kick-off.
- 35.04 Only three of the substitutes listed on the match sheet may take part in the match. A player who has been substituted may take no further part in the match.
- 35.05 After the validated match sheets have been provided to the referee by both teams, and if the match has not yet kicked off, no replacement is allowed except in the following cases:
  - a. If any of the ten starting outfield players listed on the match sheet are not able to start the match due to unexpected physical incapacity, they may only be replaced by any of the seven (final tournament: nine) substitutes listed on the match sheet. Such replacements reduce the quota of substitute players accordingly. During the match, three players may still be replaced.
  - b. If any of the substitute outfield players listed on the match sheet are not able to be fielded due to unexpected physical incapacity, they may not be replaced, which means that the quota of substitute outfield players is reduced accordingly.
  - c. If the starting goalkeeper listed on the match sheet is not able to be fielded due to unexpected physical incapacity, he may be replaced by the goalkeeper listed under the substitutes. The replaced goalkeeper may, however, still be used as a substitute goalkeeper. If this is not possible he may be replaced by another goalkeeper included in the list of 30 players (see Paragraph 39.01).
  - d. If the substitute goalkeeper is not able to be fielded due to unexpected physical incapacity, he may be replaced by another goalkeeper included in the list of 30 players (see Paragraph 39.01).

The associations concerned must, upon request, provide the UEFA administration with the necessary medical certificates.

## Article 36 Match protocol

- 36.01 The UEFA and UEFA Respect flags must be flown horizontally at the stadium at all matches in the competition. The flags of the participating teams should be flown. In the case of a national amateur team, the national flag is flown and in the case of a regional amateur team, the flag of the region concerned is flown. In addition, the flag of the association, region or city in which the match is being played may be flown. The UEFA and UEFA Respect flags are available on loan from the national association.
- 36.O2 The following countdown must be respected and may be adapted only to take into account the distance between the dressing rooms and the pitch.

Minutes before kick-off		
90 to 75 (latest)	Teams, referees, UEFA match delegate and/or referee observer arrive at the stadium	
75	Teams hand the match sheets to the referee	
60 to 15	Warm-up on the pitch	
8	Stud check in the corridor	
5	Teams enter the pitch and line up facing the VIP box	
4 to 2	Teams shake hands and break for team photos	
1	Coin toss	
0	Kick-off (no earlier than 11.00 and no later than 21.00 local time)	

- 36.03 Both teams must be at the stadium at least 75 minutes before kick-off.
- 36.04 National anthems may not be played.
- 36.05 At all matches in the competition, the players are invited to shake hands with their opponents and the referee team after the line-up ceremony as well as after the final whistle, as a gesture of fair play.

## Article 37 Rules governing the technical area

- 37.01 Six team officials, one of whom must be a team doctor, and seven (final tournament: nine) substitute players are allowed to sit on the substitutes' bench, i.e. a total of 13 (final tournament: 15) persons. The names of all these persons and their functions must be listed on the match sheet.
- 37.02 If space so permits, up to five additional technical seats are allowed for association staff providing technical support to the team during the match (kit manager, assistant physiotherapist, etc.). Such seats must be outside the technical

- area and positioned at least five metres away from the bench, but with access to the dressing rooms. The names of all these persons and their functions must be listed on the match sheet.
- 37.03 During the match, substitutes are allowed to leave the technical area to warm up. The referee determines exactly where they may warm up (behind the first assistant referee or behind the advertising boards behind the goal) and how many substitutes are allowed to warm up simultaneously. In principle, three substitutes per team are allowed to warm up at the same time; exceptionally, if space so permits, the referee can allow up to seven substitutes of each team to warm up simultaneously in the determined area. The team fitness coach (indicated on the match sheet) may join the players warming up.
- 37.04 Smoking is not allowed in the technical area before, during and after matches.
- 37.05 During matches, players and team officials listed on the match sheet are not allowed access to any TV footage of the match.
- 37.06 The use of electronic communication systems between players and/or technical staff is not permitted.

## VII - Player Registration

## Article 38 Player eligibility

- 38.01 In order to be eligible to participate in the competition, players must meet all of the following conditions throughout the competition.
- 38.02 The players on each team must be selected from at least three different clubs that play in the division(s) determined by UEFA for their association, as indicated in the *Competition Structure* document sent to all participating associations before the start of the competition. Upon written request from an association, and after consultation with the Youth and Amateur Football Committee, the UEFA administration may make exceptions to this provision.
- 38.O3 Players must never have been professional, as defined in Chapter II of the FIFA Regulations on the Status and Transfer of Players.
- 38.04 Players must never have played in any top national division.
- 38.05 If a player competes in the preliminary and/or intermediate round in compliance with all of the above provisions, is then transferred to a division that is outside the scope of the *Competition Structure* document but remains registered with the region he represents in the competition, he remains eligible to compete until his team's elimination, the above provisions notwithstanding.
- 38.06 Players may be of any nationality but must have been duly registered as active players with the regional association (in the case of a regional team) or the national association (in the case of a national team) they represent in the competition for at least two years without interruption on the date of their first appearance in the competition (e.g. on 1 August 2016, a player registered with the regional or national association since 1 August 2014 or before is eligible to play).
- 38.07 Players must have never played in any other senior football competition organised by UEFA, FIFA or another FIFA confederation (i.e. excluding any previous UEFA Regions' Cups and any UEFA, FIFA or other confederations' futsal competitions and age-category competitions).
- 38.08 On the date of their first appearance in the competition, players must be at least 19 and under 40 years of age; e.g.:
  - on 1 August 2016, a player born on 1 August 1997 or before is eligible to play;
  - on 1 August 2016, a player born on 1 August 1976 or before is not eligible to play.
- 38.09 All players (including any potential substitutes as referred to in Paragraph 39.04) must undergo a medical examination to the extent provided for by the *UEFA Medical Regulations*.
- 38.10 The UEFA administration decides on questions of player eligibility. Challenged decisions are dealt with by the UEFA Control, Ethics and Disciplinary Body.

## Article 39 Player lists

- 39.01 Each participating team, via its national association, must provide the UEFA administration with a list of 30 players, including three goalkeepers as well as a head coach for each round in the competition. This list must be completed online at least 20 full days before the start of each mini-tournament and the final tournament. Once this list has been submitted no changes are allowed.
- 39.02 From the list of 30, a final list of 18 (final tournament: 20) players must be completed online by 15.00CET the day before the first match in the relevant stage. A signed copy together with each player's passport/identity card must be handed to the UEFA match delegate at the organisational meeting organised the day before the start of each mini-tournament and the final tournament.
- 39.03 For identification purposes, UEFA match delegates make a visual check of each player participating in each round of the competition. As a rule, one such visual check takes place at a mealtime at the teams' accommodation before the first match in each mini-tournament and the final tournament.
- 39.04 A maximum of one outfield player named on the final list of 18 players (final tournament: 20) may be replaced upon submission to the UEFA match delegate of written medical evidence of illness or injury in one of UEFA's official languages, together with the new player registration form no later than three hours before the start of the team's first match in each mini-tournament and the final tournament. The new player must be selected from the list of 30 players. The replaced player can take no further part in the mini-tournament or final tournament and no other outfield player may be replaced during the mini-tournament or final tournament. Goalkeepers may be replaced at any time in the competition on submission to the UEFA match delegate of written medical evidence of illness or injury in one of UEFA's official languages, together with the new player registration form, no later than three hours before the start of the match in question. Any new goalkeeper must be selected from the corresponding list of 30 players. Replaced goalkeepers may play no further part in the minitournament or final tournament in which they are replaced.
- 39.05 In cases of particular hardship and upon reasoned request, the UEFA General Secretary may grant exceptions.
- 39.06 The eight official 20-player lists for the final tournament are published by the UEFA administration.
- 39.07 The associations are responsible for ensuring that the aforementioned provisions concerning player eligibility and lists of players are observed.

## VIII - Refereeing

### Article 40 Referee team and referee liaison officer

- 40.01 The General Terms and Conditions for Referees officiating at UEFA Matches apply to the referee teams appointed for the competition.
- 40.02 The referee team is composed of the referee, two assistant referees, the fourth official and, if appointed, two additional assistant referees.
- 40.03 The referees are taken care of by a referee liaison officer, who is an official representative of the host association.
- 40.04 Directly after the match, the referee validates the official match report.

## Article 41 Appointment and replacement of referees

- 41.01 The Referees Committee appoints a referee for each match. Only referees from the official FIFA list of referees are eligible. The rest of the referee team is, in principle, proposed by the association of the referee, in accordance with criteria established by the Referees Committee. The host association may be requested to appoint referees.
- **41.02** Depending on the number of matches in a mini-tournament, the referees are appointed as follows:

Single match	UEFA appoints one referee and two assistant referees (proposed by the referee's association) from the same country.
	Host association appoints one substitute assistant referee (fourth official).
Three teams	UEFA appoints two referees plus two assistant referees (proposed by the referee's association) from the same country.  No referees appointed by the host association.
Four teams	UEFA appoints three referees from three different countries plus three assistant referees, one from each of these countries. The three assistant referees are proposed by the associations of the three referees.
	The host association appoints one substitute referee (fourth official) plus one assistant referee, in principle for the entire tournament.

41.03 Neutral referees and assistant referees (total of 14 referees) are appointed for the final tournament.

VIII – Refereeing 31

- 41.04 For the final tournament, the host association appoints two fourth officials, unless the UEFA administration decides otherwise.
- 41.05 The Referees Committee decides on the criteria for the appointment of additional assistant referees for each competition stage.
- 41.06 UEFA arranges for the referee team to arrive at the venue, in principle, the day before the start of the mini-tournament. If a member of the referee team does not arrive at the venue by the evening before the start of the mini-tournament, the UEFA administration and all teams concerned must be informed immediately. The Referees Committee, in cooperation with the UEFA administration, takes the appropriate decisions. If the Referees Committee decides to replace a member of the referee team, such a decision is final, and no protests against the person or nationality of the replacement are allowed.
- 41.07 If a referee, assistant referee or additional assistant referee becomes unfit before or during a match and is unable to officiate, he is replaced by another member of the referee team as follows:
  - a. the referee is replaced by an additional assistant referee or the fourth official if the appointed fourth official is a referee;
  - b. an assistant referee is replaced by the fourth official or by the reserve assistant referee if one has been appointed;
  - c. an additional assistant referee is replaced by the fourth official.

If necessary, the match will take place without additional assistant referees and/or without a fourth official.

## Article 42 Procedure in case of severe injury to players

- 42.01 In the event of a suspected concussion the referee stops the game to allow the injured player to be assessed by the team doctor, in accordance with Law 5 of the *IFAB Laws of the Game*. In principle this should take no more than three minutes, unless a serious incident requires the player to be treated on the field of play or immobilised on the field for immediate transfer to hospital (e.g. spinal injury).
- 42.02 Any player suffering a head injury that requires assessment for potential concussion will only be allowed to continue playing after the assessment, on specific confirmation by the team doctor to the referee of the player's fitness to do so.

32 VIII – Refereeing

## IX - Disciplinary Law and Procedures

## Article 43 UEFA Disciplinary Regulations

43.01 The provisions of the *UEFA Disciplinary Regulations* apply for all disciplinary offences committed by associations, officials, members or other individuals exercising a function at a match on behalf of an association, unless the present regulations stipulate otherwise.

#### Article 44 Yellow and red cards

- 44.01 As a rule, a player who is sent off the field of play is suspended for the next match in the competition. In case of serious offences, the UEFA Control, Ethics and Disciplinary Body is entitled to augment this punishment, including by extending it to other competitions.
- 44.02 In case of repeated cautions in different matches:
  - a. in the qualifying competition, a player is suspended for the next competition match after the second and fourth caution;
  - b. in the final tournament, a player is suspended for the next competition match after the second caution
- 44.03 Single yellow cards that have not resulted in a suspension expire on completion of the intermediate round and are not carried forward to the final tournament.
- 44.04 Cautions and pending yellow-card suspensions expire on completion of the competition.

## Article 45 Protests and appeals

- 45.01 Participating associations are entitled to protest against the validity of a match result within 12 hours of the end of the match in question in accordance with the relevant provisions of the *UEFA Disciplinary Regulations*.
- 45.02 Appeals must be submitted to the UEFA administration in writing within 24 hours of the dispatch of the grounds of the contested decision.

## X - Kit

## Article 46 Kit approval

- **46.01** The *UEFA Kit Regulations* apply to all matches in the competition, unless specified otherwise in these regulations.
- 46.O2 Participating associations must use kit that has been sent to and approved by the UEFA administration beforehand. Samples of any new kit to be used have to be sent to the UEFA administration for approval at least two weeks before its intended use
- 46.03 Any kit alterations must be submitted to the UEFA administration for approval.
- 46.04 The UEFA match delegate has the right and a duty to check kit items before the match and may send such items to the UEFA administration for further checks after the match.

### Article 47 Colours

- 47.01 As a rule, the home team is entitled to wear its first-choice kit, while the visiting team wears its second-choice kit or, if necessary, a combination of its first-choice and second-choice kit. For the final tournament matches, the UEFA administration issues a written decision regarding the playing colours.
- 47.02 If on the day of the match, in the opinion of the referee or the UEFA administration, the colours of the two teams could be confused, they will be changed. The decision taken by the UEFA administration in consultation with the referee is final.

#### Article 48 Numbers

- 48.01 Players must be allocated numbers between 1 and 23. If the number 1 is used, it must be worn by a goalkeeper. No number may be used by more than one player in the course of a mini-tournament or the final tournament.
- 48.02 For all matches played in a mini-tournament or the final tournament, the numbers on the back of the shirts must correspond with the numbers indicated on the match sheet.

## Article 49 Shirt sponsor

- **49.01** Sponsor advertising on players' shirts:
  - a. is only allowed for teams representing regions and wearing the kits of regional associations;
  - b. is not allowed for teams representing nations and wearing the kits of national associations.

## Article 50 Badges

- 50.01 The competition badge must be worn in the final tournament, positioned in the centre of the free zone on the right shirt sleeve.
- 50.02 UEFA provides the associations with sufficient badges to cover their needs (as determined by UEFA) during the final tournament. The competition badge may not be used in any other competition, nor may it or any logo incorporated in it be used for any other purpose, including commercial or promotional activities.
- 50.03 UEFA also provides the associations participating in the final tournament with a UEFA Respect badge. This badge must be worn horizontally in the centre of the free zone on the left shirt sleeve. The UEFA Respect badge may not be used for any other purpose, including commercial or promotional activities.

## Article 51 Equipment used in the final tournament

- 51.01 Each team participating in the final tournament may be provided with special material (drinks bottles, warm-up bibs, etc.) which must be used at the final tournament, to the exclusion of any similar items.
- 51.02 UEFA provides the teams with a captain's armband which must be used in all final tournament matches.
- 51.03 For the final tournament, only warm-up bibs provided by UEFA may be used during pre-match warm-ups held at the stadium and for the warm-up of substitute players during the match.

X – Kit

## XI - Financial Provisions

## Article 52 Financial rules – whole competition

52.01 The amounts paid by UEFA are gross amounts. As such they cover any and all taxes, levies and charges.

## Article 53 Financial rules – qualifying competition

- 53.01 The host association of a mini-tournament retains its revenue and pays all organisational costs. Its obligations commence one day before the first group matches and end one day after the last group matches.
- 53.O2 To cover the costs of the mini-tournament, the host association receives a financial contribution of €70,000. This amount is credited to the corresponding UEFA member association account on completion of the competition phase in question.
- 53.03 The host association pays for the board and lodging of all participating teams (for a maximum of 24 persons per delegation) as well as any costs related to their transport within the host association's territory.
- 53.04 The host association pays for the board and lodging of the referee team and the UEFA match officers (i.e. UEFA match delegate and UEFA referee observer) as well as for their transport within the host association's territory. Their international travel expenses and daily allowances are covered by UEFA.
- 53.05 The travel costs and daily allowances of the referees appointed by the host association are borne by the host association.
- 53.06 The visiting associations cover their own international and national travel expenses to and from the mini-tournament venue.
- 53.07 UEFA compensates the associations with €7,500 for the travel of their teams to the tournament venue. For those associations whose teams travel by plane UEFA pays €20,000. Participants are free to choose their mode of transport and must inform the UEFA administration in due time.

## Article 54 Financial rules - final tournament

- 54.01 The financial provisions for the final tournament, including the settlement of organisational costs, are defined in the contract between UEFA and the host association. Detailed financial information of relevance to all participating associations will be communicated at the workshop organised in conjunction with the final draw.
- 54.O2 The teams that qualify for the final tournament each receive a financial contribution of €25,000 to cover the cost of the delegation's travel to the final tournament venue, the players' mandatory medical examinations and one person's travel to the final tournament draw.

- 54.03 Each association taking part in the final tournament covers:
  - a. the travel expenses of its delegation to and from the tournament venue;
  - b. the costs of any additional members of the delegation;
  - c. the cost of extending the duration of their stay;
  - d. the premiums for the compulsory accident and travel insurance taken out for players and officials taking part in the final tournament.
- 54.O4 UEFA covers the board and lodging of the players and officials of the participating associations (27 persons per delegation), the referees and the UEFA match officers as stipulated in the relevant appendix to the staging agreement signed by the host association and UEFA. For the teams, this coverage begins two days before their first match in the final tournament and ends the day after they have been eliminated, or the day after the end of the final tournament for the finalists.

## XII - Exploitation of the Commercial Rights

## Article 55 Commercial rights - general

- 55.01 Participating associations may not use or authorise any third party to use any of the competition trademarks or music or any graphic material or artistic forms developed in connection with the competition in programmes, promotions, publications or advertising or otherwise without the prior written consent of UEFA. In addition, participating associations may not develop, use, register, adopt or create any mark, logo or symbol which refers to the competition or which, in UEFA's reasonable opinion, is confusingly similar to, is a colourable imitation of, is a derivation of, or unfairly competes with such trademarks, materials or forms.
- 55.02 UEFA declines all responsibility and liability in the event of any conflict between any agreement entered into by an association and any arrangement entered into by UEFA relating to the exploitation of the commercial rights to the competition.

## Article 56 Promotional purposes

- 56.01 UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit all the promotional rights to the competition.
- 56.02 On registering for the competition, associations must grant UEFA the right to use and authorise others to use photographic, audiovisual and visual material of their team, players and officials (including their names, relevant statistics, data and images), as well as the association name, logo, emblem, stadium image and team shirt (including references to the kit manufacturers), free of charge and worldwide for the full duration of any rights for (a) the staging and organising of the competition (and future editions of the competition); (b) non-commercial, promotional and/or editorial purposes (including the use of such material in the multilateral production of television and media promotion and coverage of the final tournament) and on/for the UEFA digital services; and/or (c) as reasonably designated by UEFA. Any such use may occur after the competition and may include references to and/or branding of third parties, including sponsors, provided that no direct association will be made by UEFA between individual players or associations and any partner. On request, the associations must supply UEFA free of charge with all appropriate material as well as with the necessary documentation required to allow UEFA to use and exploit such rights in accordance with this paragraph.

## Article 57 Commercial rights – qualifying competition

- 57.01 The host association of any match in the qualifying competition is authorised to exploit the commercial rights relating to such matches. In doing so, it must observe the stipulations of Article 48 of the UEFA Statutes and the Regulations governing the implementation of Article 48 of the UEFA Statutes, and any other instructions or guidelines issued by UEFA from time to time.
- 57.02 All contracts for the exploitation of the media rights to any match in the qualifying competition must contain:
  - a. Article 48 of the UEFA Statutes and the Regulations governing the implementation of Article 48 of the UEFA Statutes; and
  - b. a stipulation guaranteeing that if any amendments are made to the article and/or regulations, then such contracts must be adapted to incorporate the amended provisions within 30 days of the new article and/or regulations coming into force.
- 57.03 All agreements and arrangements pertaining to the exploitation of commercial rights in respect of the qualifying competition must be presented to the UEFA administration upon request. In addition, the commercial rights to any match in the qualifying competition may not be sold unless the sale is documented in a written agreement that provides for the payment of an appropriate fee to the host association. Any such fee forms part of the match receipts and remains with the host association.
- UEFA owns and has the sole right, to the exclusion of the participating 57.04 associations and any other party, to exploit the marketing rights to the qualifying competition generally or as a collective whole, including, by way of example, the right to nominate sponsors in relation to the qualifying competition or the competition (including the qualifying competition) as collective wholes. No participating association may participate in or allow any third party to use any rights granted by the participating association in any aggregation of marketing rights in any way that would permit a third party to create an association with the qualifying competition, the competition or the final tournament generally or as collective wholes. As a result, any grant by a participating association of marketing rights relating to the qualifying competition must be conditional upon the grantee and other third parties not exploiting the relevant rights in such a manner. By way of example, no participating association may create, or permit a third party to use rights granted by it to create, a website that is promoted as an official or dedicated website of the qualifying competition as a whole.
- 57.05 All associations participating in the qualifying competition undertake to take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and stop any unauthorised exploitation of the commercial rights to the qualifying competition and to protect the ownership thereof.
- 57.06 For all qualifying competition matches, if televised and upon UEFA's request, associations undertake to provide UEFA, free of charge and at least 24 hours prior to the kick-off of each match, with access to the television frequency information for receiving the broadcast signal at a location of UEFA's choice. These broadcasts

can be recorded by UEFA and a copy of the recording may be purchased at cost price by the associations participating in the respective match. If the signal is unavailable for whatever reason, associations undertake to provide UEFA free of charge, in HDCAM or, if not available, in Digibeta (or another broadcast standard to be confirmed with UEFA in advance), with a recording of the entire match, to be sent to a destination of UEFA's choice for receipt within seven days of the match. The associations must ensure that any person owning rights to the above materials grants UEFA the right to use and exploit and authorise others to use and exploit, by any and all means and in any and all media whether now known or invented in the future, throughout the world, for the full duration of such rights, up to 15 minutes of audio and/or visual material from each match, free of charge and without payment of any associated clearance costs. Associations acknowledge that such use may be aimed in particular at directly or indirectly promoting the competition, including with programmes produced by or on behalf of UEFA.

## Article 58 Commercial rights – final tournament

- 58.01 UEFA is the exclusive owner of all commercial rights in relation to the final tournament. UEFA expressly reserves all such commercial rights and is exclusively entitled to exploit, retain and distribute all revenues derived from the exploitation of such commercial rights.
- 58.02 All participating associations undertake to take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and stop any unauthorised exploitation of the commercial rights to the final tournament and to ensure that all such commercial rights to the final tournament are owned and exercised solely and exclusively by UEFA and that UEFA may exploit them without any restrictions whatsoever. In this regard, no association may use or exploit, directly or indirectly, any commercial rights to the final tournament without the express prior written agreement of UEFA and subject to such conditions as UEFA may require. Each association must ensure that its partners, commercial or otherwise, do not use or otherwise exploit directly or indirectly any commercial rights to the final tournament without UEFA's express prior written agreement, which may be granted or withheld at its sole discretion.
- 58.03 Unless otherwise approved by UEFA in writing, a participating association may not display third-party commercial identification or branding in any stadium chosen for the final tournament

## XIII - Media Matters

## Article 59 Accreditations and access rights

- 59.01 For the qualifying competition, the host association is responsible for organising a media accreditation system (accreditation cards, bibs, etc.) and for delivering the relevant accreditations to the following media representatives:
  - written press;
  - photographers;
  - audiovisual rights holders;
  - audiovisual non-rights holders.
- 59.02 No media representatives are allowed to go on to the field of play before, during or after the match, with the exception of the host broadcaster camera crew covering the team line-ups at the start of the match and up to two host broadcaster camera crews filming the teams after the end of the match. The same applies to the tunnel and dressing-room area, with the exception of UEFA-approved flash interview positions and a camera of the host broadcaster filming the following activities:
  - a. team arrivals (as far as to the dressing-room area);
  - b. players in the tunnel prior to entering the field (before the match);
  - c. players returning to the pitch at the start of the second half.
- 59.03 A limited number of photographers, cameramen and production staff of the audiovisual rights holders all equipped with the appropriate pitch-access accreditation are allowed in the area between the boundaries of the field of play and the spectators (see Annex B).

## Article 60 Written press

60.01 Written press applies to media that report in writing only, for whatever platform (e.g. newspaper, website, mobile portal). They have access to the post-match press conference and mixed zone.

## Article 61 Photographers

- 61.01 Photographs taken by officially accredited photographers may be published online (including internet and mobile) for editorial purposes only, subject to the following conditions:
  - a. They must appear as stills and not as moving pictures, quasi-video feed or slide shows.
  - b. There must be an interval of at least 20 seconds between the posting of any two photographs published online.

XIII – Media Matters 41

## Article 62 Media access to training sessions

62.01 Teams must make their last training session before each match open to the media for at least 15 minutes if requested. In addition and upon request, the head coach and at least one key player from each team should be available to the media on the day before each game.

#### Article 63 Press conferences and mixed zone

- 63.01 If applicable, the post-match press conference must start no later than 20 minutes after the end of the match. Both teams are obliged to make at least their head coach available for this purpose.
- 63.02 After the match, a mixed zone may be set up between the teams' dressing rooms and the team transport area. This area offers reporters additional opportunities to conduct interviews and is accessible only to coaches, players and media representatives.

42

## XIV - Closing Provisions

### Article 64 Implementing provisions

64.01 The UEFA administration is entrusted with the operational management of the competition and is therefore entitled to take the decisions and adopt the detailed provisions and guidelines necessary for implementing these regulations.

#### Article 65 Unforeseen circumstances

65.01 Any matters not provided for in these regulations, such as cases of force majeure, are settled by the UEFA General Secretary, whose decisions are final.

#### Article 66 Non-compliance

66.01 Any breach of these regulations may be penalised by UEFA in accordance with the *UEFA Disciplinary Regulations*.

## Article 67 Court of Arbitration for Sport (CAS)

67.01 In case of litigation resulting from or in relation to these regulations, the provisions regarding the Court of Arbitration for Sport (CAS) laid down in the *UEFA Statutes* apply.

#### Article 68 Annexes

68.01 All annexes form an integral part of these regulations.

#### Article 69 Authoritative version

69.01 If there is any discrepancy in the interpretation of the English, French or German versions of these regulations, the English version prevails.

## Article 70 Adoption and entry into force

**70.01** These regulations were adopted by the UEFA Executive Committee at its meeting on 21 January 2016 and come into force on 1 March 2016.

For the UEFA Executive Committee:

Ángel María Villar Llona First Vice-President Gianni Infantino General Secretary

Nyon, 21 January 2016

## Annex A - Mini-Tournament Requirements

#### A.1 Introduction

This annex sets out the requirements for hosting a mini-tournament in the UEFA Regions' Cup. For the sake of simplicity, "host" refers to the host association.

## A.2 Local organising committee

The host is responsible for setting up a local organising committee (LOC) composed of at least:

- a. 1 tournament director, who should not have a leading role with his own team;
- b. 1 transport manager;
- c. 1 referee liaison officer (RLO) to be appointed by the association, preferably an active or former referee, who must speak fluent English, be familiar with the region where the tournament is taking place and hold a valid driving licence;
- d. 1 sports facilities and safety/security officer, who is responsible for informing the competent local authorities about the mini-tournament, implementing the orders of the local authorities and UEFA regarding safety and security (no sale of alcohol, confiscation of dangerous objects at the venue, anti-racism measures, prevention of pitch invasions, securing the technical area, etc.) and ensuring that all necessary measures are implemented so that the teams, officials, spectators, etc. are provided with a safe, comfortable and friendly environment;
- e. 1 medical officer, who is responsible for ensuring that UEFA medical requirements are met in accordance with the *UEFA Medical Regulations*;
- f. 1 team liaison officer for each visiting team, who is service-minded, available 24 hours a day, has a good command of English, a good knowledge of football, and a good knowledge of the region where the tournament is taking place as well as, if possible, knowledge of the language of the team to which they have been assigned:
  - to ensure that the team is satisfied with the facilities and services provided;
  - to assist the team in all matters from their arrival in until their departure from the host country;
  - to act as the link (contact person) between the team and the LOC and any UEFA representatives;
  - to attend daily meetings with the LOC to discuss all practical matters;
  - to accompany the team to all events, if requested, including meetings, training sessions, matches and excursions;
  - to ensure that any material or services promised to the team by the LOC are delivered;
  - to attend any official meetings;

- to act as an interpreter;
- to provide useful information on the lifestyle and traditions of the region where the tournament is taking place.

### g. 1 press officer.

The host must ensure that the members of the LOC are duly authorised to fulfil their various tasks.

#### A.3 UEFA match officers

As a rule, UEFA appoints for each mini-tournament one match delegate and one referee observer from countries other than those of the referees and teams. If the referees do not stay at the same hotel as the teams, the referee observer is accommodated at the referees' hotel and the match delegate at the teams' hotel.

The UEFA match officers must be able to communicate by fax or email with the UEFA administration immediately after matches, from either the stadium or the hotel. The host is responsible for providing the UEFA match officers with the necessary means of communication.

The UEFA match officers are instructed not to pay any hotel bills except to settle extras (mini-bar, additional meals, phone calls, etc.). In a hotel where there is no free internet connection in the rooms, the UEFA match officers are asked to use the internet connection in the tournament office.

The accommodation costs (board and lodging) of the UEFA match officers must be borne by the host, who is reimbursed by means of the standard UEFA contribution.

## A.4 Preliminary inspections

UEFA may organise a preliminary inspection of the proposed tournament facilities (accommodation, stadiums, training grounds, etc.). Upon receipt of the corresponding report, UEFA is entitled to request that other facilities be proposed.

## A.5 Tournament organisational meeting

A tournament organisational meeting must be held, preferably the day before the start of the tournament. The time of this meeting must be determined according to the arrival of the teams, referees and UEFA match officers. If this meeting cannot take place the day before the start of the tournament, it should be organised on the morning of the first matchday.

The meeting is chaired by the match delegate and held in English. It must be attended by the following persons:

- a. UEFA
  - Match delegate
  - Referee observer
  - Referees (optional)

#### b. Teams

Head of delegation

#### c. LOC

- Tournament director
- Sport facilities and safety/security officer
- Transport officer
- Medical officer
- Referee liaison officer
- Press officer.

The aim of this meeting is to provide the teams and all the other parties with a role in the tournament with the following information:

- a. Tournament programme
- b. Rules and guidelines regarding the hotel(s)
- c. Match arrangements
- d. Transport system
- e. Referee appointments
- f. Instructions on the use of training grounds (deadline to respect in case of changes to training schedule and cost of rental if cancelled at the last minute)

In addition, at the end of the meeting, the UEFA match officers, in cooperation with the heads of delegation, determine the team colours for all matches and check, together with the LOC, the colours to be used by the ball kids.

Furthermore, the match delegate, in cooperation with the heads of delegation, arranges a schedule for the players' identity checks. If the teams are in different hotels, the match delegate can ask the referee observer – but not the referees – to help him.

For these purposes, each head of delegation is requested to bring with him to the meeting the final 18-player list, the players' passports and the full first and second-choice kits for the outfield players (shirt, shorts and socks), as well as the full goalkeeper kits.

A room with a capacity for a minimum of 30 people must be reserved for this tournament organisational meeting.

If deemed necessary, an additional meeting between the tournament director, the heads of delegation and the match delegate may be organised each morning in order to review the previous day, discuss the programme for the current and next day and raise any complaints or suggestions.

## A.6 Accommodation requirements

The delegations must be accommodated either in sports schools or mediumstandard hotels (standard three-star), both being referred to as hotels in these regulations. If possible, each team should be accommodated on a different floor or wing. The host must:

- a. ensure that the teams can prepare for their matches in a comfortable, quiet and undisturbed environment:
- b. at the organisational meeting, provide the delegations with clear information on safety regulations and procedure applicable in case of an emergency, rules regarding telephones, pay-TV, internet, mini-bars and other extras, as well as the code of conduct in the hotel;
- c. prepare a room occupancy plan and distribute it to the UEFA representatives only;
- d. ensure that all rooms:
  - have bathroom and toilet facilities which meet standard hygiene requirements;
  - have adequate wardrobe space;
  - are equipped with heating and/or air-conditioning;
  - are cleaned daily.

#### A.6.1 Rooms for the delegations

The host must provide and pay for the following rooms for each delegation (maximum of 24 persons per delegation):

- a. Twin rooms for the players (nine rooms for 18 players); two single beds must be provided in these rooms; one large bed for two players is not acceptable.
- b. Single rooms for the six team officials (six rooms) in the same hotel as their team.
- c. A storage room for each team (ideally on the team's floor/wing)
- d. One room per team for medical treatment and massages which should be located near to the physiotherapist's/masseur's room and contain a massage table.

A suite could be provided for use as a storage and medical room with massage table.

Additional delegation members may be accommodated at the same place or nearby – at the expense of the visiting association.

#### A.6.2 Rooms for the referees and UEFA match officers

Single rooms must be provided for the referees and the UEFA match officers.

The refereeing group (eight referees, UEFA referee observer(s) and, if applicable, referee liaison officer) must be accommodated at a different hotel from the teams. In exceptional circumstances, and after approval by the UEFA

administration, they can be accommodated in the mini-tournament headquarters. However, the refereeing group should not be accommodated with one single team.

The UEFA match delegate must be accommodated at the mini-tournament headquarters or in one of the hotels used for the teams.

#### A.6.3 Meeting rooms

The host must cover the costs for the following meeting rooms equipped with a flip chart and TV/DVD set or projector, according to the team's requests:

- a. Each team should be provided with a meeting room for a minimum of 30 people, to be at its disposal for the entire duration of the tournament. If this is not possible, two teams can be asked to share one meeting room. A meeting schedule should be established with the teams before the organisational meeting.
- b. One meeting room must be booked for the referees (at the referees' hotel).

#### A.6.4 Dining room

A spacious dining room split into different areas – one for the teams, one area for the UEFA match delegate and LOC and, if in the same hotel, one for the referees – must be provided. Officials must refrain from smoking and drinking alcohol in the dining room in front of the players.

## A.7 Food requirements

#### A.7.1 Meals

Meals must be provided according to the following rules:

- a. Three meals a day must be served to the teams and the UEFA representatives in accordance with their match and training schedules. Menus should respect sports nutrition guidelines as well as taking the national eating habits of the participating teams into account.
- b. A detailed menu plan must be submitted to the participating teams one month before the start of the mini-tournament. Should a team have any special dietary requests, these must be submitted to the host at least two weeks before the start of the mini-tournament. Any cost difference between the proposed and requested menus must be borne by the requesting team.
- c. The hotels should be flexible when it comes to catering for special requests and the teams should be able to bring their own cook, food and drink. The hotels must also be flexible about mealtimes in order to adapt to the kick-off times of matches and the teams' return travel to the hotel.
- d. A good variety of food in sufficient quantities must be provided. All meals should be served buffet style and the food must be kept at an appropriate temperature all the time.

## A.7.2 Snacks, light meals

As a rule, snacks or light meals between ordinary meals must be made available to the teams upon request and paid for by them. However, if such a meal replaces an ordinary meal, the host must cover the costs. If it consists of an additional meal, the requesting team must pay for it.

#### A.7.3 Drinks

A sufficient supply of still mineral water, soft drinks, coffee and tea must be made available for the participants at the three meals covered by the mini-tournament budget, while milk (hot and cold), fruit juice and chocolate drinks or powder must also be available at breakfast time. In addition, a minimum of 60 litres of still mineral water must be provided per day for each team to cover their needs for their training sessions, matches and other use such as water in their rooms. Still mineral water and energy drinks should also be provided to the refereeing group. All other drinks must be paid for by the teams or individuals concerned.

## A.8 Kit laundry

The host must pay for a 24-hour laundry service (hotel service or other) for the playing kits of the participating teams and referees (kit which has been worn for matches, i.e. shirts, shorts and socks, but not tracksuits).

#### A.9 Tournament office

A centrally located and easily accessible tournament office must be set up at the hotel or one of the hotels where the teams are staying. It should be equipped with an internet connection or Wi-Fi, a photocopier and a fax – unless these last two services can be provided by the hotel at the host's expense. This room serves as the mini-tournament headquarters, where:

- a. the UEFA match delegate and, if accommodated in the same hotel, the refereeing group can carry out administrative work;
- b. information can be obtained on the mini-tournament itself.

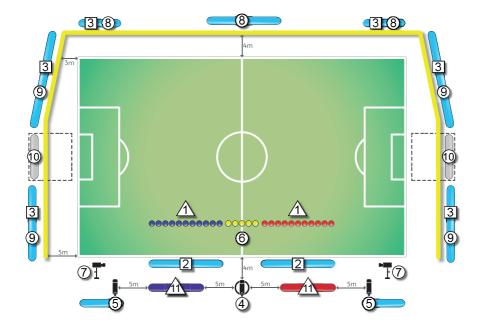
## A.10 Transport

The host is responsible for satisfying the following transport requirements:

- a. The teams, referees and UEFA match officers must be welcomed upon their arrival in the host country and transported to the hotel. They must also be provided with transport from their accommodation to their point of departure at the end of their stay.
- b. Each team must be provided with a modern 50-seater bus (with air-conditioning and dedicated driver) for the entire duration of the tournament to cover all the team's reasonable requests, including local excursions. The host must provide the visiting teams with the transport concept/rules at the organisational meeting.

- c. Two people carriers (minibuses with nine seats) with drivers must be provided to transport the referees to and from matches. The UEFA match delegate must have his own car unless he can travel with the refereeing group.
- d. Anti-doping controls (three additional vehicles per match, i.e. one per team to transport the players and team doctor back to the hotel and one for the doping control officer).
- e. The host is also requested to organise transport for official members of delegations who would like to see matches involving opponents.

## Annex B - Media and TV camera positions



- 1. Teams pre-match
- 2. Photographers pre-match
- 3. Photographers during the match
- 4. Pitchside halfway camera
- 5. 20m cameras
- 6. Hand-held TV camera (pre-match, line-up and post-match)
- 7. Steadicams during the match
- 8. Reverse-angle cameras
- 9. Additional TV cameras (reserved area of minimum 10x2m)
- 10. Host broadcaster cameras (only remote cameras in front of boards)
- 11. Substitutes' bench
- Advertising boards

*Note:* Diagram shows standard pitch set-up. All details subject to individual stadium conditions. All pitchside equipment to be positioned so that it does not present any danger to the players, coaches and match officials.

# Index

A	Flags27
Abandoned matches19, 21	Floodlights23
Accreditations25, 41	Force majeure10, 43
Admissions	G
Adoption44	_
Anthems27	Grass22 Group formation13, 14
Anti-doping10	Group formation13, 14
Appeals33	Н
Appointment of referees31, 32	Half-time13
Arrival of teams19, 27	Handshakes27
Artificial turf22	Head coach9, 30, 42
Authoritative text43	
В	I Insurance10
Badges35	Intellectual property rights12
Balls24	intellectual property rights12
Best runners-up13, 14	K
Breaks before extra time16	Kick-off times18
breaks before extra time10	Kicks from the penalty mark14, 15, 16
C	Kit24, 34, 40, 50
Cancelled matches20, 21	Kit approval34
Cards33	Knockout matches13, 16
CAS8, 43	
Cautions33	L
Clocks23	Laws of the Game 8, 13, 16, 24
Coaching qualifications9, 30	Line-up procedure27, 41
Coefficient ranking system15	Lists of players30
Coefficient rankings13	M
Colours34	Match calendar17
Commercial rights7, 39	Match protocol27
Competition badge35	Match schedule
Competition stages8, 13	Match sheet
Countdown to kick-off27	Match system13, 15
Court of Arbitration for Sport8, 43	Medals12
D	Media access41, 42
	Media officer42
Dates	Medical requirements10, 29, 30
Disciplinary Regulations	Mixed zone42
Doping controls10, 50	
E	N N
Eligibility of players29	Names
Entry documents8	Non-compliance43
Equality of points13, 15	Numbers26, 34
Expenses20, 21, 36, 37	Р
Extra time13, 16, 23	Penalties15, 16
F	Pitch advertising boards25
Fair play8, 12, 15, 27	Pitch conditions20, 21, 22, 24
Financial rules36	Plaques12
Fixture lists	Player registration29
	, ,

Play-offs	, 41, 42,	42 45
R Red cards	, 45, , 36, 26,	.31 .48 .30 .32 .31
S Safety and security	, 27,	7 14 .35 .22 .22 .23 .24
T Technical area Technical seats Third-placed teams Ticketing Training grounds	. 26,  , 24, , 40,	27 .13 .24 .40 42
U Unfit referees Unforeseen circumstances		
W Walk-on music Warm-up		
Yellow cards		.33









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