Regulations of the UEFA European Futsal Championship

2013/14
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Preamble

The following regulations have been adopted on the basis of Articles 49(2)(a) and 50(1) of the UEFA Statutes.

I General Provisions

Article 1

Scope of application

1.01 The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the 2013/14 UEFA European Futsal Championship (hereinafter the competition).

II Entries – Admission – Duties

Article 2

Entries for the competition

2.01 UEFA stages the competition every two years.

2.02 All UEFA member associations (hereinafter associations) are invited to enter their national futsal team for the competition.

Admission criteria

2.03 To be eligible to participate in the competition, an association must fulfil the following criteria:

a) it must confirm in writing that the association itself, as well as its players and officials, agree to respect the statutes, regulations, directives and decisions of UEFA;

b) it must confirm in writing that the association itself, as well as its players and officials, agree to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne as defined in the relevant provisions of the UEFA Statutes and agree that any proceedings before the CAS concerning admission to, participation in or exclusion from the competition will be held in an expedited manner in accordance with the Code of Sports-related Arbitration of the CAS and with the directions issued by the CAS, including for provisional or super-provisional measures, to the explicit exclusion of any State court;

c) it must fill in the official entry documents (i.e. all documents containing the information deemed necessary by the UEFA administration for ascertaining compliance with the admission criteria), which must reach the UEFA administration by the deadline set by the latter and communicated in due course through a circular letter sent to all associations.
Preamble

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c) it must fill in the official entry documents (i.e. all documents containing the information deemed necessary by the UEFA administration for ascertaining compliance with the admission criteria), which must reach the UEFA administration by the deadline set by the latter and communicated in due course through a circular letter sent to all associations.
**Admission procedure**

2.04 The UEFA General Secretary decides on admission to the competition. Such a decision is final.

**Duties of the associations**

2.05 On entering the competition, participating associations agree:

a) to comply with the *FIFA Futsal Laws of the Game* promulgated by the IFAB;

b) to respect the principles of fair play as defined in the *UEFA Statutes*;

c) to play in the competition until their elimination and to field their strongest team throughout the competition;

d) to stage and play all matches in the competition in accordance with the present regulations;

e) to comply with all decisions regarding the competition taken by the UEFA Executive Committee, the UEFA administration or any other competent body and communicated appropriately (by UEFA circular letter or by official letter, fax or email);

f) to comply with the Safety and Security Instructions set out in Annex II for all matches in the competition;

g) to cooperate with UEFA at any time – and in particular at the end of matches – in the collection of items from the game and players’ personal items that could be used by UEFA to create a memorabilia collection to illustrate the heritage of the competition, to the exclusion of any commercial use;

h) not to represent UEFA or the UEFA European Futsal Championship without UEFA’s prior written approval;

i) to grant UEFA the right to use and authorise others to use photographic, audiovisual and visual material of their team, players and officials (including their names, relevant statistics, data and images), as well as the association’s name, logo, emblem and team shirt (including references to the kit manufacturers) free of charge worldwide for the full duration of any rights for non-commercial promotional and/or editorial purposes and/or as reasonably designated by UEFA. On request, the associations must supply UEFA, free of charge, with all appropriate material, fully cleared for use, as well as the necessary documentation to enable UEFA to use and exploit such rights in accordance with this paragraph;

j) to indemnify, defend and hold UEFA and its subsidiaries and all of their officers, directors, employees, representatives, agents and other auxiliary persons free and harmless against any and all liabilities, obligations, losses, damages, penalties, claims, actions, fines and expenses (including reasonable legal expenses) of whatsoever kind or nature resulting from, arising out of, or attributable to any non-compliance by the participating
association or any of its players, officials, employees, representatives or agents with these regulations.

k) to adhere to the principles governing the release of players for association teams as laid out in Annexe 1 of the FIFA Regulations for the Status and Transfer of Players, and more specifically the status of futsal players as defined in Annexe 6 of these same regulations.

III   Trophy, Plaques and Medals

Article 3

Trophy

3.01 The original trophy, which is used for the official presentation ceremony at the final and for other official events approved by UEFA, remains in UEFA's keeping and ownership at all times. A full-size replica trophy, the UEFA European Futsal Championship winners' trophy, is awarded to the winning association.

3.02 Any association which wins the trophy three consecutive times or five times in total receives a special mark of recognition.

3.03 Replica trophies awarded to winners of the UEFA European Futsal Championship (past and current) must remain within the relevant association's control at all times and must not leave the association's country without UEFA's prior written consent. Associations must not permit a replica trophy to be used in any context where a third party (including, without limitation, associations' sponsors and other commercial partners) is granted visibility or in any other way which could lead to an association between any third party and the replica trophy and/or the competition. Associations must comply with any trophy use guidelines that the UEFA administration may issue from time to time.

3.04 Associations may not, and may not permit any third party to, develop, create, use, sell or distribute any promotional materials or merchandise bearing any representation of the trophy or any replica thereof (including, without limitation, trophy lift images) or use any such representation in a manner that could lead to an association between any third party and the trophy, a replica trophy and/or the competition.

Plaques

3.05 Each association that competes in the final tournament receives a commemorative plaque.

Medals

3.06 21 gold medals are presented to the winning team, 21 silver medals to the runners-up and 21 bronze medals to the third-placed team. Additional medals may not be produced.
IV Responsibilities of the Associations

Article 4

Responsibilities of the participating associations

4.01 The associations are responsible for the behaviour of their players, officials, members, supporters and any person carrying out a function at a match on their behalf.

4.02 The association in the territory of which matches in the competition are being staged is considered the host association.

4.03 The host association is responsible for order and security before, during and after matches. The host association may be called to account for incidents of any kind and may be disciplined.

4.04 Matches must, in principle, be played in a hall within the territory of the host association. Exceptionally, matches may be played in the territory of another UEFA member association, if so decided by the UEFA administration and/or the UEFA disciplinary bodies, for reasons of safety or as a result of a disciplinary measure.

Visas

4.05 If necessary, participating associations must apply for entry visas from the diplomatic mission of the host country well in advance of their trip. Upon request, the host association must assist the visiting associations as much as possible with the visa formalities.

Additional responsibilities for the final tournament

4.06 The UEFA Executive Committee has entrusted the Royal Belgian Football Association with the organisation and staging of the final tournament in 2014. On the basis of the present regulations and the staging agreement concluded with UEFA, the Royal Belgian Football Association is responsible for all match-related organisational tasks and shall fully respect any and all rights granted by UEFA to third parties in connection with the final tournament.

4.07 As the host association of the final tournament, the Royal Belgian Football Association must set up a local organising committee (LOC), which is responsible for the following:

a) proposing match venues and halls to the UEFA administration;

b) making all necessary arrangements for the staging of the matches in the final tournament;

c) adhering to the financial provisions as set out in Article 25.

4.08 The UEFA administration informs the 12 associations participating in the final tournament about any further guidelines, directives or decisions related to the final tournament and provides them with all relevant documents in due time.
V Insurance

Article 5

General principles

5.01 Everyone involved in the competition (qualifying competition and final tournament) is responsible for its own insurance cover.

5.02 The participating associations are responsible for and undertake to conclude all necessary and adequate insurance cover for their delegations, including players and officials, at their own expense for the whole duration of the competition.

5.03 If the host association is not the owner of the hall used, it is also responsible for ensuring that the hall owner and/or tenant in question provides a fully comprehensive insurance cover, including third-party liability and property damage. If appropriate insurance policies are not provided by the hall owner and/or tenant in due time, the host association is required to conclude the necessary additional insurance cover at its own cost, failing which it may be concluded by UEFA at the host association’s expense.

5.04 Claims for damages against UEFA are expressly excluded and anyone involved must hold UEFA harmless from any and all claims for liability arising in relation to the competition. In any case, UEFA may request anyone involved to provide, free of charge, written releases of liability and/or hold harmless notes, and/or confirmations and/or copies of the policies concerned in one of UEFA’s official languages.

A. Qualifying competition

5.05 Host associations must conclude – with reputable insurers and at their own cost – all necessary insurance in connection with the staging and organising of the matches, including third-party liability and spectator accident cover. Host associations are responsible for ensuring that UEFA is included as a co-insured party.

5.06 The third-party liability policy must include an appropriate guaranteed sum for all damage/injury (not excluding force majeure and terrorism) to persons, objects and property, and for pure economic losses, and it must correspond to the specific circumstances of the associations concerned.

B. Final tournament

5.07 The host association staging the final tournament must conclude, at its own expense, adequate insurance cover for all of its risks arising from organising and staging the final tournament under these regulations, in accordance with its responsibilities, as set out in Article 4 of these regulations and in the staging agreement and as communicated by UEFA from time to time.
5.08 UEFA concludes insurance cover in accordance with its responsibilities, as
set out in the staging agreement.

5.09 Should the trophy be handed over in advance to the host association for any
reason, said association must hold UEFA harmless from any possible liability
with regard to any potential claims for damages and must bear all related risks
and responsibilities in connection with the holding and storage of the trophy
during the period. As from the transfer of the trophy by UEFA to the host
association, the trophy is the full responsibility of said association, which must
obtain adequate insurance to cover its risks and responsibilities in connection
with the use of the trophy during the period and, if requested by UEFA, submit
a copy of its insurance policy to UEFA.

VI  Competition System

Article 6

Phases of the competition

6.01 The competition consists of a qualifying competition and a final tournament. It
is subdivided into the following phases:

a) Qualifying competition:
   − preliminary round (mini-tournaments), if more than 28 associations
     enter the competition;
   − main round (mini-tournaments);
   − play-off matches (home and away)

b) Final tournament (12 teams)
   − group stage
   − quarter-finals
   − semi-finals
   − final.

6.02 The participating associations enter the competition as follows:

a) Belgium, the team of the final tournament's host association, qualifies
   automatically for the final tournament.

b) If more than 28 associations enter the competition, the lowest-ranked
   teams in the UEFA European Futsal Championship rankings (see
   Annex IV) start the competition in the preliminary round; if no more than
   28 associations enter the competition, no preliminary round is held.

c) The remaining teams start the competition in the main round.
Preliminary and main rounds

6.03 For the draws, for the preliminary and main rounds, the UEFA administration will form groups, taking the coefficients of the participating associations into consideration.

6.04 Coefficients are calculated on the basis of the sporting results of the European futsal national teams (see Annex IV).

6.05 All matches in the preliminary and main rounds must be played in the form of mini-tournaments hosted by one of the participating associations. Each team plays each of the other teams in the group once, with three points awarded for a win, one for a draw and none for a defeat.

6.06 When establishing the match schedule, the host association is in position 1, and the visiting teams in position 2, 3 and 4, according to their coefficient ranking (see Annex I, point 2).

Match system

6.07 All matches in the preliminary round are played in the form of mini-tournaments with three or four teams. Depending on the number of entries, each group winner and one or several runners-up will qualify for the main round.

6.08 All main round matches are played in the form of mini-tournaments, amounting to seven mini-tournaments with four teams per group. The seven winners from the mini-tournaments will qualify for the final tournament and the seven runners-up and best third place team will qualify for the play-off matches.

Equality of points in mini-tournaments

6.09 If two or more teams are equal on points on completion of a mini-tournament, their position within the group is established according to the following criteria, in the order given:

a) Higher number of points obtained in the matches among the teams in question.

b) Superior goal difference resulting from the matches among the teams in question.

c) Higher number of goals scored in the matches among the teams in question.

d) If, after having applied criteria a) to c), teams still have an equal ranking, criteria a) to c) are reapplied to determine their ranking. If this procedure does not lead to a decision, criteria e) to g) apply.

e) Results of all group matches in the mini-tournament:
   1. superior goal difference;
   2. higher number of goals scored.
f) Coefficient ranking.
g) Drawing of lots.

6.10 If two teams which have the same number of points and the same number of
goals scored and conceded play their last match against each other and are
still equal at the end of that match, their final rankings are determined by kicks
from the penalty mark (Article 15) and not by the criteria listed under 6.09 a) to
g), provided no other team within the group has the same number of points on
completion of all preliminary round matches. Should more than two teams
have the same number of points, the criteria listed under paragraph 6.09
apply. This procedure is only necessary if a ranking of the teams is required to
determine the team which qualifies for the next round.

Drawing of lots

6.11 If on completion of a mini-tournament a draw is required, the drawing of lots
takes place at the teams' hotel after the final match. The lots are drawn by the
UEFA match delegate. The heads of delegation or team representatives must
sign a document stating that they accept the result of the draw.

Determination of the best runners-up in the preliminary round

6.12 Should it be necessary to determine the best runner(s)-up in the preliminary
round, only results against the teams in first and third place in each group are
taken into account if the round comprises groups of three and four. If the
round consists exclusively of groups of four, all results are taken into account.
In both cases, the following criteria apply in the order given:
  a) higher number of points obtained in these matches;
  b) superior goal difference obtained from these matches;
  c) higher number of goals scored in these matches;
  d) coefficient ranking;
  e) drawing of lots.

Determination of the best third-placed team in the main round

6.13 To determine the best third-placed team from the seven groups in the main
round, all the results in each group are taken into account, and the following
criteria apply in the order given:
  a) higher number of points obtained in these matches;
  b) superior goal difference obtained from these matches;
  c) higher number of goals scored in these matches;
  d) coefficient ranking;
  e) drawing of lots.
Play-off matches

6.14 The seven runners-up and best third-placed team of the main round mini-tournaments contest play-offs, played on a home-and-away basis (two legs).

6.15 The four play-off ties are determined by means of an open draw (no seeds).

6.16 If the best third-placed team is drawn against a team it has already met in the main round, it will be transferred to the next available slot, thereby preventing these two teams from meeting again.

6.17 The team which scores the greater aggregate of goals in the two matches qualifies for the final tournament. Otherwise, the provisions of paragraph 6.18 apply.

Away goals and extra time in the knockout system

6.18 For matches played under the knockout system, if the two teams involved in a tie score the same number of goals over the two legs, the team which scores more away goals qualifies for the next stage. If this procedure does not produce a result, i.e. if both teams score the same number of goals at home and away, two five-minute periods of extra time are played at the end of the second leg. If, during extra time, both teams score the same number of goals, away goals count double (i.e. the visiting team qualifies). If no goals are scored during extra time, kicks from the penalty mark (Article 15) determine which team qualifies for the next stage.

Article 7

Final tournament

7.01 Twelve teams participate in the final tournament: in principle the seven group winners of the main round, the four winners of the play-off matches, and the team of the final tournament host association, Belgium, which qualifies automatically.

Group formations

7.02 A draw is conducted by the UEFA administration in the country of the host association to allocate the 12 teams involved in the final tournament into four groups of three.

7.03 The four groups are formed as follows:

Group A: teams A1, A2, A3
Group B: teams B1, B2, B3
Group C: teams C1, C2, C3
Group D: teams D1, D2, D3

Seeding

7.04 For the final-tournament draw, the teams are seeded as follows: the host association, the reigning European champions (if they qualify) and the two (or
three, if the reigning European champions do not qualify) associations with the best coefficient in the UEFA European Futsal Championship rankings (see Annex IV) are given position one in each group. Each of the four associations with the next best coefficients are drawn into a group in position two, and each of the four associations with the lowest coefficients are drawn into a group in position three.

**Group match schedule**

7.05 Each team plays each of the other teams in the same group once, with three points awarded for a win, one point for a draw and none for a defeat. The group matches will be played in accordance with the following schedule. The daily schedule with venues and kick-off times will be confirmed after consultation between UEFA and the host association. The host team, Belgium, is considered as team A1 and for each tie the first-named team is considered as the home team.

<table>
<thead>
<tr>
<th>Group</th>
<th>Matchday 1</th>
<th>Matchday 2</th>
<th>Matchday 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group A</td>
<td>A1 v A3</td>
<td>A3 v A2</td>
<td>A2 v A1</td>
</tr>
<tr>
<td>Group B</td>
<td>B1 v B3</td>
<td>B3 v B2</td>
<td>B2 v B1</td>
</tr>
<tr>
<td>Group C</td>
<td>C1 v C3</td>
<td>C3 v C2</td>
<td>C2 v C1</td>
</tr>
<tr>
<td>Group D</td>
<td>D1 v D3</td>
<td>D3 v D2</td>
<td>D2 v D1</td>
</tr>
</tbody>
</table>

**Equality of points**

7.06 If two or more teams are equal on points on completion of all the matches in their group, the following criteria are applied, in the order given, to determine their ranking:

a) higher number of points obtained in the matches among the teams in question;
b) superior goal difference resulting from the matches among the teams in question;
c) higher number of goals scored in the matches among the teams in question.
d) If, after having applied criteria a) to c), teams still have an equal ranking, criteria a) to c) are reapplied to determine their final ranking. If this procedure does not lead to a decision, criteria e) to g) apply:
e) results of all group matches:
   1. superior goal difference;
   2. higher number of goals scored;
f) fair play ranking of the teams in question;
g) drawing of lots.

7.07 If two teams which have the same number of points and the same number of goals scored and conceded play their last group match against each other
and are still equal at the end of that match, the rankings of the two teams in question are determined by kicks from the penalty mark (Article 15), and not by the criteria listed under 7.06 a) to g), provided no other teams within the group have the same number of points on completion of all group matches. Should more than two teams have the same number of points, the criteria listed under paragraph 7.06 apply. This procedure is only necessary if a ranking of the teams is required to determine the team which qualifies for the quarter-finals.

**Quarter-finals**

7.08 The teams finishing first and second in each group play the quarter-finals as follows:

- Quarter-final 1: Group A winner v Group B runner-up
- Quarter-final 2: Group A runner-up v Group B winner
- Quarter-final 3: Group C winner v Group D runner-up
- Quarter-final 4: Group C runner-up v Group D winner.

**Semi-finals**

7.09 The winners of the quarter-finals play the semi-finals as follows:

- Semi-final 1: Quarter-final 1 winner v Quarter-final 3 winner
- Semi-final 2: Quarter-final 2 winner v Quarter-final 4 winner.

**Final and third-place match**

7.10 The winning semi-finalists contest the final as follows:

- Winner of semi-final 1 v Winner of semi-final 2.

7.11 The defeated teams in the semi-finals contest the third-place match as follows:

- Defeated team in semi-final 1 v Defeated team in semi-final 2.

**Same number of goals in the third-place match**

7.12 If the result stands as a draw at the end of normal playing time in the third-place match, no extra time is played. Kicks from the penalty mark (Article 15) determine the winning team.

**Same number of goals in a quarter-final, semi-final or final**

7.13 If the result stands as a draw at the end of normal playing time in the quarter-final, semi-final or final, extra time consisting of two five-minute periods of effective time is played. If the two teams are still equal after extra time, the winner is determined by kicks from the penalty mark (Article 15).
VII Match Administration

Article 8

A. Qualifying competition

Match dates

8.01 Matches in the preliminary and main round must be played on the following fixed dates:

Preliminary round
22–27 January 2013 (23, 24, 26 January)

Main round
26-31 March 2013 (27, 28, 30 March).

8.02 Play-off matches must be played on the following fixed dates.

− Play-off 1: Tuesday 17 September 2013
− Play-off 2: Tuesday 24 September 2013.

Announcement of mini-tournament host associations

8.03 For the preliminary and main rounds, the associations wishing to host a mini-tournament must notify the UEFA administration in writing on the entry form by the prescribed deadline. The UEFA administration designates the host of each mini-tournament according to the principles defined in Annex I, point 1.

Venues

8.04 The venues of the preliminary round, main round and play-off matches are fixed by the host associations and announced to their opponents and the UEFA administration at least 60 days before the match or the first match of a mini-tournament. When fixing a venue, the host association must take into account the length of the journey to be undertaken by the visiting team(s). In principle, the venue for a qualifying match must be no more than a two-hour bus drive from the nearest international airport, unless agreed otherwise by the visiting team(s). The team(s) must arrive at the venue at least one day prior to the start of the mini-tournament or match.

Kick-off times

8.05 The kick-off time(s) of the match(es) must be announced to the opponents and to the UEFA administration at least 30 days before the match or the first match of a mini-tournament.

8.06 For reasons of sporting fairness, host associations must send kick-off time proposals to the UEFA administration for the last matchday of the main round, on which all first matches in all groups must kick off at the same time, as must all second matches. The proposed kick-off times must be indicated in CET.
VII Match Administration

A. Qualifying competition

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- Preliminary round: 22–27 January 2013 (23, 24, 26 January)
- Main round: 26-31 March 2013 (27, 28, 30 March).

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8.07 Unless the UEFA administration grants special approval, associations are not allowed to fix kick-off times before 10.00 hours or after 22.00 hours (local time).

Arrival of the teams

8.08 Teams should arrive at the venue the day before their first match but no later than 24 hours before kick-off. Teams arriving more than one night before their first match are responsible for the extra costs incurred.

Departure of the teams

8.09 Teams should depart the day after their (last) match. Teams departing any later are responsible for the extra costs incurred as a result of their late departure.

B. Final tournament

8.10 The final tournament is due to take place between 28 January and 8 February 2014. The UEFA administration is responsible for drawing up the match schedule for the final tournament as well as for establishing the venues and kick-off times of the matches in conjunction with the local organising committee (LOC), whom it will consult in this regard. Each team will have a rest period of at least 36 hours between matches.

Arrival of the teams in the host country

8.11 Each association taking part in the final tournament must arrange for its team to arrive at its team hotel in the host country at least two days before its first match. Teams arriving more than two days before the opening match of the tournament are responsible for the extra costs incurred.

Departure of the teams

8.12 Teams should depart one day after they have been eliminated, or one day after the end of the tournament in the case of the semi-finalists and finalists. Teams departing any later are responsible for the extra costs incurred as a result of their late departure.

VIII Refusal to Play, Cancellation of a Match, Match Abandoned and Similar Cases

Article 9

Refusal to play and similar cases

9.01 If an association refuses to play or is responsible for a match not taking place or not being played in full, the Control and Disciplinary Body takes a decision in the matter.
9.02 The Control and Disciplinary Body decides on the result of the abandoned match according to the UEFA Disciplinary Regulations. If an association is disqualified during the qualifying competition or final tournament, the results of all of its matches are declared null and void, and the points awarded forfeited.

9.03 If an association that has qualified for the final tournament does not compete, the UEFA administration may replace it and, if so, decide which association is to take its place according to the results achieved by the associations eliminated previously.

9.04 An association which refuses to play or is responsible for a match not taking place or not being played in full loses all rights to payments from UEFA.

9.05 Upon receipt of a reasoned and well-documented request from the association concerned, the UEFA administration may set an amount of compensation due for financial loss.

Article 10

Match or mini-tournament cancelled before departure of the visiting team

10.01 If a host association finds that a match or mini-tournament cannot take place, it must notify the visiting association(s), the referees and the UEFA match delegates before their departure from home, and notify the UEFA administration at the same time. In this case, the match(es) must be played on another date(s) as decided by the UEFA administration after consultation with the host and visiting association(s).

Match cancelled after departure of the visiting team

10.02 If any doubt arises as to the condition of the field of play after a visiting team’s departure from home, the referee decides on the spot whether or not it is fit for play.

10.03 If the referee declares that a match cannot commence because the field is not fit for play or for any other reason, it must in principle be played the next day or on another date as agreed by the host and visiting associations, subject to the approval of the UEFA administration. An agreement must be reached within two hours of the referee’s decision to cancel the match. In case of dispute, the UEFA administration fixes the date and kick-off time of the match. Its decision is final.

Match abandoned

10.04 If the referee decides to abandon a match, for example because the field is unfit for play, the remaining match time must be played either the next day, or on another date set by the UEFA administration, unless the case is referred to the UEFA Control and Disciplinary Body. The date on which the match will be completed must be decided within two hours of the referee’s decision to abandon the match, in consultation with the associations concerned. In case
of dispute, the UEFA administration fixes the date and kick-off time of the match. Its decision is final.

10.05 If the remaining time of the match has to be played the next day or on another date set by the UEFA administration, the following principles apply:

a) the match sheet must contain the same players who were on the match sheet when the match was abandoned, with the exception of players sent off during the abandoned match as well as players suspended for the abandoned match;

b) any sanctions imposed before the match was abandoned remain valid for the remainder of the match;

c) single yellow cards imposed before the match was abandoned are not carried forward to any other matches before the abandoned match is completed;

d) players sent off during the abandoned match cannot be replaced and the number of players in the starting line-up remains as it was when the match was abandoned;

e) players who were suspended following a match played after the abandoned match can be included on the match sheet;

f) the match must restart on the same spot where the abandoned match action occurred (i.e. free kick, kick-in, goal clearance, corner kick, penalty, etc.). If the match was stopped during the normal flow of the game, a dropped ball on the spot where it was abandoned shall be used to restart.

Expenses

10.06 If the circumstances require the host association to notify the visiting association(s) and the referees before their departure from home of a match not being able to be played and if the host association fails to do so, it is responsible for the travel, board and lodging expenses of the visiting association and the referees.

10.07 In all other cases, each association bears its own expenses, including additional expenses resulting from the match having to be (re)played later than initially scheduled. However, if a match cannot take place for reasons beyond control and the visiting association returns home, the travel, board and lodging expenses of the visiting association, as well as the relevant hosting costs, are borne by the associations concerned in equal parts.
IX  Halls

Article 11

Hall conditions

11.01  Halls must be in good condition in terms of both their playing surface and facilities, fully comply with the FIFA Futsal Laws of the Game and conform to the safety and security regulations of the competent civil authorities. The UEFA administration may refuse to permit matches to be played in halls which do not comply with these regulations.

11.02  The goal nets must be attached in such a way that the ball cannot rebound out of the goal. If necessary, an additional net may be placed inside the goal no less than 70cm from the crossbar.

11.03  Temporary stands may not be used for the matches of this competition.

11.04  For mini-tournaments in the preliminary and main round, the match hall must be exclusively reserved for the competition for the duration of the mini-tournament.

11.05  In the interests of the safety of players and match officials, the host association must provide access to the pitch that guarantees their safe entry and exit.

Distances

11.06  The host association must ensure that all hotels used for matches or mini-tournaments are easily accessible and that the travelling conditions are favourable for the visiting teams. Unless the visiting association(s) give their approval, no hotel may be situated more than a two-hour bus drive from the nearest international airport. Special approval by the UEFA administration is required for venues located in places which have few international flights or which necessitate internal flights. Unless the visiting association(s) agree otherwise, no match venue may be located more than a one-hour bus drive from all hotels.

Alternative venues

11.07  If, at any time during the season, the UEFA administration deems that, for whatever reason, some venues may not be fit for staging a match or mini-tournament, UEFA may consult with the host association and ask it to propose an alternative venue, in accordance with the standards required by UEFA. Should an association be unable to propose an acceptable alternative venue by the deadline set by the UEFA administration, UEFA will select an alternative neutral venue and make all the necessary arrangements for the staging of the match with the relevant association and local authorities. In both cases, the costs of staging the match must be borne by the host association. The UEFA administration will take a final decision on the match venue in due time.
Hall certificate and safety certificate

11.08 Host associations must ensure that the halls they use undergo periodic safety checks.

11.09 Each host association is responsible for:

a) inspecting each match hall they plan to use and issuing hall certificates, which have to be forwarded to the UEFA administration confirming that the halls meet the criteria laid out in Annex II;

b) confirming to the UEFA administration that the halls, including their facilities (hall capacity, emergency lighting system, first aid facilities, type of protection against intrusion by spectators into the playing area, etc.), have been thoroughly inspected by the competent public authorities and meet all the safety requirements laid down by the applicable national law.

11.10 The UEFA administration accepts or rejects the halls on the basis of these certificates and confirmations. Its decisions are final.

Giant screens

11.11 The results of other matches can be shown on the scoreboard and/or giant screen during a match, while simultaneous transmissions and replays are authorised for press monitors and closed-circuit channels only. Delayed footage of the match being played may be transmitted on the giant screen inside the hall provided that the host association has obtained all the necessary third-party permission to transmit such footage including (without limitation) permission from the UEFA match delegate, the host broadcaster producing the live international feed of the match and any relevant local authorities. Moreover, the host association must ensure that such footage is transmitted on the giant screen during the match only when the ball is out of play and/or during the half-time interval, time-outs or break before extra time (if any) provided that it does not include any images that:

a) may have an impact on the playing of the match;

b) may be reasonably considered as controversial insofar as they are likely to encourage or incite any form of crowd disorder;

c) may display any public disorder, civil disobedience or commercial and/or offensive material within the crowd or on the pitch; or

d) may be deemed to criticise, undermine or damage the reputation, standing or authority of any player, match official and/or any other party at the hall (including, but not limited to, any images that are aimed at highlighting directly or indirectly, any offside offence, fault committed by a player, potential mistake of a match official and/or any behaviour which is contrary to the principle of fair play).

11.12 For the final tournament, UEFA may authorise simultaneous or delayed transmissions on giant viewing or public screens outside the hall in which a match is played (e.g. in another hall of the host association or in a public place
Scoreboards

11.13 Each hall must have a modern scoreboard to provide spectators, players and officials with accurate information concerning:

a) the names of both teams;
b) the time remaining in any period, counting down in minutes, seconds and tenths of seconds from 20.00.0 to 0.00.0;
c) remaining penalty time to be served by up to two players on each team, counting down from 2.00 to 0.00;
d) the score;
e) time-outs, counting down from 1.00 to 0.00;
f) the half-time interval, counting down from 15.00 to 0.00;
g) accumulated fouls.

Lighting

11.14 Matches must be played in halls equipped with a lighting system that provides a standard lighting level of Ev (lux) 1,200 to ensure ideal conditions for broadcast activities. For the final tournament, a minimum lighting level of Ev (lux) 1,800 is required. The host association must provide UEFA with a recent lighting certificate. In addition, an emergency lighting system of at least Ev (lux) 1,000 should be available, ensuring that a match can be completed even in the event of a power failure.

Balls

11.15 Balls used must conform to the requirements laid down in the FIFA Futsal Laws of the Game.

11.16 For matches and training sessions in the qualifying competition, FIFA-approved balls must be provided by the host association. The balls used for training sessions and matches must be the same.

11.17 Balls used for matches and training sessions in the final tournament are supplied by UEFA.

X Match Organisation

Article 12

Flags

12.01 The UEFA, FIFA and UEFA Respect flags, as well as the flags of the two competing teams, must be flown horizontally in the hall at all matches in the competition.
**Venue data coordinator position and accreditation**

12.02 For each match in the competition, the host association must ensure that the venue data coordinator (VDC) appointed by UEFA to gather live data during the match is provided with:

a) a commentary position (or an equivalent position) with dedicated broadband internet access, which needs to be in place from the morning of the match until 90 minutes after the final whistle; and

b) an accreditation permitting access to the referees’ dressing room.

**Handshakes, walk-on music and anthems**

12.03 At all matches in the competition, the UEFA Futsal EURO anthem provided by UEFA must be played as the teams enter the field of play until they have lined up, at which point the national anthems of both teams involved must be played. Furthermore, the players are invited to shake hands with their opponents and the referees after the line-up ceremony as well as after the final whistle, as a gesture of fair play.

**Arrival of the teams at the hall**

12.04 Both teams must be at the match hall at least 75 minutes prior to kick-off.

**Substitutes’ benches and technical area**

12.05 Only six team officials, one of whom must be a team doctor, and a maximum of nine substitute players are allowed to sit on the substitutes’ bench, i.e. a total of 15 persons. The names of these persons and their functions must be listed on the match sheet. Suspended players are not allowed to warm up or to sit on the bench on matchdays.

12.06 Smoking is not allowed during matches.

12.07 During the match, players and team officials listed on the match sheet are not allowed access to any TV footage of the match.

12.08 The use of electronic communication systems between players and/or technical staff is not permitted.

12.09 No spectators are allowed in the area between the stands and the touch line or goal line.

12.10 An adequate number of ground staff and police must be present, to guarantee safety and security in the hall.

**Medical requirements**

12.11 Minimum medical requirements concerning the provision of facilities, equipment and personnel by the host association are set out in Annex VIII to these regulations. For the avoidance of doubt, the host association is solely responsible for the provision and operation of any facilities and equipment required in the above-mentioned annex.
Ticket allocations

12.12 An appropriate number of complimentary and purchase tickets, to be fixed by mutual agreement, must be set aside for the visiting association(s).

12.13 The official UEFA representatives (including a potential UEFA Doping Control Officer) and at least three representatives of the visiting association(s) must be provided with complimentary top-category seats in the VIP sector.

Training sessions in the hall

12.14 Teams are allowed to train in the hall where their match is to take place the day before the match. The visiting association agrees with the host association on the length of the training session (60 minutes maximum). In addition, the visiting association may hold private training sessions at a location to be agreed on with the host association, but not at the hall where the match will be played. In the final tournament, UEFA takes the final decision on the length of the training sessions.

Media matters

12.15 The requirements in terms of media arrangements are set out in Annex III (Media Matters).

XI  Futsal Laws of the Game

Article 13

13.01 Matches are played in conformity with the current FIFA Futsal Laws of the Game.

Substitution of players

13.02 The maximum number of substitutes permitted per team is nine. The number of substitutions permitted during a match is unlimited.

13.03 No substitutions are allowed during time-outs. Substitutions are allowed as soon as a time-out finishes.

Match sheet

13.04 Before a match, each team receives a match sheet on which the numbers, surnames, first names, dates of birth and, if applicable, the shirt names of the 14 players in the squad must be indicated, together with the surnames and first names of the officials seated on the substitutes’ bench. The match sheet must be properly completed in block capitals. It must be signed by the captain and competent team official. The numbers on the players’ shirts must correspond with the numbers indicated on the match sheet. The goalkeepers and team captain must be identified.

13.05 Both teams must hand their match sheets to the referee at least 60 minutes before kick-off.
13.06 The referee may ask to see the player’s registration licence, personal identity card or passport of the players listed on the match sheet.

13.07 If the match sheet is not completed and returned in time, the matter will be submitted to the Control and Disciplinary Body.

13.08 All nine substitutes listed on the match sheet may take part in the match.

13.09 If there are fewer than three players on either of the teams, the match will be abandoned. In this case, the Control and Disciplinary Body decides on the consequences.

**Replacement of players on the match sheet**

13.10 After the match sheets have been completed, signed and returned to the referee by both teams, and if the match has not yet kicked off, the following provisions apply:

a) If any of the first five players listed on the match sheet are not able to start the match due to unexpected physical incapacity, they may be replaced by any of the nine substitutes listed on the initial match sheet. Such replacements reduce the quota of substitute players accordingly.

b) If any of the nine substitutes listed on the match sheet are not able to be fielded due to unexpected physical incapacity, they may not be replaced, which means that the quota of substitute players is reduced accordingly.

c) If a goalkeeper listed on the match sheet is unable to be fielded due to unexpected physical incapacity, he may be replaced by another goalkeeper from the list of 25 players.

13.11 Upon submission of a medical certificate to the UEFA administration and UEFA match delegate, a player or substitute player who was not able to play according to 13.10 a) or b) above may be replaced the day after the match in question by a registered player from the list of 25 players.

**Article 14**

**Half-time interval, break before extra time**

14.01 The half-time interval must not exceed 15 minutes. If extra time is required, there is a five-minute break between the end of normal time and the start of extra time. As a rule, the players remain on the pitch during this five-minute break, at the discretion of the referee.

**Article 15**

**Kicks from the penalty mark**

15.01 For matches where the winners need to be decided by kicks from the penalty mark, the procedure laid down in the *FIFA Futsal Laws of the Game* applies.

15.02 The referee decides which goal will be used for the kicks.
a) For reasons of safety/security, lighting or other similar reasons, the referee may choose which goal will be used without tossing a coin. In this case, he is not required to justify his decision, which is final.

b) If he considers that either goal can be used for the kicks, then, in the presence of the two captains, he decides that the head side of the coin corresponds to one goal and the tail side to the other. He then tosses the coin to determine which goal will be used.

15.03 If the taking of kicks from the penalty mark cannot be completed because of reasons beyond control, the result is decided by the drawing of lots by the referee in the presence of the UEFA match delegate and the two team captains.

15.04 If, through the fault of a team, the taking of kicks from the penalty mark cannot be completed, the provisions of Article 9 apply.

XII Player Eligibility

Article 16

Nationality

16.01 Each association must select its national representative team from players who hold the nationality of its country and who comply with the provisions of Articles 5 to 8 of the Regulations governing the Application of the FIFA Statutes.

16.02 Each player taking part in the competition must be in possession of a valid passport or identity card of the country for which he is playing, containing a photograph and giving full particulars of his date of birth (day, month, year). Otherwise, he will not be allowed to take part in the competition.

Identification

16.03 For identity verification purposes, a signed copy of the final 14-player list printed from FAME must be handed with each player’s passport or identity card to the UEFA match delegate. A meeting with the UEFA representatives and the heads of delegation of the participating teams is held for this purpose the day before the start of the mini-tournament or at the head of delegation meeting in the final tournament.

16.04 For identification purposes, the UEFA match delegate arranges to make a visual check of each player participating in a mini-tournament or match. In principle, this procedure takes place during a meal at the team’s accommodation before the match or before the first match in the mini-tournament. Only one such visual check is made per round/match.
Registration procedure

16.05 All players should undergo a medical examination, including cardiovascular screening, before the start of the competition in accordance with the criteria as set out in Annex VII.

16.06 Each association must provide the UEFA administration with a list of no more than 25 players, including at least 3 goalkeepers, indicating the surname, first name, shirt name (if applicable), club and date of birth of each player as well as the surname, first name and date of birth of the head coach. This list must be completed online and submitted to the UEFA administration by the following deadlines:

a) 15 January 2013 (24.00 CET) for the preliminary round mini-tournaments
b) 19 March 2013 (24.00 CET) for the main round mini-tournaments
c) 10 September 2013 (24.00 CET) for the play-off matches
d) 3 December 2013 (24.00 CET) for the final tournament.

16.07 At the latest by 12.00 CET the day after submission, a printout signed by the association must be sent by fax to the UEFA administration.

16.08 Only 14 of the 25 players will be eligible to play in the qualifying stage or final tournament. The list of 14 players must be submitted to the UEFA match delegate at the organisational meeting held the day before the first match. For the final tournament, the UEFA administration will provide the participating teams with a template of this list which must be filled in and handed over to the UEFA representatives during the head of delegation meeting.

New goalkeeper registration

16.09 If an association cannot count on the services of at least two goalkeepers registered on the player list because of long-term injury or illness, the association concerned may temporarily replace the goalkeeper concerned and register a new goalkeeper at any time during the competition, subject to paragraph 16.02. The association must provide UEFA with the necessary medical evidence. UEFA may require further medical examination of the goalkeeper(s) by an expert appointed by the UEFA administration at the cost of the association. Once the injured or ill goalkeeper is fit to be fielded again he can resume his position in place of his nominated substitute. The change must be announced to the UEFA administration at least 24 hours before the next match in which the goalkeeper is due to play.

Responsibility

16.10 The national associations are responsible for ensuring that the aforementioned provisions concerning player eligibility and lists of players are respected.

16.11 The UEFA administration decides on questions of player eligibility. In the event of a dispute, the decision of the Control and Disciplinary Body is final.
XIII Kit

Article 17

UEFA Kit Regulations

17.01 The *UEFA Kit Regulations* (2012 edition) apply to all matches in the competition unless otherwise specified in these regulations.

**Numbers**

17.02 For all matches in the competition, the players must be allocated fixed numbers from 1 to 20. The numbers on the back of the shirts must correspond with the numbers indicated on the official player list. The number 1 must be worn by a goalkeeper. No number may be used by more than one player.

**Second-choice kit**

17.03 In addition to the first-choice kit, each team must have a second-choice kit (shirt, shorts and socks) which must be noticeably different in contrast and colours from the first-choice kit. This second-choice kit must be taken to every match.

**Flying goalkeeper**

17.04 Any outfield player replacing the goalkeeper and playing as a flying goalkeeper must wear the exact same goalkeeper’s shirt, but with the outfield player’s own number on the back.

**Competition badges**

17.05 For the final tournament, the competition badge must appear on the free zone of the right shirt sleeve. UEFA provides the associations with a sufficient number of badges to cover their needs (as determined by UEFA). The competition badge may not be used for any other purpose, including commercial or promotional activities.

**Respect badge**

17.06 UEFA also provides UEFA Respect badges for the final tournament. This badge must be positioned horizontally and in the centre of the free zone on the left shirt sleeve. This badge may not be used for any other purpose, including commercial or promotional activities.

**Multiple-winner badge**

17.07 Multiple winners of the UEFA Futsal EURO (three consecutive times or a minimum of five times) may wear a multiple-winner badge on the free zone of the right shirt sleeve which replaces the competition badge during the final tournament.
**Match balls**

17.08 Balls must conform to the requirements laid down in the *FIFA Futsal Laws of the Game*.

17.09 For the qualifying stage, FIFA-approved balls must be provided by the host association. The balls used for the training sessions and pre-match warm-up must be identical to those used for the match. The host association is responsible for providing a sufficient number of balls to the visiting teams, especially during the pre-match warm-up.

17.10 The balls used for matches and training sessions in the final tournament are supplied by UEFA.

**Kit verification**

17.11 The UEFA match delegate has the right and duty to check kit items at the match venue. He is also entitled to send such items to the UEFA administration for further checks after the match.

**A. Qualifying competition**

**Kit approval procedure**

17.12 The UEFA administration sends the national team kit approval form to each association in due time for confirmation that the kits listed for this competition are still valid. If they are no longer valid, new sample kits have to be sent to UEFA administration for approval at least two weeks before their intended use.

**Colours**

17.13 As a rule, the home team should always wear the first-choice kit as announced to the UEFA administration on the kit approval form, unless the associations concerned agree otherwise in due time, in which case the details must be submitted to the UEFA administration in writing. If the associations are unable to agree on the colours to be worn by their teams, the UEFA administration will take a decision. If the referee notices on the spot that the colours of the two teams could lead to confusion, he will decide on the colours in consultation with the UEFA match delegate and/or the UEFA administration.

**B. Final tournament**

**Kit approval procedure**

17.14 Kit used by the associations that qualify for the final tournament (players, goalkeepers and flying goalkeepers playing attire, including shirt, shorts, socks and any other kit items used) must be sent as required to the UEFA administration by 28 October 2013. Then, the UEFA administration issues a written decision by regarding the approval of kit items. The kit colours agreement for each match will be sent by UEFA to all teams participating in the final tournament.
Player names and numbers

17.15 Players’ names and numbers are compulsory on the back of the shirts. Numbers must also appear either on the front of the shirts (at chest height) and/or on the front of the shorts.

Colours

17.16 The UEFA administration will issue a written decision regarding the playing colours for matches in the final tournament. In principle, each team must wear its first-choice kit as announced to the UEFA administration on the kit approval form. If, in the opinion of the referee or the UEFA administration, the colours of the two teams could lead to confusion, they will be modified. The decision of the UEFA administration and the referee is final.

Kit free of any sponsor advertising

17.17 All kit items worn during the final tournament must be free of any sponsor advertising, in particular:
   a) for any event held at the hall, from arrival at the hall until departure from the hall;
   b) for any training session designated as official by the UEFA administration; and
   c) at any official UEFA press conference.

Special material

17.18 Each association participating in the final tournament may be provided with special material (drinking bottles, medical bags, warm-up bibs, captain’s armbands, etc.) which must be used at the final tournament, to the exclusion of any similar items.

Captains’ armbands

17.19 At all matches in the final tournament, team captains should wear the UEFA Futsal EURO or UEFA social responsibility campaign branded captain’s armband (such as RESPECT), which will be provided by UEFA to all participating associations.

Warm-up bibs

17.20 Only warm-up bibs provided by UEFA may be used during official training sessions, pre-match warm-up held at the hall and the warm-up of substitute players.

Items which do not form part of the playing attire

17.21 For the final tournament, all items worn by players and officials which do not form part of the playing attire (shirt, shorts and socks) must be free of sponsor advertising. Manufacturer identification is allowed in accordance with the UEFA Kit Regulations. This provision applies to:
a) the official training session which takes place the day before any match;  
b) any final tournament media activities (in particular for interviews and press conferences) which take place the day before any match;  
c) the day of any match, from arrival at the hall until departure from the hall, including any interviews and press conferences as well as in the mixed zones.

Special material not provided by UEFA

17.22 For the final tournament, all special material used in the hall and not provided by UEFA, such as kit bags, etc., must be free of sponsor advertising and/or manufacturer identification. This provision applies to:

a) the official training session which takes place the day before any match;  
b) any final tournament media activities (in particular for interviews and press conferences);  
c) the day of any match, from arrival at the hall until departure from the hall, including any interviews and press conferences as well as in the mixed zones.

XIV Referees

Article 18

18.01 The General Terms and Conditions for Referees apply to the referee teams appointed for this competition. The Referees Committee’s decisions with regard to the appointment of referees are final.

Appointment of the referees and the timekeeper for the qualifying competition

18.02 The Referees Committee, in cooperation with the UEFA administration, appoints the referees for each match. Only referees whose names appear on the official FIFA list of futsal referees are eligible. For each match, UEFA appoints a first, second and third referee. The host association must appoint an official timekeeper and must cover all the costs related to the timekeeper (e.g. daily allowances, travel costs, board and lodging). If deemed necessary, the UEFA match delegate is empowered to use a neutral referee to act as a timekeeper at any time during the competition.

Appointment of the referee team for the final tournament

18.03 The Referees Committee, in cooperation with the UEFA administration, appoints the referee team for the final tournament.
Arrival of the referees and the timekeeper
for the qualifying competition

18.04 The referees and the timekeeper must arrange to arrive at the venue the day before the match or the first match of a mini-tournament.

18.05 If the referees do not arrive at the match venue by the evening before the match or the start of the mini-tournament, the UEFA administration and the teams must be informed immediately. The Referees Committee, in cooperation with the UEFA administration, takes the appropriate decisions. If it decides to replace any of the referees, its decision is final, and no protests against the person or nationality of the referees are allowed.

Arrival of the referee team
for the final tournament

18.06 The referee team must arrange to arrive at the venue two days before the final tournament.

18.07 If a member of the referee team does not arrive at the match venue two days before the start of the final tournament, the UEFA administration and the teams must be informed immediately. The Referees Committee, in cooperation with the UEFA administration, takes the appropriate decisions. If it decides to replace any of the referees, its decision is final, and no protests against the person or nationality of the referees are allowed.

Unfit referee

18.08 If a first referee or a second referee becomes unfit before or during a match and is unable to continue to officiate, in principle the third referee replaces him. This is decided on a case-by-case basis by the UEFA administration in cooperation with the Referees Committee. Such decisions are final.

Referee’s report

18.09 Directly after the match, the referee validates the official match report.

Referee liaison officer

18.10 During their stay at the match venue, the referees are taken care of by a referee liaison officer. The referee liaison officer is an official representative of the host association.

XV Disciplinary Law and Procedures – Doping

Article 19

UEFA Disciplinary Regulations

19.01 The provisions of the UEFA Disciplinary Regulations apply for all disciplinary offences committed by associations, officials, members or other individuals
exercising a function at a match on behalf of an association, unless the present regulations stipulate otherwise.

19.02 Participating players agree to comply with the *FIFA Futsal Laws of the Game, UEFA Statutes, UEFA Disciplinary Regulations, UEFA Anti-Doping Regulations, UEFA Kit Regulations* as well as the present regulations. They must notably:

a) respect the spirit of fair play and non-violence, and behave accordingly;

b) refrain from any activities that endanger the integrity of the UEFA competitions or bring the sport of futsal into disrepute;

c) refrain from anti-doping rule violations as defined by the *UEFA Anti-Doping Regulations*.

19.03 Any team against which a match is awarded by default is deemed to have lost the match 5-0. If the actual result is less favourable to the association at fault, it will stand.

**Article 20**

Yellow and red cards in the qualifying competition

20.01 As a rule, a player who is sent off the pitch is suspended for the next match in a UEFA national-team competition. The Control and Disciplinary Body is entitled to increase this punishment. For serious offences the punishment can be extended to all UEFA competition categories.

20.02 A player is automatically suspended for the next competition match after two cautions in two different matches as well as after a fourth and any subsequent caution.

20.03 Single yellow cards and pending suspensions are carried forward from the preliminary round to the qualifying group stage, and from the qualifying group stage to the play-off matches.

Yellow and red cards in the final tournament

20.04 Single yellow cards expire on completion of the qualifying competition. Pending yellow-card suspensions do not expire on completion of the qualifying competition and are carried forward to the final tournament.

20.05 In the case of repeated cautions in different matches, the offending player is suspended for one match in the final tournament as from the second caution.

20.06 Cautions and pending yellow-card suspensions from the final tournament expire at the end of the competition.

20.07 Red-card suspensions are always carried forward to the next match or to the next UEFA or FIFA futsal national-team competition.
Article 21
Declaration of protests

21.01 Associations are entitled to protest. The party protested against and the disciplinary inspector have party status.

21.02 Protests must reach the Control and Disciplinary Body in writing, stating the reasons, within 24 hours of a match in the qualifying competition and within 12 hours of a match in the final tournament.

21.03 These time limits cannot be extended.

21.04 The protest fee is EUR 1,000. It must be paid at the same time as the protest is filed.

Article 22
Reasons for protest

22.01 A protest is directed against the validity of a match result. It is based on a player’s eligibility to play, a decisive breach of the regulations by the referee, or other incidents influencing the match.

22.02 Protests concerning the state of the field of play must be submitted to the referee in writing by the relevant officials before the match. If the state of the field of play becomes questionable in the course of the match, the team captain must inform the referee, in the presence of the captain of the opposing team, orally without delay.

22.03 Protests cannot be lodged against factual decisions taken by the referee.

22.04 A protest against a caution or expulsion from the field of play after two cautions is admissible only if the referee’s error was to mistake the identity of the player.

Article 23
Appeals

23.01 The Appeals Body deals with appeals lodged against decisions of the Control and Disciplinary Body. The UEFA Disciplinary Regulations apply.

Article 24
Doping

24.01 Doping is defined as the occurrence of one or more of the anti-doping rule violations set out in the UEFA Anti-Doping Regulations.

24.02 Doping is forbidden and is a punishable offence. In case of anti-doping rule violations, UEFA will instigate disciplinary proceedings against the perpetrators and take the appropriate disciplinary measures in accordance with the UEFA Disciplinary Regulations and UEFA Anti-Doping Regulations. This may include the imposition of provisional measures.
24.03 UEFA may test any player at any time.

24.04 The associations undertake to ensure that the Acknowledgment and Agreement form (see Annex VI) is duly completed and signed before the beginning of the competition for each minor participating. The forms must be kept by the associations and submitted to UEFA upon request.

24.05 The associations undertake to verify in accordance with their respective domestic laws who is considered a minor and what requirements the form has to fulfil to be legally binding.

XVI Financial Provisions

Article 25

25.01 No levy is paid to UEFA for matches in this competition.

25.02 The amounts paid by UEFA correspond to gross amounts. As such they cover any and all taxes, deductions and charges.

25.03 Any dispute regarding settlement of accounts will be decided by the UEFA administration.

25.04 For all matches in this competition, the host association, on behalf of UEFA, pays the cost of the board and lodging of the referees and the UEFA match officers (i.e. UEFA match delegate and UEFA referee observer) as well as their transport costs within the territory of the host association. The international travel expenses and daily allowances of these officials are paid by UEFA.

25.05 The host association appoints a timekeeper and is responsible for any travel expenses and daily allowances in this respect.

25.06 The host association’s obligations commence one day before the match or the first match of a mini-tournament and end one day after the match or the last match of a mini-tournament.

A. Qualifying competition

Mini-tournaments

25.07 The host association retains its receipts and bears all organisational costs.

25.08 The host association bears the following costs for the visiting teams:

a) board and lodging in a high standard four-star hotel for a maximum of 21 persons per delegation;

b) local transport;

c) laundry service for the match kit of the participating team(s) and match officials.
25.09 To cover the costs of the mini-tournament, the host association receives a contribution from the associations of the visiting teams amounting to € 10,000 per visiting team. This amount is debited from the UEFA accounts of the visiting associations concerned and credited to the UEFA account of the host association on completion of the mini-tournament.

25.10 The host association contributes EUR 10,000 to the mini-tournament budget based on the amount it saves by its national team not participating in a mini-tournament abroad.

25.11 UEFA credits the host associations with the amount of EUR 10,000 to cover the board and lodging costs of the referees and the UEFA match officers (i.e. UEFA match delegate and UEFA referee observer) as well as any costs incurred due to a possible UEFA site visit.

25.12 The visiting associations must cover their international travel expenses to and from the mini-tournament venue.

25.13 Where applicable, the provisions of Annex I apply.

Play-off matches

25.14 In principle, the host association retains its revenue and bears all organisational costs (including any and all taxes, duties and levies).

25.15 The visiting association bears its own travel, board and lodging costs, unless the associations concerned agree otherwise.

25.16 For play-off matches, UEFA credits the host association with the amount of EUR 5’000 to cover the board and lodging costs of the referees and the UEFA match officers, i.e. UEFA match delegate and UEFA referee observer.

B. Final tournament

Overall receipts

25.17 The overall receipts consist of the following:

   a) revenue from ticket sales for all matches;
   b) revenue generated by the exploitation of the commercial rights (see definition in Article 26);
   c) other income.

25.18 The UEFA Executive Committee decides upon the distribution of the overall receipts.

Participating associations

25.19 The following costs are covered by UEFA:

   a) board and lodging for the 12 participating delegations (maximum of 21 persons per delegation);
   b) local ground transport for the 12 participating delegations within the territory of the host country (maximum of 21 persons per delegation);
c) laundry service for match kits (i.e. shirts, shorts and socks, but not tracksuits).

25.20 These costs are covered as from two days before the start of the tournament until one day after a team has been eliminated, or one day after the end of the tournament for the semi-finalists and finalists. This rule is not applicable in case of unforeseen circumstances which arise as a result of transport difficulties and which are acknowledged by the UEFA administration.

25.21 Each association taking part in the tournament pays:
   a) the travel expenses of its delegation to and from the tournament venue or city;
   b) any costs arising from having additional delegation members;
   c) any costs arising from early arrival or delayed departure;
   d) expenses arising from the compulsory accident and travel insurance taken out for players and officials taking part in the final tournament;
   e) additional costs arising from special board and lodging requests.

   **Host association**

25.22 The host association must submit a detailed budget, agreed by the UEFA administration, of all anticipated income and expenditure at least 12 months before the final tournament.

25.23 The host association then bears costs of the areas for which it is responsible within the agreed budget.

25.24 The host association must submit all financial claims to the UEFA administration at the latest one month after the last match in the final tournament.

25.25 The host association must submit detailed accounts for the entire final tournament to the UEFA administration at the latest ten weeks after the last match in the final tournament.

   **Official UEFA representatives**

25.26 The following costs are covered by UEFA:
   a) International travel, board and lodging expenses (accommodation, meals and excursions), plus daily allowances for referees in accordance with the amounts decided by the Referees Committee on proposal of the UEFA administration.
   b) Travel, board and lodging expenses, plus daily allowances, for official UEFA representatives (members of the Executive Committee, Futsal and Beach Soccer Committee, Control and Disciplinary Body, Appeals Body, Referees Committee, Medical Committee, Technical Study Group) and UEFA administration representatives.
Ticket quotas for participating associations

25.27 Each association taking part in the final tournament is entitled to purchase tickets for its matches. The UEFA administration determines the number of tickets available.

25.28 A number of complimentary tickets are provided to each participating association. The UEFA administration determines the number of complimentary tickets provided.

25.29 Terms and conditions for returning a certain quantity of tickets are determined by the UEFA administration. These terms and conditions are binding.

XVII Exploitation of the Commercial Rights

Article 26

Definitions

26.01 For the purposes of these regulations, the following terms have the following meanings:

a) “Commercial rights” means any and all commercial rights and opportunities on a worldwide basis in and in relation to the final tournament and/or the qualifying competition (as applicable) including, without limitation, the relevant media rights, marketing rights and data rights, as defined hereafter.

b) “Media rights” means the right to distribute and transmit on a linear and/or demand basis for reception at any time anywhere in the world by any and all means and in any and all media whether now known or devised in the future (including, without limitation, all forms of television, radio, wireless and internet distribution) audiovisual, visual and/or audio coverage of all relevant aspects of the competition and all associated and/or related rights, including fixed media and interactive rights.

c) “Marketing rights” means the right to exploit by any and all means and in any and all media whether now known or devised in the future any types of advertising, promotion (including, without limitation, electronic and virtual promotion and ticket promotions), endorsement, public relations, marketing, merchandising, licensing, franchising, sponsorship, hospitality, concessions, travel and tourism, publishing, betting, gaming, retailing, music, and all other commercial association rights and opportunities in relation to the final tournament and/or the qualifying competition (as applicable) that are not media rights or data rights.

d) “Data rights” means the right to compile and exploit statistics and other data in relation to the final tournament and/or the qualifying competition (as applicable).
e) “Association imagery” means, in relation to any participating association, that association’s (and its team’s) name, nickname, symbols, emblems, logos, marks, designations, shirts and other kit colours and designs (with or without any references to the shirt manufacturers).

f) “Sponsors” means the official sponsors of the final tournament, appointed by UEFA.

**General**

26.02 Upon registration of an association for the competition, UEFA has the non-exclusive right to use and/or sub-license the right to use free of charge the association’s imagery for: (a) the staging and organising of the competition (and future editions of the competition), (b) promotional purposes related to the competition (and future editions of the competition), (c) editorial purposes (including on/for the UEFA digital services) and/or (d) other purposes reasonably designated by UEFA. Any such use may occur after the competition and may include references to and/or branding of third parties, including sponsors, provided that no such reference or branding implies an endorsement of any such third party or their products and/or services by the relevant association. This paragraph does not relate to the imagery of any association’s players.

26.03 Associations must obtain all necessary third party rights and consents that are required in order for them to comply with this chapter and, upon request, must supply UEFA free of charge with the necessary documentation (including, without limitation, any third party consents) required to allow UEFA to use and exploit its rights under these regulations.

**A. Qualifying competition**

26.04 The host association of any match or mini-tournament in the qualifying competition is entitled to exploit the commercial rights in relation to the match/all matches in the mini-tournament. In doing so, a host association must observe the stipulations of Article 48 of the UEFA Statutes, as well as the regulations governing the implementation of that article and any other instructions or guidelines issued by UEFA from time to time.

26.05 The commercial rights of any match in the competition may not be sold unless the sale is documented in a written agreement that provides for the payment of an appropriate fee to the host association. Any such fee forms part of the match receipts and remains with the host association.

26.06 All contracts concluded by member associations that pertain to the exploitation of commercial rights to any match in the qualifying competition must contain:

a) Article 48 of the UEFA Statutes as well as the regulations governing the implementation of Article 48 as an integral part of the contract; and
b) a stipulation guaranteeing that if any amendments are made to the regulations, or any other applicable codes, guidelines or regulations issued by UEFA from time to time, then such contracts must be adapted to incorporate the amended provisions within 30 days of the regulations, codes or guidelines coming into force.

26.07 Notwithstanding paragraph 26.02, UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit the marketing rights to the qualifying competition generally or as a collective whole, including, by way of example, the right to nominate sponsors in relation to the qualifying competition or the competition (including qualifying competition) as collective wholes. No participating association may participate in or allow any third party to use any rights granted by the participating association in any aggregation of marketing rights in any way that would permit a third party to create an association with the qualifying competition, the competition or the final tournament generally or as collective wholes. As a result, any grant by a participating association of marketing rights relating to the qualifying competition must be conditional upon the grantee and other third parties not exploiting the relevant rights in such a manner. By way of example, no participating association may create, or permit a third party to use rights granted by it to create, a website that is promoted as an official or dedicated website of the qualifying competition as a whole.

26.08 All associations participating in the qualifying competition must take all legal and other measures that UEFA, in its sole discretion, deems appropriate to prohibit, prevent and stop any unauthorised exploitation of the commercial rights to the qualifying competition and to protect such rights.

26.09 For the purpose of directly or indirectly promoting the competition, and in particular within programmes produced by or on behalf of UEFA, the host association of any match in the qualifying competition must ensure that any third party owning rights to images of such a match grants UEFA the right to use and exploit and authorise others to use and exploit on a perpetual worldwide basis, by any and all means and in any and all media whether now known or invented in the future, throughout the world, for the full duration of such rights, up to 15 minutes of audio and/or visual material from each match, free of charge and without payment of any associated clearance costs. For any match in the qualifying competition where production of a signal is foreseen, the host association undertakes to provide UEFA free of charge and at least 60 minutes prior to the kick-off of each match with access to the transmission details for receiving the broadcast signal at a location of UEFA’s choice. These broadcasts can be recorded by UEFA for purposes envisaged in this paragraph 26.09 and a copy of such recordings will be made available to the relevant host association upon request. If the signal is unavailable for whatever reason, the host association undertakes to provide UEFA free of charge with a recording of the entire match in Digibeta (or if not available, in Betacam SP) format (or such other format as may be requested by UEFA) to
be sent to a destination determined by UEFA within seven days of the relevant match.

26.10 For the purposes of live data gathering and official data validation, the host association of each match in the qualifying competition must also ensure that UEFA is granted free of charge access and accreditation for one UEFA venue data coordinator to the press box, together with working space and facilities (including desk, seating and dedicated broadband internet access). The UEFA venue data coordinator must also be provided with accreditation and access to the referee before and after the match in order to enable UEFA’s live data gathering and official data validation programme to operate.

26.11 Participating associations may not use or authorise any third party to use any of the registered or unregistered UEFA European Futsal Championship trademarks or any graphic material or artistic forms developed in connection with the competition in programmes, promotions, publications or advertising or otherwise without the prior written consent of UEFA and may not develop, use, register, adopt or create any mark, logo, or symbol which refers to the qualifying competition, the competition or the final tournament or which is, in UEFA’s reasonable opinion, confusingly similar to, is a colourable imitation of, is a derivation of, or which unfairly competes with such trademarks, materials or forms.

B. Final tournament

26.12 UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit all of the commercial rights to the final tournament including, without limitation, those arising at, and relating to, the official training hall. UEFA may exercise this right to exploit these commercial rights at its sole discretion and on a universal basis.

26.13 The commercial rights arising at, and relating to, the official training hall commence two days before the first match of the final tournament and terminate upon the conclusion of the final tournament.

26.14 All associations participating in the final tournament must provide all necessary assistance and cooperation to UEFA in taking any and all legal and other measures that UEFA, in its sole discretion, deems appropriate to prohibit, prevent and stop any unauthorised exploitation of the commercial rights to the final tournament and to ensure that all commercial rights to the final tournament remain owned and exercised solely and exclusively by UEFA without restriction. In this regard, no association may use or exploit, directly or indirectly, any commercial rights to the final tournament without the express prior written agreement of UEFA and subject to such conditions as UEFA may require. Each association must ensure that its partners, commercial or otherwise, do not use or otherwise exploit directly or indirectly any commercial rights to the final tournament without UEFA’s express prior agreement, which may be granted or withheld at its sole discretion.
26.15 A participating association may not display (including on any clothing) any third party commercial identification or branding in any hall of the final tournament or at any UEFA press conference other than:
   a) on the kit used at unofficial training sessions;
   b) in any press conference facility (except during any UEFA press conference held at such facility, see Annex III), and
   c) manufacturer’s identification on kit in accordance with the *UEFA Kit Regulations*.

26.16 This provision applies from the associations’ arrival at the final tournament venue until the conclusion of the final tournament.

26.17 Associations participating in the final tournament may be permitted to make coaching films, which must not be used for any commercial purposes whatsoever other than solely for the instruction of players, referees and officials of the relevant associations. Permission to film and produce such “coaching” films must be obtained from the UEFA administration in writing. Such permission sets out any relevant financial and other conditions. Available space and locations for the relevant filming crews is limited and any such requests for permission must be submitted to UEFA at least 30 days before the start of the final tournament. All intellectual property rights for any material recorded for such purposes must be assigned to UEFA in writing and, if so requested by UEFA, a copy of all relevant materials filmed provided to UEFA within 24 hours of such request.

26.18 UEFA declines all responsibility or liability in the event of any conflict between any agreement entered into by an association and any arrangement entered into by UEFA relating to the exploitation of the commercial rights to the final tournament.

### XVIII Intellectual Property Rights

#### Article 27

27.01 UEFA is the exclusive owner of all intellectual property rights of the competition, including any current or future rights in all audio and visual (with or without audio) material of the final competition, UEFA’s names, logos, brands, mascots, music, medals, plaques and trophies. Any use of the aforementioned rights requires the prior written consent of UEFA, and must comply with any conditions imposed by UEFA.

27.02 All rights to the fixture list, as well as any data and statistics in relation to the matches in the competition, are the sole and exclusive property of UEFA.
XIX  Court of Arbitration for Sport (CAS)

Article 28

28.01 In case of litigation resulting from or in relation to these regulations, the provisions regarding the Court of Arbitration for Sport (CAS) laid down in the UEFA Statutes apply.

XX  Unforeseen Circumstances

Article 29

29.01 Any matters not provided for in these regulations, such as cases of force majeure, will be settled by the UEFA General Secretary, whose decisions are final.

XXI  Closing Provisions

Article 30

30.01 The UEFA administration is entrusted with the operational management of the competition and is therefore entitled to take the decisions and adopt the detailed provisions necessary for implementing the present regulations.

30.02 All annexes form an integral part of these regulations.

30.03 Any breach of these regulations may be penalised by UEFA in accordance with the UEFA Disciplinary Regulations.

30.04 If there is any discrepancy in the interpretation of the English, French or German versions of these regulations, the English version prevails.

30.05 These regulations were adopted by the UEFA Executive Committee at its meeting on 30 June 2012 and come into force on 1 November 2012.

For the UEFA Executive Committee:

Michel Platini  Gianni Infantino
President  General Secretary

Kiev, 30 June 2012
ANNEX I – INSTRUCTIONS FOR THE ORGANISATION AND STAGING OF MINI-TOURNAMENTS AND MATCHES IN THE QUALIFYING COMPETITION

This annex sets out the requirements for hosting a mini-tournament or match in the UEFA European Futsal Championship qualifying competition.

While sections 1 and 2 apply specifically to the organisation and staging of mini-tournaments, the remaining sections are equally applicable to the play-off matches.

For the sake of simplicity, the term host refers to the association hosting a mini-tournament/match.

1. CHOICE OF MINI-TOURNAMENT HOST

On the entry form, it is possible for an association to indicate its interest in hosting a mini-tournament in the preliminary and main rounds. Some specific questions with regard to hosting have been included on the entry form to assist UEFA in its selection of hosts should more associations be interested in hosting a mini-tournament than there are mini-tournaments to allocate.

UEFA representatives may conduct site inspections. In principle, the UEFA administration will decide on the mini-tournament hosts before the draw.

a) If there are more associations interested in hosting a mini-tournament than there are mini-tournaments to allocate, the UEFA administration will choose hosts according to the following criteria:
   – quality of the infrastructure (halls, etc.)
   – travel distances
   – promotional concept
   – previous experience as a host
   – development of futsal

b) If there are fewer associations interested than there are mini-tournaments to allocate, the UEFA administration identifies potential hosts and designates them, applying the same above-mentioned criteria.

c) Should it not be possible to allocate the mini-tournament hosts before the draw, the teams in a given group have to agree, by a set deadline following the draw, which of them will host the mini-tournament. If the associations cannot agree, the UEFA administration will conduct a draw for this purpose.
2. **TOURNAMENT SCHEDULE**

The host is considered as Team 1. Teams 2, 3 and 4 (for four-team mini-tournaments) are ranked according to their coefficients. The host is responsible for notifying the other participating teams and the UEFA administration of all match details (dates, venues, kick-off times and hotel accommodation) by the set deadlines. In match halls without any proper warm-up area, and in the case of two consecutive matches, the organisers must leave at least 2 hours 15 minutes between each kick-off.

For pre-match warm-up, matches and training sessions, the host is requested to provide a sufficient number of FIFA-approved balls to all participating teams which must be of the same type.

2.1. **Mini-tournament with four teams**

In principle, four-team mini-tournaments must be organised according to the following schedule.

<table>
<thead>
<tr>
<th>Day 1:</th>
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<tbody>
<tr>
<td>Arrival of all the teams</td>
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<tr>
<td>Arrival of all referees</td>
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<tr>
<td>Arrival of the UEFA representatives</td>
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<tr>
<td>Tournament organisational meeting</td>
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<tr>
<th>Day 2:</th>
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<tbody>
<tr>
<td>First matchday:</td>
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<tr>
<td>Team 2 v 4 and 1 v 3</td>
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<th>Day 3:</th>
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<tr>
<td>Second matchday:</td>
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<td>Team 3 v 2 and 1 v 4</td>
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<th>Day 4:</th>
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<td>Rest day</td>
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<tr>
<th>Day 5:</th>
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<tbody>
<tr>
<td>Third matchday:</td>
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<tr>
<td>Team 4 v 3 and 2 v 1</td>
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<tr>
<th>Day 6:</th>
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<tbody>
<tr>
<td>Departure of all teams</td>
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<tr>
<td>Departure of the referees</td>
</tr>
<tr>
<td>Departure of the UEFA representatives</td>
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</tbody>
</table>

2.2. **Mini-tournament with three teams**

In case UEFA has to form a preliminary round group with three teams, the mini-tournament must be organised according to the following schedule.
Day 1:
- Arrival of teams 1 and 3
- Arrival of referees
- Arrival of the UEFA representatives
- Organisational meeting

Day 2:
- Team 1 v 3
- Arrival of team 2

Day 3:
- Team 3 v 2

Day 4:
- Team 2 v 1

Day 5:
- Departure of teams 1 and 2
- Departure of the referees
- Departure of the UEFA representatives

3. LOCAL ORGANISING COMMITTEE

3.1. Local organising committee
The host is responsible for setting up a local organising committee (LOC)
composed of at least:

a) 1 tournament director (who should not have a leading role with his own
team)
b) 1 accommodation manager
c) 1 transport manager
d) 1 sports facilities and match organisation manager
e) 1 PR, promotion and ticketing manager
f) 1 TV/media, sponsors, concessions and VIP hospitality manager
g) 1 referee liaison officer (RLO)
h) 1 team liaison officer for each visiting team
i) 1 medical officer
j) 1 press officer.

The host is responsible for appointing a referee liaison officer (RLO).
The host must ensure that the members of the LOC are duly authorised to
fulfil their various tasks.

3.2. Tournament office
A tournament office must be installed in the hotel or one of the hotels where
the teams are staying. This must serve as the tournament’s centre point
where any information can be obtained on the tournament itself, on other
tournaments, etc. and where the UEFA representatives can carry out administrative work. Consequently, it should be centrally located and easily accessible.

This office should be equipped with a photocopier, fax machine and a telephone, both with international lines, and a high-speed internet connection.

4.  ACCOMMODATION

All tournament participants must be accommodated in high standard four-star hotels.

All hotel rooms must have en-suite bathroom and toilet facilities and adequate wardrobe space. Rooms must be cleaned daily.

4.1. Rooms for the delegations

The following facilities must be provided and be paid for by the host for a maximum of 21 persons per delegation:

- Twin rooms for the players (14 players = 7 rooms).
- Single rooms for the seven delegation officials (7 rooms) in the same place of accommodation as their team.
- If possible, each delegation should be accommodated on a different floor.
- One room for medical treatment equipped with a massage table.
- One room for equipment storage preferably located on the ground floor for ease of access from the car park (unless requested otherwise by the team concerned).
- As an alternative solution, a suite can be booked and used as a storage and massage room.
- One meeting room for a minimum of 20 persons, equipped with TV/DVD set, overhead projector and flip chart.
- A 24-hour laundry service for the match kit of the participating teams (kit which has been worn for matches, i.e. shirts, shorts and socks, but not tracksuits).

4.2. Rooms for the referees and UEFA representatives

The host is responsible for providing:

- single rooms for the referees, the UEFA representatives and, if applicable, the UEFA futsal expert, preferably all on the same floor, separate from the teams;
- a 24-hour laundry service for the match kits of the referees (i.e. shirts, shorts and socks but not tracksuits).

5.  MEALS

The host must provide each delegation with three meals per day, served in buffet style.
The hotel restaurant must be flexible with regard to the meal times, with timings based on the match and training schedules of the teams in question. The menus must follow sports nutritional guidelines and, in addition, must take into account the special dietary requests of the participating teams.

5.1. **Snacks or additional meals**
Snacks or meals in addition to the three meals provided by the host must be made available to the teams upon request and paid for by the team concerned.

5.2. **Drinks**
The host must ensure that a sufficient supply of still mineral water, juices, soft drinks and tea/coffee is available for the teams, free of charge at meals. In addition, the host must provide each team with a sufficient supply of still mineral water in their bedrooms, at all training sessions and at matches. The participants themselves must pay for all other drinks.

5.3. **Mini-bar and pay TV in the players’ rooms**
The mini-bar in the players' rooms should be emptied. Pay TV should not be available in the players’ rooms.

6. **HALLS**
Halls must be in good condition in terms of both their playing surface and facilities and fully comply with the *FIFA Futsal Laws of the Game*. They must conform to the safety and security directives of the competent civil authorities. In addition to the provisions stipulated in the competition regulations (Article 11), the following requirements must be met:

6.1. **General requirements**
a) The halls must be located within a one-hour bus ride of the team accommodation.
b) Pitches must measure at least 38 x 20m.
c) The hall must provide a main stand with at least 500 individual seats.
d) The halls must be equipped with two benches at pitch level. Each bench must provide seating room for 15 people in total. These benches must be positioned at least two metres from the touchline and must not present a risk to the safety of the players. In addition, a table with five seats must be provided between the substitutes’ benches.
e) One replacement goal must be available in the hall.
f) Each hall must provide adequate public first aid and fire-fighting equipment as well as sanitary facilities for both sexes, and must meet UEFA’s requirements for the safety and security of spectators.
g) Each hall should be equipped with a public address system including a tape recorder and/or CD player.
h) At least one massage table must be provided in each dressing room.

i) It should be possible to suspend a minimum of four flags in the interior of the hall.

j) A doping control station meeting the requirements of the UEFA Anti-Doping Regulations must be provided at the hall.

k) Halls have to be equipped with a modern scoreboard (same functions as in paragraph 11.13).

l) The teams and the referees must be provided with the necessary facilities in order to enable them to take a hot shower after the match.

7. TRAINING SESSIONS

For mini-tournaments, one hall must be made available for the entire duration, to be shared by all four teams, which should have the same playing surface as in the match hall. The teams must be given the possibility to use this hall at any time and as often as requested. The training hall can be the same hall as the match hall. In this case, the host must arrange a training schedule, taking the visiting teams' wishes into account as far as possible.

The training hall must be located near the team accommodation. Travel time by bus from a team’s accommodation to the training hall must not exceed 20 minutes.

The dressing rooms at the training hall should be of an adequate size, and bathroom and toilet facilities should correspond to normal standards of hygiene.

The host must provide a sufficient number of training balls to the team in question, if so requested. The same type of ball must be provided as for the matches.

The teams are entitled to hold a training session the day before the match in the hall in which the match will be played. The host, in cooperation with the referee and UEFA match delegate, will take the final decision in case of any uncertainty.

8. MATCH OPERATIONS

8.1. Match organisation

Please refer to Article 12 of the present regulations.

A minimum of four ball kids and two moppers should be provided for each match.

Ten FIFA-approved match balls should be made available per match.

In case of consecutive matches (mini-tournament), and if there is no proper warming-up area, there must be a minimum of 2 hours 15 minutes between kick-off times.
8.2. **Day before the match**
Training session for both teams.

8.3. **Matchday countdown**
The following countdown may be adapted to take account of the distance between the dressing rooms and the playing field:

- 75' Arrival at the hall of the teams, referees, UEFA match delegate and/or referee observer
- 60' Both teams complete, sign the match sheet and hand it over to the referee or UEFA match delegate
- 50' to -15' Warm-up on the field of play (or in a dedicated area)
- 6' Teams enter the field of play and stand in line facing the VIP box (home team on referee team’s right)
-4' National anthem of away team
-3' National anthem of home team
- 2' Hand-shaking procedure (visiting team starts) and team photos
- 1' Coin toss
0' Kick-off (no earlier than 11.00 hours and no later than 22.00 hours local time, unless an exception has been granted by the UEFA administration).

*Half-time interval*
Maximum 15'

*After the final whistle*
Both teams and referees gather in the centre circle, say goodbye to each other, wave goodbye to the spectators and leave the pitch.

9. **TRANSPORT**
The teams, international referees and UEFA representatives must be welcomed upon their arrival in the host country and transported from their point of arrival to the hotel. They must also be provided with transport from their accommodation to their point of departure on the day they leave.

The host is responsible for providing the following vehicles for each team:
- A modern, 30-seater air-conditioned bus with driver for the entire duration of the tournament.

The host is responsible for providing the following vehicles for the referees and UEFA representatives:
- Two people carriers (minibuses with 6 – 8 seats) with drivers.

As a rule, the UEFA representatives will travel with the referees.
ANNEX II – SAFETY AND SECURITY INSTRUCTIONS

These instructions apply to the organisers of, and to the associations participating in, futsal matches played in any of the UEFA competitions. They detail the precautionary measures to be taken to ensure safety and security in the venues and to prevent crowd disturbances.

These instructions cannot be regarded as an exhaustive list of the security measures to be taken by the match organisers and participating associations. The aim of these instructions is to make the match organisers, be they associations or other entities, aware of their duties and responsibilities before, during and after a match in order to safeguard the safety and security of everyone present, as well as of the hall and its installations.

These instructions do not affect the legal obligations arising from the applicable national legislation.

1. Cooperation with match organisers and public authorities

In the interests of safety and security, associations and must cooperate in full with the match organisers, irrespective of whether the match is to be played at home or abroad, and with the public authorities concerned. Similarly, in their dealings with visiting associations, and all other authorities involved, the match organisers must do everything possible to ensure that the event passes off without disturbance.

All parties involved in a match must do everything within their power to enable the public authorities (especially the police), in all the countries involved, to carry out an effective exchange of appropriate cross-border information.

The match organisers must seek the cooperation of the local police well in advance, to ensure the safety of the visiting team and officials at their hotel and when travelling to and from training and matches.

2. Identification of persons responsible for safety and security

The chief police officer or venue security officer with overall responsibility for safety and security relating to the match must be identified as must all other individuals responsible for safety and security, medical services and fire services.

3. Stewards

Sufficient and properly trained stewards must be on duty within the venue to ensure that spectators are directed to their seats efficiently and smoothly, without delay or confusion.

4. Liaison group

The match organiser must establish a liaison group which includes:

a) a senior official acting on behalf of the match organiser;
b) a senior representative of:
   − each of the public authorities concerned;
   − the stewards;
   − the hall owner;
   − the participating teams;
c) the UEFA delegate.

The match organiser must identify a suitable meeting place within the hall where the group should meet in the event of an emergency.

The members of the liaison group must be given a short, coded call sign which will be broadcast over the public address system for the purpose of summoning them to the agreed meeting place.

The match organiser must ensure that the members of the liaison group are able to communicate freely with each other via a radio-telephone link.

5. **Inspection of the venue**

The venue in question must have been thoroughly inspected by the competent local safety authorities, who must have issued a safety certificate testifying to its suitability. Such a certificate must have been valid for no more than one year prior to the date of the match.

6. **Emergency services**

Adequate rooms and facilities within and around the venue must be provided for the police, medical service and fire service, in accordance with the requirements of the public authorities concerned.

7. **Segregation of spectators**

For matches where spectators are segregated, a segregation strategy must be drawn up by the match organisers in conjunction with the participating teams and the chief police officer in charge of the match.

8. **Information for spectators**

The match organisers must ensure that spectators are made aware before the match, by public address system announcements or any other appropriate means, of all prohibitive measures and controls related to the match.

Additionally, supporters must be reminded of the importance of not attempting to take prohibited items or substances into the venue, of the need to behave in a sporting and reasonably restrained manner, and of the potentially serious consequences any breach of these obligations could have for the players and teams they support, including disqualification from competitions.
9. Distribution of alcohol

No public sale or distribution of alcohol is permitted within the venue or its private environs. All alcohol-free drinks which are sold or distributed must be dispensed in paper or open plastic containers which could not be used in a dangerous manner.

10. Public passageways

All public passageways, corridors, stairs, doors, gates and emergency exit routes must be kept free of any obstructions, which could impede the free flow of spectators.

11. Protection of the playing area

Players and match officials must be protected against intrusion of spectators into the playing area. This may be accomplished in various ways, including, for example, the use of one or more of the following measures, depending on the individual circumstances:

a) the presence of police and/or security personnel in or near the playing area;

b) a seating configuration which situates front-row spectators at a height above the arena which would render intrusion into the playing area improbable, if not impossible.

Whichever form of protection against intrusion is used, it must incorporate adequate means for spectators to escape into the playing area in an emergency, unless, in the certified opinion of the local safety authorities, adequate means of emergency evacuation, backwards and/or sideways, out of the grandstands exist, which would be sufficient to render the use of the playing area unnecessary for such a purpose.

The type of protection adopted against intrusion must be approved by the competent local authorities and must not represent a danger to spectators in the event of panic or an emergency evacuation.

12. Public address system

Every venue must have a public address system which is capable of being heard clearly, both inside and outside the venue, above the crowd noise, even in the case of a sudden upsurge in spectator noise levels. The system must also be capable of addressing the various sectors of the venue individually. The police authorities and/or the venue security officer should be able to override the public address system to make emergency announcements.
13. **Announcements**

Announcements over the public address system must be of a strictly neutral character. The public address system must not be used for the dissemination of political messages, to support the home team, or for any form of discrimination against the visiting team.

14. **Provocative action and racism**

The match organisers, together with the security authorities, must prevent any provocative action from being taken by spectators inside or in the immediate vicinity of the venue (unacceptable levels of verbal provocation from spectators towards players or opposing fans, racist behaviour, provocative banners or flags, etc.). Should such action arise, the match organisers or security authorities must intervene over the public address system or remove any offensive material. Stewards must draw the attention of the police to serious acts of misconduct, including racist insults, so that offenders may be removed from the venue should the police so decide.

Associations and match organisers must implement and apply UEFA’s 10-point plan on racism.

15. **Emergency power supply**

Each venue must be equipped with an independent emergency electrical power supply which could be used in the event of power failure, to ensure a degree of lighting which is sufficient to prevent any danger to the public. The competent local authorities must approve the public lighting system and the emergency back-up system.

16. **Ticketing**

For all matches, ticket sales must be strictly controlled. A ticket should provide ticket-holders with all the relevant information they might need, i.e. the name of the competition, the names of the participating teams, the name of the venue, the date and kick-off time, and a clear seat location indication (sector, row, seat, number). In addition, the following details should be produced and distributed with the ticket: opening times of the gates, hall regulations, including prohibition of alcohol and offensive articles, procedure for searching spectators, etc.
ANNEX III - MEDIA MATTERS

1. Media requirements

1.1. Pre-season requirements
Before the start of the season each association must, at UEFA’s request, (i) provide UEFA, free of charge, with individual player and coach/manager statistics and photographs, historical information on and a photograph of its hall, and any further data requested by UEFA for promotional purposes; or (ii) make all or part of the above available for UEFA to produce its own material.

1.2. Press officer
Each association must designate an English-speaking press officer who is responsible for media matters to coordinate cooperation between the association, UEFA and the media in accordance with the present regulations. This person is responsible for promotional activities, providing UEFA with requested information, ensuring that media facilities and services provided by the association meet the competition requirements and coordinating the team’s media activities around matches. For the final tournament this person will be responsible for cooperating with the UEFA media officer at the venue.

The visiting association must provide a full list of media accreditation requests to the host association no later than five days before the match.

1.3. Pre-match media activities
Associations must ensure that, upon request, their coach and at least one key player are available to the media the day before a match. If this media activity takes the form of a press conference, the host association (LOC) is responsible for providing suitable facilities and infrastructure, including a qualified interpreter if required.

If their head coach is suspended for the match, associations have the option of replacing him at the pre-match press conference with the assistant coach.

1.4. Training sessions
If the associations arrange to hold official training sessions in the hall in the qualifying competition, they should, in principle, be open to the media. Each association may decide whether the entire training session in question or only the first or last 15 minutes will be open to the media. If an association decides to make only 15 minutes open, this applies to all the media, i.e. audiovisual media, audio media, written press, photographers, the official association platforms and the association photographers.

For the final tournament, local and foreign media are given access to the first 15 minutes of a training session of each association the day before the matches.

Should an association decide to open its training session for only 15 minutes and if its own official association platform crew wishes to attend the entire
session, then an ENG crew from the host broadcaster and the main audiovisual rights holders in the territory of the relevant teams must be given the same opportunity.

Should the association allow its own photographer to attend the entire training session (of which only 15 minutes are open to the media), the association photographer must provide UEFA – upon request – with photos which UEFA will then make available to the international media.

1.5. **Press seating**

An adequate number of seats must be made available for the written press with desks big enough to accommodate a laptop computer and a notepad. All seats with desks must be equipped with a power supply and phone/internet connections or alternative Wi-Fi facilities must be available. Internet connections for media must be dedicated networks and be provided free of charge.

Non-rights holders may, if space permits, be allocated observer seats (without desk) in the press box. On entering the hall, cameras and other recording or broadcasting equipment must be deposited in a secure location indicated by the host association. Such equipment may only be retrieved after the end of the match (including any extra time and kicks from the penalty mark), or in the case of the final, after the trophy ceremony.

1.6. **Interviews**

Interviews are not permitted before, during or after matches on the field of play itself or in its immediate vicinity. However, arrival, half-time, and flash interviews can take place under the following circumstances, at locations pre-determined by the host association, or, in the case of the final tournament, by the UEFA media officer.

Interviews are allowed with coaches and players upon their arrival at the hall, subject to their agreement. A half-time interview may be conducted in a designated area with a listed team official, subject to his agreement. Players may not be interviewed during the half-time interval. Flash interviews take place after the match has finished in an area between the field of play and the dressing rooms. For post-match interviews, both associations must make their team manager/coach and at least two key players, i.e. players who had a decisive influence on the result, available upon request. For the final tournament, such interview opportunities are reserved exclusively for rights-holding audiovisual media. If their head coach is suspended for the match, or is sent off during the match, associations have the option of replacing him with the assistant coach for post-match interviews.

1.7. **Post-match press conference**

The post-match press conference must start no later than 15 minutes after the final whistle unless the match schedule does not allow, in which case they should take place at the end of the day’s schedule of matches.
The host association is responsible for providing the necessary infrastructure and services (including a qualified interpreter and technical equipment). Associations are obliged to make their manager/coach and at least one player available for this press conference. If their head coach is suspended for the match, associations have the option of replacing him at the post-match press conference with the assistant coach.

1.8. **Mixed zone**

After the match, a mixed zone must be set up for the media on the way from the dressing rooms to the team transport area. This area must be accessible only to coaches, players and representatives of the media. For the final tournament, private mixed zones may be set up for UEFA audiovisual rights holders. The host association must ensure that the area is safe for players and coaches to walk through. Players of both teams are obliged to pass through the mixed zone in order to offer reporters additional opportunities to conduct interviews.

1.9. **Dressing rooms**

The team dressing rooms are strictly off limits to all representatives of the media before, during and after the match. However, subject to the prior consent of the association, one host broadcaster camera may enter the dressing room to film the players’ shirts and equipment and also conduct one brief presentation involving the main reporter or presenter from such audiovisual rights holder. This filming must be completed well before the arrival of the players, ideally some 90 minutes before kick-off.

1.10. **Field of play and its boundaries**

No media representatives are allowed to go on to the field of play before, during or after the match, with the exception of the hand-held camera crew covering the team line-ups at the start of the match and the time-outs during the match and up to two host broadcaster cameras filming after the end of the match, including extra time and kicks from the penalty mark. The same applies to the tunnel and dressing-room area, with the exception of UEFA-approved flash interviews and a camera of the host broadcaster filming the following activities:

a) team arrivals (as far as to the dressing-room area)

b) players in tunnel prior to taking the field (before the match)

c) players returning to the pitch at the start of the second half.

A limited number of photographers, cameramen and production staff of the audiovisual rights holders – all equipped with the appropriate pitch-access accreditation – are allowed to work in the area between the boundaries of the field of play and the spectators, where they will carry out their work in the specific locations assigned to them.
2. Audiovisual and audio media requirements

2.1. Qualifying competition
For technical purposes only, the associations may film and record their own matches, subject to UEFA authorisation on a match by match basis.
Audiovisual and audio media reporters may attend the post-match press conferences and will be granted access to the mixed zone.
Requests for audio media accreditation and technical installations must be sent to the host association at least ten days before the match in question.

2.2. Final tournament
The host association of the final tournament has certain obligations towards the host broadcaster for all matches.
The host association undertakes to provide the audiovisual and audio media rights holders with the necessary technical assistance, facilities and access for technical personnel (relevant accreditation passes, etc.).

3. Written press
This section applies to media that report in writing only, whatever may be the platform they use (e.g. newspaper, internet websites, mobile portals).
Associations should accept accreditation applications from such media as written press, with access to the post-match press conference and mixed zone, on condition that they do not cover the game (including press conferences and the mixed zone) live in sound and/or pictures.
Accredited media may take photos from the press seats provided that these photos are used for editorial purposes only. These photos may be published online (including internet and mobile), subject to the following conditions:
a) they must appear as stills and not as moving pictures or quasi-video;
b) there must be an interval of at least 20 seconds between postings of photographs.

4. Photographers
Unless protection nets obstruct the view, a limited number of photographers may work in defined areas behind the advertising boards situated between the goals and the corners unless, in exceptional circumstances, special dispensation to work in other areas is given by the host association (or by the UEFA administration for the final tournament). Photographers may only change ends at half-time or, if applicable, during the interval before the start of extra time. Photographers may attend the pre- and post-match press conferences subject to sufficient space being available. However, no photography is allowed in the mixed zone.
Each photographer must obtain – and sign for – a photographer’s bib before the match and must return it before leaving the hall. The bib must be worn at all times, with the number clearly visible on the back.

The host association is responsible for producing the photographers’ bibs (as well as bibs for audiovisual rights holders) for mini-tournaments. For the final tournament, UEFA issues special bibs. In both cases, the host association is responsible for providing sufficient personnel to distribute the bibs before the match and collect them at the hall exit.

Photographs taken by officially accredited photographers may be published online (including internet and mobile) for editorial purposes only, subject to the following conditions:

a) they must appear as stills and not as moving pictures or quasi-video;
b) there must be an interval of at least 20 seconds between postings of photographs.

5. Principles for the media

5.1. Respect of the field of play:
Any media equipment and personnel must be positioned in such a way that they do not present any danger for players or the referee team. Generally, cameras should be two metres from touchlines and behind advertising boards on goal lines. The field of play itself must always be kept free of cameras, cables and media personnel.

5.2. Respect of officials:
Media equipment and personnel may not obstruct the view or movement of, or cause confusion for referees or players/coaches.

5.3. Respect of spectators:
Media equipment and personnel should not obstruct the spectators’ view of the field of play. Media cameras should not record the crowd in a manner which could cause any dangerous activity.

5.4. Respect of players/coaches:
Media must respect the needs of the players and coaches. Interviews may be arranged only in areas defined and approved by the host association or UEFA. Reporters must not approach players or coaches for interviews or comments during play.

5.5. Respect of other media:
All media representatives must respect the needs of other media colleagues. For example, adequate positions for photographers must be available behind the advertising boards, in principle behind each goal.
# ANNEX IV - OFFICIAL RANKINGS FOR THE 2013/14 UEFA EUROPEAN FUTSAL CHAMPIONSHIP

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<td>46</td>
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<tr>
<td>48</td>
<td>Liechtenstein</td>
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<tr>
<td>49</td>
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<td>50</td>
<td>Northern Ireland</td>
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<tr>
<td>51</td>
<td>Scotland</td>
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<td>52</td>
<td>Sweden</td>
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<tr>
<td>53</td>
<td>Wales</td>
<td>0.000</td>
<td>0.000</td>
<td>0.000</td>
<td>0.000</td>
</tr>
</tbody>
</table>

**Coefficient Calculation**

- Coefficient 2008: 1. Coefficient in the last competition
- Coefficient 2009/2010: 2. Goal difference in the last competition
- Coefficient 2011/12: 3. Goals for in the last competition
- (3 seasons): 4. Goals against in the last competition

*Belgium qualified as host of the Futsal Euro 2014

*Final Coefficient: not participating
**Coefficient Ranking System**

1. The associations are classified on the basis of their results in the qualifying and final rounds of the 2009/10 and 2011/12 UEFA European Futsal Championships, and the qualifying and final competitions of the FIFA Futsal World Cup 2008.

2. Associations with the lowest coefficients in the rankings have to take part in the preliminary round, if one is required. In the case of an association which has not previously entered the competition, its coefficient is zero.

3. Seeding for the draw will be made in accordance with the rankings covering the three previous major final tournaments (i.e. UEFA Futsal EURO and FIFA Futsal World Cup). These rankings are compiled before the start of the competition.

4. Points are awarded as follows:
   - 2 points for a win (1 point for preliminary round matches)
   - 1 point for a draw (½ point for preliminary round matches)
   - 0 points for a defeat.

5. The table is compiled as follows:
   a) In each of the qualifying competitions, the total number of points obtained is divided by the number of matches played.
   b) The associations which reach a UEFA European Futsal Championship final round (2010 or 2012) are awarded with the following bonus point(s):
      - 1 point for reaching the final round
      - 3 points for reaching the quarter-finals,
      - 5 points for reaching the semi-finals
      - 7 points for reaching the final.
   c) The associations which reach the FIFA Futsal World Cup finals 2008 are awarded with the following bonus point(s):
      - 1 point for reaching the final competition
      - 5 points for reaching the first and second group stage,
      - 7 points for reaching the semi-finals
      - 9 points for reaching the final.

The results of bronze-medal matches/third-place play-offs in any of the above competitions are not taken into consideration in the calculation of the rankings.
6. The coefficients obtained each season by the associations are added, then divided by three to produce the rankings.

7. In the case of an association which qualified automatically for a final round/competition, its coefficient is calculated on the basis of the best possible coefficient in the qualifying round/competition in question.

8. Coefficients are calculated to the thousandth and not rounded up.

9. In the case of equal coefficients, the UEFA administration takes a final decision, taking into consideration the following criteria:
   - coefficients in the last competition;
   - goal difference in the last competition;
   - goals scored in the last competition;
   - goals conceded in the last competition.

If these criteria do not enable the administration to rank the teams in question, lots will be drawn.

10. Points are awarded only for matches which have actually been played, in accordance with the results ratified by UEFA. Kicks from the penalty mark to determine which team qualifies, or the winners, do not affect the result used to calculate the coefficient.

11. The UEFA administration has the final decision on any matters not covered by these provisions.
ANNEX V – RESPECT FAIR PLAY ASSESSMENT

1. Introduction
The fair play assessment forms part of the respect campaign. Conduct according to the spirit of fair play is essential for the successful promotion and development of and involvement in sport. The objective of activities in favour of fair play is to foster a sporting spirit, as well as the sporting behaviour of players, team officials and spectators, thereby increasing the enjoyment of all those involved in the game.

2. UEFA Respect fair play rankings
In its efforts to promote fair play, UEFA establishes association fair play rankings for each season, based on all matches played in all UEFA competitions (national representative and club teams) between 1 May and 30 April. In establishing these rankings, only those associations whose teams have played at least the required number of matches (i.e. total number of matches assessed divided by the number of associations) are taken into account. For this purpose, fair play conduct is assessed by the appointed UEFA match delegate.

3. Criteria for an additional place in the UEFA Europa League
In reward for the fair play example they set, the three best-ranked associations which attain an average of 8.0 points or more in the rankings each receive one additional place in the next season’s UEFA Europa League. If associations are equal on points in the rankings, lots will be drawn by the UEFA administration to define the associations that receive an additional place. These additional places are reserved for the winners of the respective domestic top-division fair play competitions, provided that this national assessment is based at least on the following criteria: red and yellow cards, positive play, respect for the opponents as well as for the referee, and the behaviour of the team officials and of the crowd. If the winner of the domestic top-division fair play competition in question has already qualified for a UEFA club competition, the UEFA Europa League fair play place goes to the next-ranked team in the domestic top-division fair play rankings which has not already qualified for a UEFA competition.

4. Methods of assessment
After the match, the UEFA match delegate is expected to complete a Respect fair play assessment form in consultation with the referee and, where applicable, the referee observer. The referee confirms that fair play aspects have been duly discussed by signing the fair play assessment form.

5. Individual items on the assessment form
The assessment form identifies six criteria (items) for the evaluation of the fair play performance of the teams. Assessment should be based on positive rather than negative aspects. As a general rule, maximum assessment marks should not be awarded unless the respective teams have displayed positive attitudes.
5.1. **Red and yellow cards**

Deduction from a maximum of 10 points:

- yellow card 1 point
- red card 3 points

If a player who has been cautioned with a yellow card commits another offence which would normally be punishable with a yellow card, but who must be sent off for this second offence (combined yellow and red card), only the red card counts, i.e. total of 3 points to be deducted.

If, however, a player who has been cautioned with a yellow card commits another offence for which the punishment is dismissal, a total of 4 points (1+3) must be deducted.

Red and yellow cards is the only item which may take a negative value.

5.2. **Positive play**

- maximum 10 points
- minimum 1 point

The aim of this item is to reward positive play which is attractive for the spectators. In assessing positive play, the following aspects should be taken into consideration:

a) Positive aspects:
   - attacking rather than defensive tactics
   - acceleration of the game
   - efforts to gain time, e.g. bringing the ball quickly back into play, even when in a winning position
   - continued pursuit of goals, even if the desired result (e.g. qualification or an away draw) has already been achieved

b) Negative aspects:
   - deceleration of the game
   - time-wasting
   - tactics based on foul play
   - play-acting, etc.

In general terms, positive play correlates with the number of goal-scoring chances created and the number of goals scored.

5.3. **Respect for the opponents**

- maximum 5 points
- minimum 1 point

Players are expected to respect the *Futsal Laws of the Game*, the competition regulations, opponents, etc. They are also expected to ensure that fellow
team members and everyone else involved in the team abide by the spirit of fair play as well. In assessing the players' behaviour vis-à-vis the opposition, double counting against the item ‘red and yellow cards’ should be avoided. However, the UEFA match delegate may take into account the seriousness of the offences punished by cards, as well as offences overlooked by the referee. Assessment should be based on positive attitudes (e.g. helping an injured opponent) rather than infringements. Blameless behaviour, but without any particularly positive attitude or gestures towards opponents, should be assessed with a mark of 4 rather than 5.

5.4. **Respect for the referees**

- maximum 5 points
- minimum 1 point

Players are expected to respect the referees (including assistant referees and fourth officials) as people, as well as for the decisions they take. Double counting against the item ‘red and yellow cards’ should be avoided. However, the UEFA match delegate may take into account the seriousness of the offences punished by cards.

A positive attitude towards the referees should be rewarded by high marks, including the acceptance of doubtful decisions without protest. Normal behaviour, but without any particularly positive attitude or gestures with respect to the referee team, should be assessed with a mark of 4 rather than 5.

5.5. **Behaviour of the team officials**

- maximum 5 points
- minimum 1 point

Team officials, including coaches, are expected to make every effort to develop the sporting, technical, tactical and moral level of their team through all permitted means. They are also expected to instruct their players to behave in a manner which is in accordance with the fair play principles.

Positive and negative aspects of the behaviour of team officials should be assessed; e.g. whether they calm or provoke angry players or fans, how they accept the referee’s decisions, etc. Cooperation with the media should also be considered as a factor in the assessment. Blameless behaviour, but without any particularly positive attitude or gestures, should be assessed with a mark of 4 rather than 5.

5.6. **Behaviour of the crowd**

- maximum 5 points
- minimum 1 point

The crowd is considered to be a natural component of a futsal game. The support of the fans may contribute to the success of their team. The crowd is
not expected to watch the game in silence. Encouragement of teams by shouting, singing, etc. may have a positive influence on the atmosphere, in accordance with the spirit of fair play.

The spectators are, however, expected to respect the opposing team and the referee. They should appreciate the performance of the opposition, even if they emerge as the winners. They must in no way intimidate or frighten the opposing team, the referee or opposing supporters.

A maximum number of points (5) should not be awarded unless all these requirements are satisfied, especially with respect to the creation of a positive atmosphere.

This item is applicable only if a substantial number of fans of the team concerned are present. If the number of fans is negligible, ‘N/A’ (not applicable) should be recorded under this entry.

6. **Overall assessment**

   a) The overall assessment of a team is obtained by adding up the points given for the individual items, dividing this total by the maximum number of points and multiplying the result by 10.

   b) The maximum number of points per game generally equals 40. If, however, a given team is being supported by a negligible amount of fans, and the item “Behaviour of the crowd” is not being assessed as a result (‘N/A’ – see paragraph 11 above), the maximum number of points obtainable will be 35.

   Example:

   The various items for team 1 are assessed as 8+7+3+4+5+4, giving a total of 31. The general assessment will therefore be:

   \[(31/40) \times 10 = 7.75\]

   If team 2 had only a small number of fans, and the assessment for the other items was 7+8+2+5+2, with 24 as the total, the general assessment would be:

   \[(24/35) \times 10 = 6.857\]

   The general assessment should be calculated to three decimal points and not rounded up.

7. **Written comments**

In addition to this assessment, the UEFA match delegate should also give brief written comments on the fair play performance of the teams, to explain the positive and negative aspects which formed the basis for his assessment. This written explanation may also include outstanding individual gestures of fair play by players, officials, referees or any other persons.
ANNEX VI – DOPING CONTROLS – ACKNOWLEDGEMENT AND AGREEMENT

The undersigned player agrees to comply with the *UEFA Anti-Doping Regulations* and the applicable UEFA competition regulations, which he has read and understood. In particular, he acknowledges that he must refrain from using substances and methods prohibited by the *UEFA Anti-Doping Regulations*.

The undersigned player recognises that failure to comply with the said regulations may result in investigation and imposition of sanctions by UEFA. He acknowledges and agrees that UEFA has the jurisdiction to impose sanctions as provided for in the *UEFA Disciplinary Regulations* and the *UEFA Anti-Doping Regulations*.

The undersigned player agrees to undergo doping controls at any time (in and out of competition).

The undersigned player agrees that any dispute that remains unresolved after the legal remedies established by UEFA have been exhausted shall be submitted exclusively to the Court of Arbitration for Sport (CAS) for final and binding arbitration in accordance with the relevant provisions of the *UEFA Statutes*.

The undersigned has/have read and understood the present Acknowledgment and Agreement.

__________________________          _____________________
Name of player                  Date of birth                  Signature of player
(surname, first name)            (day/month/year)              

__________________________          ___________________________
Name of parent/legal guardian    Signature of parent/legal guardian
(surname, first name)
ANNEX VII – MEDICAL EXAMINATION OF PLAYERS

The following tables A to G show what examinations and tests are recommended for the competition.

If an association chooses to have its players undergo such examinations, all mandatory sections or subsections should be completed within one year of the start of the competition, and be updated annually. All non-mandatory sections or subsections are an optional part of the examination.

A. PERSONAL FOOTBALL/FUTSAL HISTORY

A player's personal football/futsal history represents the football-specific basis for their medical examination. This should be documented and kept up to date throughout the player's career.

UEFA recommends these recordings as best practice following several football/futsal-specific medical research studies that suggest it would assist medical doctors with their internal medical audits.

<table>
<thead>
<tr>
<th></th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Total number of matches played in previous season (incl. friendly matches)</td>
</tr>
<tr>
<td>A2</td>
<td>Dominant leg</td>
</tr>
<tr>
<td>A3</td>
<td>Position on the field</td>
</tr>
</tbody>
</table>

B. MEDICAL HISTORY AND HEREDITY

A player's general medical history and heredity is the starting point for their medical record. It is essential that the outcome of these checks is kept up to date throughout the player's career.

<table>
<thead>
<tr>
<th></th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>B1</td>
<td>Family history (first generation, i.e. parents, brothers and sisters)</td>
</tr>
<tr>
<td></td>
<td>a) Hypertension, stroke</td>
</tr>
<tr>
<td></td>
<td>b) Heart conditions incl. sudden cardiac death</td>
</tr>
<tr>
<td></td>
<td>c) Vascular problems, varicose, deep venous thrombosis</td>
</tr>
<tr>
<td></td>
<td>d) Diabetes</td>
</tr>
<tr>
<td></td>
<td>e) Allergies, asthma</td>
</tr>
<tr>
<td></td>
<td>f) Cancer, blood disease</td>
</tr>
<tr>
<td></td>
<td>g) Chronic joint or muscle problems</td>
</tr>
<tr>
<td></td>
<td>h) Hormonal problems</td>
</tr>
</tbody>
</table>
ANNEX VII – MEDICAL EXAMINATION OF PLAYERS

The following tables A to G show what examinations and tests are recommended for the competition.

If an association chooses to have its players undergo such examinations, all mandatory sections or subsections should be completed within one year of the start of the competition, and be updated annually. All non-mandatory sections or subsections are an optional part of the examination.

<table>
<thead>
<tr>
<th>Table</th>
<th>Section</th>
<th>Description</th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Personal football/futsal history</td>
<td>Total number of matches played in previous season (incl. friendly matches)</td>
<td>no</td>
</tr>
<tr>
<td>A2</td>
<td></td>
<td>Dominant leg</td>
<td></td>
</tr>
<tr>
<td>A3</td>
<td></td>
<td>Position on the field</td>
<td></td>
</tr>
<tr>
<td>B1</td>
<td>Medical history and heredity</td>
<td>Family history (first generation, i.e. parents, brothers and sisters) a) Hypertension, stroke b) Heart conditions incl. sudden cardiac death c) Vascular problems, varicose, deep venous thrombosis d) Diabetes e) Allergies, asthma f) Cancer, blood disease g) Chronic joint or muscle problems h) Hormonal problems</td>
<td>yes</td>
</tr>
<tr>
<td>B2</td>
<td></td>
<td>Medical history a) Heart problems, arrhythmias, syncope b) Concussion c) Allergies, asthma d) Recurrent infections e) Major diseases f) Major injuries causing surgery, hospitalisation, absence from football of more than one month</td>
<td></td>
</tr>
<tr>
<td>B3</td>
<td>Present complaints</td>
<td>a) Symptoms such as general pain (muscle, articulation) b) Chest pain, dyspnoea, palpitation, arrhythmia c) Dizziness, syncope d) Flu-like symptoms, cough, expectoration e) Loss of appetite, weight loss f) Sleeplessness g) Gastrointestinal upset</td>
<td>yes</td>
</tr>
<tr>
<td>B4</td>
<td>Medication/supplements</td>
<td>a) Specific medication currently being taken b) Evidence that a TUE (Therapeutic Use Exemption) has been granted (if required) c) Nutritional supplements being taken d) Awareness of anti-doping rules and responsibilities</td>
<td>yes</td>
</tr>
<tr>
<td>B5</td>
<td>Vaccinations</td>
<td>Vaccination record (incl. dates)</td>
<td>yes</td>
</tr>
<tr>
<td></td>
<td>Strongly recommended:</td>
<td>Vaccination against Tetanus and Hepatitis A and B</td>
<td></td>
</tr>
</tbody>
</table>
C. GENERAL MEDICAL EXAMINATION

This is the second part of the doctor’s routine physical examination.

<table>
<thead>
<tr>
<th>C1</th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>a)</td>
<td>Height</td>
</tr>
<tr>
<td>b)</td>
<td>Weight</td>
</tr>
<tr>
<td>c)</td>
<td>Blood pressure (to ensure validity of continuous testing, it is recommended to always use the same arm and to specify it in the player's medical records)</td>
</tr>
<tr>
<td>d)</td>
<td>Head and neck (eyes, incl. vision test, nose, ears, teeth, throat, thyroid gland)</td>
</tr>
<tr>
<td>e)</td>
<td>Lymph nodes</td>
</tr>
<tr>
<td>f)</td>
<td>Chest and lungs (inspection, auscultation, percussion, inspiratory and expiratory chest expansion)</td>
</tr>
<tr>
<td>g)</td>
<td>Heart (sounds, murmurs, pulse, arrhythmias)</td>
</tr>
<tr>
<td>h)</td>
<td>Abdomen (incl. hemia, scars)</td>
</tr>
<tr>
<td>i)</td>
<td>Blood vessels (e.g. peripheral pulses, vascular murmurs, varicose veins)</td>
</tr>
<tr>
<td>j)</td>
<td>Skin inspection</td>
</tr>
<tr>
<td>k)</td>
<td>Nervous system (e.g. reflexes, sensory abnormalities)</td>
</tr>
<tr>
<td>l)</td>
<td>Motor system (e.g. weakness, atrophy)</td>
</tr>
</tbody>
</table>

D. SPECIAL CARDIOLOGICAL EXAMINATION

As a principle, a standard 12-lead electrocardiogram (ECG) and an echocardiography must be performed at the earliest opportunity during the career of a player and in particular if indicated by clinical examination. If indicated from the history, or with a new clinical event, it is recommended to perform repeated testing including an exercise ECG and an echocardiography.

It is mandatory to perform one standard 12-lead ECG and one echocardiography:

i) on all players at the latest before their 21st birthday; and

ii) on all players who are older than 21 if they do not yet have an ECG and echocardiography in their personal medical records.

The results of all examinations performed must be included in the player's medical records.

<table>
<thead>
<tr>
<th>D1</th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>a)</td>
<td>Electrocardiogram (12-lead ECG)</td>
</tr>
<tr>
<td>b)</td>
<td>Echocardiography</td>
</tr>
</tbody>
</table>
E. LABORATORY EXAMINATION

Mandatory and strongly recommended tests are detailed below as a means of conducting a comprehensive laboratory screening. This list is by no means complete. All laboratory tests must be conducted with the informed consent of the player and in accordance with national legislation (cf. confidentiality, discrimination, etc.).

<table>
<thead>
<tr>
<th>E1</th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Blood count (haemoglobin, haematocrit, erythrocytes, leukocytes, thrombocytes)</td>
<td>yes</td>
</tr>
<tr>
<td>b) Urine test ('dipstick test' to determine level of protein and sugar)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>E2</th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Sedimentation rate</td>
<td>no</td>
</tr>
<tr>
<td>b) CRP</td>
<td></td>
</tr>
<tr>
<td>c) Blood fats (cholesterol, HDL- and LDL cholesterol, triglycerides)</td>
<td></td>
</tr>
<tr>
<td>d) Glucose</td>
<td></td>
</tr>
<tr>
<td>e) Uric acid</td>
<td></td>
</tr>
<tr>
<td>f) Creatinine</td>
<td></td>
</tr>
<tr>
<td>g) Aspartate amino-transferase</td>
<td></td>
</tr>
<tr>
<td>h) Alanine amino-transferase</td>
<td></td>
</tr>
<tr>
<td>i) Gamma-glutamyl-transferase</td>
<td></td>
</tr>
<tr>
<td>j) Creatine kinase</td>
<td></td>
</tr>
<tr>
<td>k) Potassium</td>
<td></td>
</tr>
<tr>
<td>l) Sodium</td>
<td></td>
</tr>
<tr>
<td>m) Magnesium</td>
<td></td>
</tr>
<tr>
<td>n) Iron</td>
<td></td>
</tr>
<tr>
<td>o) Ferritin</td>
<td></td>
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<tr>
<td>p) Blood group</td>
<td></td>
</tr>
<tr>
<td>q) HIV test</td>
<td></td>
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<tr>
<td>r) Hepatitis screening</td>
<td></td>
</tr>
</tbody>
</table>

F. ORTHOPAEDIC EXAMINATION AND FUNCTIONAL TESTS

Points F1 (a) to (f) are mandatory checks that are common in sports medical examinations. Points F2 (a) to (c) are recommended to assist team doctors with preventive strategies and tests in the rehabilitation of injured players.

In addition, team doctors are advised to consider running tests to exclude spondylolysis and spondylolisthesis.
References for further assistance in respect of functional tests:


<table>
<thead>
<tr>
<th>F1</th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Spinal column: inspection and functional examination (tenderness, pain, range of movement)</td>
<td>yes</td>
</tr>
<tr>
<td>b) Shoulder: pain, mobility and stability</td>
<td></td>
</tr>
<tr>
<td>c) Hip, groin and thigh: pain and mobility</td>
<td></td>
</tr>
<tr>
<td>d) Knee: pain, mobility, stability and effusion</td>
<td></td>
</tr>
<tr>
<td>e) Lower leg: pain (shin splint syndrome, Achilles tendon)</td>
<td></td>
</tr>
<tr>
<td>f) Ankle and foot: pain, mobility, stability and effusion</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>F2</th>
<th>Mandatory?</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Range of motion (ROM) and muscle tightness</td>
<td>no</td>
</tr>
<tr>
<td>i) Adductors</td>
<td></td>
</tr>
<tr>
<td>ii) Hamstrings</td>
<td></td>
</tr>
<tr>
<td>iii) Iliopsoas</td>
<td></td>
</tr>
<tr>
<td>iv) Quadriceps</td>
<td></td>
</tr>
<tr>
<td>v) Gastrocnemius</td>
<td></td>
</tr>
<tr>
<td>vi) Soleus</td>
<td></td>
</tr>
<tr>
<td>b) Muscle strength (one-leg hop test)</td>
<td></td>
</tr>
<tr>
<td>c) Muscle balance test (SOLEC test: standing on one leg with eyes closed)</td>
<td></td>
</tr>
</tbody>
</table>

G. RADIOLOGICAL EXAMINATION AND ULTRASOUND SCAN

If indicated by the clinical and functional findings of the medical examination, a radiological examination including ultrasound scan, X-ray and MRI may be appropriate.

Any radiographies performed, particularly after injury, must be included in the player's medical records.
### ANNEX VIII – MINIMUM MEDICAL REQUIREMENTS FOR PLAYERS, TEAM OFFICIALS, REFEREE TEAM AND MATCH OFFICERS

This document details the minimum medical requirements for UEFA competitions in terms of the services to be provided by the host club/association for the treatment of players, team officials, referee team and match officers. Specific requirements for each competition are detailed under each section.

#### 1. Pitchside Medical Equipment

Mandatory requirements apply to:
- a) matchday in all UEFA competitions;
- b) matchday -1 in all UEFA competitions where teams train at the match stadium/hall.

Pitchside medical equipment should ideally be provided in an emergency bag. Note that this equipment is required in addition to the ambulance emergency bag listed in section 2.

<table>
<thead>
<tr>
<th>MANDATORY</th>
<th>RECOMMENDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 x spinal board and fixing equipment (with side head supports and straps)</td>
<td></td>
</tr>
<tr>
<td>Defibrillator (AED) with rhythm and patient data recording</td>
<td></td>
</tr>
<tr>
<td>Hardboard stretcher</td>
<td></td>
</tr>
<tr>
<td>Stethoscope</td>
<td></td>
</tr>
<tr>
<td>BP monitor with cuff size 10cm/66cm</td>
<td></td>
</tr>
<tr>
<td>Pupil lamp</td>
<td></td>
</tr>
<tr>
<td>Pulse oximeter</td>
<td></td>
</tr>
<tr>
<td>Blood sugar gauge and/or blood sugar test sticks</td>
<td></td>
</tr>
<tr>
<td>Cardiac drugs</td>
<td></td>
</tr>
<tr>
<td>Adrenaline</td>
<td></td>
</tr>
<tr>
<td>Antihistamine</td>
<td></td>
</tr>
<tr>
<td>Hydrocortisone</td>
<td></td>
</tr>
<tr>
<td>Diazepam</td>
<td></td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>Infusion equipment with administration sets and solutions</td>
<td></td>
</tr>
<tr>
<td>Portable oxygen (minimum 0.5 litre)</td>
<td>Larynx mask</td>
</tr>
<tr>
<td>Portable aspirator</td>
<td>Intubation equipment</td>
</tr>
<tr>
<td>Resuscitators with masks and airways</td>
<td>Cricothyrotomy set with disposable scalpel</td>
</tr>
<tr>
<td>Pocket mask</td>
<td></td>
</tr>
<tr>
<td>Bag valve mask</td>
<td></td>
</tr>
<tr>
<td>Spacer device for bronchodilators</td>
<td></td>
</tr>
<tr>
<td>Adhesive fixing materials</td>
<td></td>
</tr>
<tr>
<td>Box splints (for fixation of limbs)</td>
<td></td>
</tr>
<tr>
<td>Cervical collar set/rigid neck brace</td>
<td></td>
</tr>
<tr>
<td>Disinfection equipment</td>
<td></td>
</tr>
<tr>
<td>Disposable gloves</td>
<td></td>
</tr>
<tr>
<td>Tourniquet</td>
<td></td>
</tr>
<tr>
<td>Lubricant and lidocaine</td>
<td></td>
</tr>
<tr>
<td>Bolt cutters or heavy scissors</td>
<td></td>
</tr>
</tbody>
</table>
2. **Ambulance**

Mandatory requirements apply to:

a) matchday at the stadium/hall in all UEFA competitions;

b) matchday -1 training session at the stadium in the UEFA Champions League, UEFA Europa League, UEFA European Football Championship and UEFA European Under-21 Championship.

For training sessions in competitions other than the UEFA Champions League, UEFA Europa League, UEFA European Football Championship and UEFA European Under-21 Championship, it is the responsibility of the host club/association to ensure that an ALS ambulance, staffed by at least one paramedic, is available at a suitable location to permit emergency medical evacuation from the venue **without delay**.

Where ambulances are required at the stadium/hall, it is advised that private ambulances should be used when public ones cannot be guaranteed, in order to secure the presence of the ambulance at the stadium/hall for the required duration (four hours).

<table>
<thead>
<tr>
<th>MANDATORY</th>
<th>RECOMMENDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 x fully equipped advanced life support (ALS) ambulance:</td>
<td></td>
</tr>
<tr>
<td>• For sole use of the players, team officials, referee team and match officers</td>
<td></td>
</tr>
<tr>
<td>• To be present 1.5 hours before the match starts and to remain for the duration of the match and until 1 hour after the end of the match (total 4 hours)</td>
<td></td>
</tr>
<tr>
<td>• To be present 0.5 hours before the MD-1 training session and to remain until 0.5 hours after the end of the training session</td>
<td></td>
</tr>
<tr>
<td>• Location to be confirmed to team doctors on arrival at the stadium/hall.</td>
<td></td>
</tr>
<tr>
<td>• To contain fully equipped emergency bag and AED defibrillator.</td>
<td></td>
</tr>
<tr>
<td>• To be positioned in an area of the stadium/arena that best permits quick egress from pitch area/dressing rooms for emergency medical evacuation</td>
<td></td>
</tr>
<tr>
<td>• To be staffed by at least one paramedic</td>
<td></td>
</tr>
</tbody>
</table>
3. **Medical Staff**

Mandatory requirements apply to:

a) matchday in all UEFA competitions;

b) matchday -1 in the UEFA Champions League, UEFA Europa League, UEFA European Football Championship and UEFA European Under-21 Championship.

The host club/association is responsible for ensuring that a physician trained in emergency medicine is present at pitchside from at least the point at which the teams arrive at the stadium/hall and until their departure. This role can be performed by the home team doctor, provided that:

- The team doctor is trained and qualified in emergency first aid techniques;
- another official from the host club/association is appointed to facilitate emergency medical evacuation from the stadium/hall **without delay**.

<table>
<thead>
<tr>
<th>MANDATORY</th>
<th>RECOMMENDED</th>
</tr>
</thead>
</table>
| 1 x pitchside emergency doctor:  
  • Performs the role of medical coordinator for the stadium/hall unless a specific medical coordinator is also provided.  
  • Responsible for ensuring that the required pitchside medical equipment detailed in section 1 is present  
  • Responsible for the treatment of players, team officials, referee team and match officers only | Pitchside emergency doctor to be fluent English speaker |
| 1 x stretcher team (with hardboard stretcher(s) and at least two trained carriers (first aid qualification/stretcher-carrying experience)) | 2 x stretcher teams with at least two trained carriers per team (first aid qualification/stretcher-carrying experience) and 2 x hardboard stretchers |
## 4. Emergency Medical Room Equipment

An emergency medical room is a mandatory requirement for all matches in all competitions. This medical room must be located close to the dressing rooms (same level).

<table>
<thead>
<tr>
<th>MANDATORY</th>
<th>RECOMMENDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 examination and treatment table/couch</td>
<td>Toilet</td>
</tr>
<tr>
<td>2 x chairs</td>
<td></td>
</tr>
<tr>
<td>Mirror</td>
<td></td>
</tr>
<tr>
<td>Current WADA Prohibited List</td>
<td></td>
</tr>
<tr>
<td>Prescription pad</td>
<td></td>
</tr>
<tr>
<td>Bright light</td>
<td></td>
</tr>
<tr>
<td>Running water</td>
<td></td>
</tr>
<tr>
<td>Stethoscope</td>
<td></td>
</tr>
<tr>
<td>Blood pressure machine (sphygmomanometer)</td>
<td></td>
</tr>
<tr>
<td>Suture material-kit (1 pince/1 needle holder/Nylon 000 (2 sutures))</td>
<td></td>
</tr>
<tr>
<td>D-size Oxygen (at least 15 litres per minute flow rate)</td>
<td></td>
</tr>
<tr>
<td>Nebuliser</td>
<td></td>
</tr>
<tr>
<td>Gloves (sterile and non)</td>
<td></td>
</tr>
<tr>
<td>Syringes</td>
<td></td>
</tr>
<tr>
<td>Needles</td>
<td></td>
</tr>
<tr>
<td>Sharps boxes</td>
<td></td>
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<tr>
<td>Tampons</td>
<td></td>
</tr>
<tr>
<td>Hand gel</td>
<td></td>
</tr>
<tr>
<td>Dressing packs</td>
<td></td>
</tr>
<tr>
<td>Medical Equipment</td>
<td></td>
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<td>------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Blood and urine rapid analysis dipsticks</td>
<td></td>
</tr>
<tr>
<td>Tooth transport (medium)</td>
<td></td>
</tr>
<tr>
<td>Foil blankets</td>
<td></td>
</tr>
<tr>
<td>Ophthalmoscope and auroscope</td>
<td></td>
</tr>
<tr>
<td>Penlight</td>
<td></td>
</tr>
<tr>
<td>Ice and plastic bags</td>
<td></td>
</tr>
<tr>
<td>Alcohol swabs</td>
<td></td>
</tr>
<tr>
<td>Bandages</td>
<td></td>
</tr>
<tr>
<td>Tongue depressors</td>
<td></td>
</tr>
<tr>
<td>Supply of local anaesthetic (Lidocaine 2% and/or Ropivacaine)</td>
<td></td>
</tr>
<tr>
<td>Chlorpheniramine injection</td>
<td></td>
</tr>
<tr>
<td>Hydrocortisone injection</td>
<td></td>
</tr>
<tr>
<td>Adrenaline 1/10,000 injection</td>
<td></td>
</tr>
<tr>
<td>Epipen/anapen</td>
<td></td>
</tr>
<tr>
<td>Amiodarone injection</td>
<td></td>
</tr>
<tr>
<td>Diazepam, either sublingual or dazemuls injection</td>
<td></td>
</tr>
<tr>
<td>Iv salbutamol</td>
<td></td>
</tr>
<tr>
<td>Stemetil injection</td>
<td></td>
</tr>
<tr>
<td>Glucagon</td>
<td></td>
</tr>
</tbody>
</table>
5. **Pre-Match Information Provision (single matches only)**

This information must be sent by the host club/association to the visiting team’s medical staff at least two weeks in advance of the match. A copy must also be sent to the UEFA match delegate.

<table>
<thead>
<tr>
<th>MANDATORY</th>
<th>RECOMMENDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact details of club and stadium/hall medical staff. To include at least:</td>
<td></td>
</tr>
<tr>
<td>• name and mobile telephone number of pitchside emergency doctor</td>
<td>Emergency contact name and telephone number(s) for all stadium/hall medical staff</td>
</tr>
<tr>
<td>• name and mobile telephone number of stadium/hall medical coordinator (if different to pitchside doctor)</td>
<td></td>
</tr>
<tr>
<td>Stadium/arena map clearly identifying:</td>
<td></td>
</tr>
<tr>
<td>• the location of the ambulance dedicated to players, team officials, referee team and match officers</td>
<td></td>
</tr>
<tr>
<td>• exit point for emergencies into ambulance from the pitch/tunnel/dressing room areas</td>
<td></td>
</tr>
<tr>
<td>• location of the medical room</td>
<td></td>
</tr>
<tr>
<td>Details of the emergency evacuation plan from the stadium/hall for serious injuries occurring in the pitch area on MD, and MD-1 where applicable</td>
<td></td>
</tr>
<tr>
<td>Contact details and address/location of the nearest hospital with accident and emergency facilities</td>
<td>Contact details of local surgeons and their associated specialities</td>
</tr>
<tr>
<td>Contact details of one representative from host club/association who would be available to assist visiting club/association with medical requirements once team has left the host city (i.e. if visiting doctor has to remain with injured player)</td>
<td></td>
</tr>
</tbody>
</table>
6. Pre-Tournament Information Provision

This information must be provided to UEFA as part of the tournament preparation process. All details must be provided to the UEFA match delegate at least two weeks in advance of the first match.

<table>
<thead>
<tr>
<th>MANDATORY</th>
<th>RECOMMENDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fluent English-speaking tournament doctor:</td>
<td>At least 1 x English-speaking member of staff to be named as main contact at each identified reference medical facility</td>
</tr>
<tr>
<td>• to be accommodated at tournament headquarters or in neighbourhood of tournament</td>
<td>Plan to also contain:</td>
</tr>
<tr>
<td>• to be available 24/7 from date of first team’s arrival until date of last team’s departure</td>
<td>• named contact staff at all reference medical facilities</td>
</tr>
<tr>
<td>A detailed plan to be issued to UEFA at least three months in advance of the tournament detailing the following for matches, training sessions, hotels and team excursions:</td>
<td>• procedures for payment of medical services by visiting association</td>
</tr>
<tr>
<td>• How medical incidents will be managed including:</td>
<td>• medical equipment provided at hotel and training ground</td>
</tr>
<tr>
<td>- medical communication procedures between tournament medical staff and treatment facilities</td>
<td></td>
</tr>
<tr>
<td>- responsibilities of key medical personnel at the tournament;</td>
<td></td>
</tr>
<tr>
<td>- emergency evacuation plans</td>
<td></td>
</tr>
<tr>
<td>• Confirmation that teams will receive preferential and expedient treatment at all identified reference medical facilities, 24/7 (where applicable) for the duration of the tournament</td>
<td></td>
</tr>
<tr>
<td>• The names, locations, addresses and medical specialities of all identified treatment facilities, including emergency treatment facilities for all stadiums/halls used in the competition</td>
<td></td>
</tr>
<tr>
<td>Plan is to also contain the following:</td>
<td></td>
</tr>
<tr>
<td>• procedures for import of medication into the host country</td>
<td></td>
</tr>
<tr>
<td>• immunisation status/requirements in the host country</td>
<td></td>
</tr>
<tr>
<td>• confirmation of visiting team doctor’s right to practice in the host country</td>
<td></td>
</tr>
<tr>
<td>• confirmation of all medical equipment to be provided at stadiums/halls</td>
<td></td>
</tr>
</tbody>
</table>
7. Other requirements

<table>
<thead>
<tr>
<th>MANDATORY</th>
<th>RECOMMENDED</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Team doctor to provide own emergency medical kit bag at all matches</td>
</tr>
</tbody>
</table>
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<td>11</td>
</tr>
<tr>
<td>Same number of goals in the third-place match</td>
<td>11</td>
</tr>
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<td>Scope of application</td>
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</tr>
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<td>24</td>
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<td>Special material</td>
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<td>Substitutes' benches</td>
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<td>20</td>
</tr>
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<td>Technical area</td>
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<td>11</td>
</tr>
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<td>34</td>
</tr>
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<td>3</td>
</tr>
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<td>28</td>
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<td>Unforeseen circumstances</td>
<td>39</td>
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<td>Venue data coordinator</td>
<td>19</td>
</tr>
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</tr>
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<td>19</td>
</tr>
<tr>
<td>Warm-up bibs</td>
<td>26</td>
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<td>29</td>
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