



Regulations of the UEFA European Futsal Championship

2009/10

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Preamble

The following regulations have been adopted on the basis of Article 49 (2a) and Article 50 (1) of the *UEFA Statutes*.

I General Provisions

Article 1

Scope of application

- 1.01 The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the 2009/10 UEFA European Futsal Championship (hereinafter the competition).

II Entries – Admission – Duties

Article 2

Entries for the competition

- 2.01 UEFA stages the competition every two years. All UEFA member associations are invited to enter their national futsal team for the competition.

Admission criteria

- 2.02 To be eligible to participate in the competition, an association must fulfil the following criteria:
- a) It must confirm in writing that the association itself, as well as its players and officials, agree to respect the statutes, regulations, directives and decisions of UEFA;
 - b) It must confirm in writing that the association itself, as well as its players and officials, agree to recognise the jurisdiction of the Court of Arbitration for Sport in Lausanne as defined in the relevant provisions of the *UEFA Statutes*;
 - c) It must fill in the official entry form, which must reach the UEFA administration within the set deadline together with all other documents which the UEFA administration deems necessary for ascertaining compliance with the admission criteria.

Admission procedure

- 2.03 Associations which fulfil the admission criteria are informed of their admission to the competition by the UEFA administration in writing.
- 2.04 If an association does not fulfil the admission criteria, the UEFA administration will not admit it to the competition. Such decisions are final.

Duties of the associations

- 2.05 On entering the competition, participating associations agree:
- a) to comply with the *FIFA Futsal Laws of the Game*;
 - b) to respect the principles of fair play as defined in the *UEFA Statutes*;
 - c) to field their strongest team throughout the competition;
 - d) to stage all matches in the competition in accordance with the present regulations;
 - e) to comply with all decisions regarding the competition taken by the UEFA Executive Committee, the UEFA administration or any other competent body and communicated appropriately (by UEFA circular letter or by official letter, fax or email);
 - f) to comply with the *Safety and Security Instructions* set out in Annex II for all matches in the competition;
 - g) not to represent UEFA or the UEFA European Futsal Championship without UEFA's prior written approval;
 - h) to grant UEFA the right to use and authorise others to use photographic, audio-visual and visual material of their team, players and officials (including their names, relevant statistics, data and images), as well as the association's name, logo, emblem and team shirt (including references to the kit manufacturers) free of charge worldwide for the full duration of any rights for non-commercial promotional and/or editorial purposes and/or as reasonably designated by UEFA. On request, the associations must supply UEFA, free of charge, with all appropriate material, fully cleared for use, as well as the necessary documentation to enable UEFA to use and exploit such rights in accordance with this paragraph;
 - i) to adhere to the principles governing the release of players for association teams as laid out in Annex 6 of the *FIFA Regulations for the Status and Transfer of Players*.

III Responsibilities of the Associations

Article 3

Responsibilities of the competing associations

- 3.01 The associations are responsible for the behaviour of their players, officials, members, supporters and any person carrying out a function at a match on their behalf.
- 3.02 If necessary, competing national associations must apply for entry visas from the diplomatic mission of the host country well in advance of a match or tournament.

Responsibilities of the host association

- 3.03 The national association of the country where matches in the competition are being staged is considered the host association.
- 3.04 The host association is responsible for order and security before, during and after matches. The host association may be called to account for incidents of any kind, and may be disciplined.
- 3.05 The contracts required for the organisation of matches are concluded by the host association in its own name and on its own account. The same provision applies to agreements reached with the government authorities.
- 3.06 Matches must, in principle, be played in a hall within the territory of the host association. Exceptionally, matches may be played in the territory of another UEFA member association, if so decided by the UEFA administration and/or the disciplinary bodies, for reasons of safety or following a disciplinary measure.

IV Trophy and Medals

Article 4

Trophy

- 4.01 The original trophy, which is used for the official presentation ceremony at the final and at other official events approved by UEFA, remains in UEFA's keeping at all times. A full-size replica trophy, the UEFA European Futsal Championship winners trophy, is awarded to the winning association.
- 4.02 Any association which wins the trophy three consecutive times or five times in total receives a special mark of recognition. Once a cycle of three successive wins or five in total has been completed, the association concerned starts a new cycle from zero.

Commemorative plaque

- 4.03 Each association that takes part in the final round receives a commemorative plaque.

Medals

- 4.04 A total of 21 gold medals are presented to the winning team, 21 silver medals to the runners-up and 21 bronze medals to the third-placed team. Additional medals may not be produced.

V Insurance

Article 5

General principles

- 5.01 All persons involved in the competition (preliminary, qualifying and final rounds) are responsible for their own insurance coverage.
- 5.02 The participating associations are responsible for and undertake to conclude all necessary and adequate insurance coverage for their delegations, including players and officials, at their own expense for the whole duration of the competition.
- 5.03 If the host association is not the owner of the hall used, it is also responsible for ensuring that the hall owner and/or tenant in question concludes a fully comprehensive insurance policy. If appropriate insurance policies are not provided by the hall owner and/or tenant in due time, the host association concludes the necessary additional insurance cover at its own cost, failing which it may be concluded by UEFA at the host association's expense.
- 5.04 Claims for damages against UEFA are expressly excluded and anyone involved shall hold UEFA harmless from any and all claims for liability arising in relation to the competition. In any case, UEFA may request anyone involved to provide, free of charge, written releases of liability and/or hold harmless notes, and/or confirmation or copies of the policies concerned in one of UEFA's official languages.

A. Preliminary and qualifying rounds

- 5.05 Host associations must conclude – with reputable insurers and at their own cost – all necessary insurance in connection with the staging and organising of the tournaments and matches, including, but not limited to, third-party liability coverage. Host associations are responsible for ensuring that UEFA is included as a co-insured party.
- 5.06 The third-party liability policy must include an appropriate guaranteed sum for damage (including, but not limited to, bad weather and force majeure) to persons, objects, property, and pure economic losses and it must correspond to the specific circumstances of the associations concerned.

B. Final round

- 5.07 The host association staging the final round must conclude adequate insurance coverage for all of its risks arising under these regulations at its own expense, in accordance with its responsibilities, as set out in Article 3 of these regulations and in the staging agreement.
- 5.08 UEFA concludes insurance coverage in accordance with its responsibilities, as set out in the staging agreement.

VI Competition System

Article 6

Phases of the competition

6.01 The competition consists of the following two phases:

a) Qualifying phase:

- preliminary round (if more than 28 associations enter the competition)
- qualifying round

b) Final round (12-team tournament).

A. Qualifying phase

6.02 For the draw for the qualifying phase, the UEFA administration will form groups, taking coefficients of the participating associations into consideration as far as possible.

6.03 Coefficients are drawn up on the basis of the sporting results of the European futsal national teams (see Annex III).

6.04 All matches in the qualifying phase must be played in the form of mini-tournaments.

Preliminary round

6.05 If more than 28 teams enter the competition, a preliminary round will be organised in the form of mini-tournaments. Depending on the number of entries, the UEFA administration will determine the number of mini-tournaments and the number of teams that will go through to the qualifying round.

Qualifying round

6.06 There will be seven mini-tournaments with four teams in each group. The seven winners and the four best runners-up from the mini-tournaments will qualify for the final round.

Mini-tournaments

6.07 Mini-tournaments will be played in one of the countries of the group. Each team will play each of the other teams in the group once, with three points awarded for a win, one for a draw and none for a defeat.

6.08 When establishing the match schedule, the host association is in position 1, and the visiting teams in positions 2, 3 and 4, according to their coefficient rankings (see Annex I, point 3).

Equality of points in mini-tournaments

- 6.09 If, on completion of a mini-tournament, two or more teams are equal on points, their positions within the group will be established according to the following criteria in the order given:
- a) number of points obtained in the matches between the teams in question;
 - b) goal difference resulting from the matches between the teams in question;
 - c) number of goals scored in the matches between the teams in question;
 - d) if two teams still finish equal on points, with the same goal difference and having scored the same number of goals, the winner of the match between the two teams in question will be declared as the higher-ranked team. If this procedure does not lead to a decision, criteria e) to f) will apply;
 - e) results of all group matches in the mini-tournament:
 1. better goal difference;
 2. higher number of goals scored;
 - f) drawing of lots.
- 6.10 If the two teams which have the same number of points and the same number of goals scored and conceded play their last group match against each other and are still equal at the end of that match, the rankings of the two teams in question will be determined by kicks from the penalty mark (Article 15) and not by the criteria listed under 6.09 a) to f), provided that the other teams in the group:
- have fewer points, or
 - have the same number of points but an inferior goal difference, or
 - have the same number of points and the same goal difference but have scored fewer goals.

Drawing of lots

- 6.11 If, upon completion of a mini-tournament, the drawing of lots is required, this will take place in the teams' hotel after the final match. The lots will be drawn by the UEFA match delegate and the heads of delegation or representatives of the teams concerned. Following the drawing of lots, the heads of delegation or team representatives must sign a document stating that they accept the result thereof.

Determination of the best runners-up

- 6.12 To determine the four best runners-up from the seven qualifying round mini-tournaments, the following criteria will be taken into consideration in the order given:
- a) Higher number of points obtained by each runner-up in all its group matches;
 - b) Superior goal difference obtained by each runner-up in all its group matches;
 - c) Higher number of goals scored by each runner-up in all its group matches;
 - d) Coefficient ranking.

B. Final round

- 6.13 The final round is played as a tournament. 12 teams take part. Apart from the host association, which qualifies automatically, the 11 other teams involved are those which qualify from the qualifying round.
- 6.14 At the recommendation of the Futsal and Beach Soccer Committee, the Executive Committee has entrusted the Hungarian Football Federation (MLSZ) with the organisation and staging of the final round.

Local Organising Committee

- 6.15 The host association will set up a Local Organising Committee (LOC), which will be responsible for the following:
- proposing match venues and halls to UEFA;
 - making all necessary arrangements for the staging of the matches in the final round;
 - adhering to the financial guidelines as per Article 25 of these regulations.

Group formations

- 6.16 A draw will be conducted by the UEFA administration in the country of the host association to divide the 12 teams involved in the final round into four groups of three.
- 6.17 The four groups will be formed as follows:
- Group A: teams A1, A2, A3
 - Group B: teams B1, B2, B3
 - Group C: teams C1, C2, C3
 - Group D: teams D1, D2, D3

Seeding

- 6.18 For the final-round draw, the teams will be seeded as follows: the host association, the reigning European champions (if they qualify) and the two (or three, if the reigning European champions do not qualify) teams with the best coefficients in the rankings (see Annex III) are given position one in each group. Each of the four teams with the next best coefficients in the rankings will be drawn into the second position in one of the four groups. Each of the four teams with the lowest coefficients in the rankings will be drawn into a group in position three.

Match system

- 6.19 Each team plays each of the other teams in the same group using a league system (three points awarded for a win, one point for a draw, no points for a defeat). The group matches will be played according to the following format. The daily schedule with venues and kick-off times will be confirmed after consultation between UEFA and the host association.

Groups

	Matchday 1	Matchday 2	Matchday 3
Group A	A1 v A3	A3 v A2	A2 v A1
Group B	B1 v B3	B3 v B2	B2 v B1
Group C	C1 v C3	C3 v C2	C2 v C1
Group D	D1 v D3	D3 v D2	D2 v D1

Hungary will be considered as team A1. Also, the first-named team in each tie will be considered as the home team.

Equality of points

- 6.20 If, on completion of the group matches, two or more teams are equal on points, their positions within the group will be established according to the following criteria in the order given:
- number of points obtained in the matches between the teams in question;
 - goal difference resulting from the matches between the teams in question;
 - number of goals scored in the matches between the teams in question;
 - if two teams still finish equal on points, with the same goal difference and having scored the same number of goals, the winners of the match between the two teams in question will be declared as the higher-ranked team.

If this procedure does not lead to a decision, criteria e) to g) will apply:

e) results of all group matches:

1. better goal difference;
2. higher number of goals scored;

f) fair play ranking of the teams in question (final round only);

g) drawing of lots.

- 6.21 If two teams which have the same number of points, the same goal difference and the same number of goals scored and conceded play their last group match against each other and if this match stands at a draw at the end of normal time, the rankings of the two teams in question will be determined by kicks from the penalty mark (Article 15), and not by the criteria listed under 6.20 a) to g), provided that the other teams in the group:
- have more or fewer points, or
 - have the same number of points but a superior or inferior goal difference, or
 - have the same number of points and the same goal difference but have scored more or fewer goals.

Quarter-finals

- 6.22 The teams finishing first and second in each group will play the quarter-finals as follows:

Quarter-final 1: Group A winner v Group B runner-up

Quarter-final 2: Group A runner-up v Group B winner

Quarter-final 3: Group C winner v Group D runner-up

Quarter-final 4: Group C runner-up v Group D winner

Semi-finals

- 6.23 The winners of the quarter-finals will play the semi-finals as follows:

Semi-final 1: Quarter-final 1 winner v Quarter-final 3 winner

Semi-final 2: Quarter-final 2 winner v Quarter-final 4 winner

Final and third-place match

- 6.24 The winners of the semi-finals will contest the final as follows:

Semi-final 1 winner v Semi-final 2 winner.

- 6.25 The defeated teams in the semi-finals will contest the third-place match as follows:

Defeated team in semi-final 1 v Defeated team in semi-final 2.

Article 7

Same number of goals in a semi-final, the third place match or the final

- 7.01 If the scores are level at the end of normal playing time in a semi-final or the third-place match, no extra time will be played. Kicks from the penalty mark (Article 15) will determine the winning team.
- 7.02 If the scores are level at the end of normal playing time in the final, extra time consisting of two five-minute periods of effective time will be played. If the two teams are still equal after extra time, the winners will be determined by kicks from the penalty mark (Article 15).

VII Match Administration

Article 8

A. Qualifying phase

Match dates

- 8.01 Unless all the teams in a group agree otherwise, matches in the preliminary round will be played on the following dates, which are reserved for matches in the preliminary round of the 2009/10 UEFA European Futsal Championship:

14 – 22 February 2009

Matches in the qualifying round must be played on the following fixed dates, and the last match day in each of the seven groups must kick-off at the same time, upon agreement of all seven host associations.

19 – 22 March 2009

- 8.02 If the national associations agree to stage preliminary-round matches on dates other than the reserved dates, these matches must be played by 22 February 2009.

Announcement of the host association

- 8.03 For the qualifying phase, the national associations wishing to host a mini-tournament must notify the UEFA administration in writing on the entry form by the prescribed deadline. The UEFA administration designates the host of each mini-tournament according to the principles defined in Annex I, point 1.

Venues and kick-off times

- 8.04 The venues of the matches will be fixed by the host associations and announced to their opponents and the UEFA administration by 15 December 2008 for the preliminary round and 12 January 2009 for the qualifying round. When fixing a venue, the host association must take into account the length of the journey to be undertaken by the visiting association. In principle, the venue for a qualifying match must be no more than a two-hour bus drive from

the nearest international airport. The teams must arrive at the tournament venue at least one day prior to the start of the mini-tournament.

- 8.05 Unless the UEFA administration grants special approval, associations are not allowed to fix kick-off times before 10.00 hours or after 22.00 hours (local time).

Arrival of the teams

- 8.06 The teams should arrive at the tournament venue the day before their first match. Teams arriving more than one night before their first match are responsible for the extra costs incurred.

Departure of the teams

- 8.07 Teams should depart the day after their last match. Teams departing any later are responsible for the extra costs incurred as a result of their late departure.

B. Final round

- 8.08 The final round will take place from 18 to 30 January 2010.
- 8.09 The UEFA administration, in conjunction with the LOC, which it will consult in this regard, is responsible for drawing up the fixture list in the final tournament, as well as for establishing the venues and kick-off times of the matches.

Arrival of the teams

- 8.10 The teams should arrive at the tournament venue two days before the start of the tournament. Teams arriving more than two days before the start of the tournament are responsible for the extra costs incurred.

Departure of the teams

- 8.11 Teams should depart one day after they have been eliminated, or one day after the end of the tournament for the semi-finalists. Teams departing any later are responsible for the extra costs incurred as a result of their late departure.

VIII Refusal to Play, Cancellation of a Match, Match Abandoned and Similar Cases

Article 9

Refusal to play and similar cases

- 9.01 If an association refuses to play or is responsible for a match not taking place or not being played in full, the Control and Disciplinary Body will take a decision in the matter.

- 9.02 The Control and Disciplinary Body can validate the result as it stood at the moment when the match was abandoned if the match result was to the detriment of the association responsible for the match being abandoned.
- 9.03 If an association is disqualified during the qualifying competition matches or at the final round, the results of all of its matches will be declared null and void, and the points awarded forfeited.
- 9.04 If an association that has qualified for the final round does not compete, the UEFA administration may replace it and, if so, will define the association to play in its place according to the results achieved by the associations eliminated previously.
- 9.05 An association which refuses to play or is responsible for a match not taking place or not being played in full loses all rights to payments from UEFA.
- 9.06 Upon receipt of a reasoned and well-documented request from the association concerned, the UEFA administration may set an amount of compensation due for financial loss.

Article 10

Cancellation of a mini-tournament or final-round match

- 10.01 If, because of reasons beyond control, a host association has to cancel the mini-tournament or match, it must notify the visiting teams, the referees and the official delegates before their departure. Otherwise, the host association will be responsible for their travel, board and lodging expenses. The UEFA administration must be notified at the same time. The UEFA administration will decide when the rescheduled mini-tournament or final-round match will take place.

Unfit fields of play

- 10.02 If any doubt arises as to the condition of the field of play after the departure of the visiting teams, the referee will decide on the pitch itself whether or not it is fit for play.
- 10.03 If a referee declares that the field of play is not fit for play, the match must in principle be played the next day, subject to the approval of the UEFA administration. If the match cannot take place then, the UEFA administration will fix the dates of the relevant match or mini-tournament. Its decision is final. If the match or an entire mini-tournament cannot take place at all, the travel, board and lodging expenses of the visiting teams, as well as the organisational costs, are borne by the associations concerned in equal parts.

Match abandoned

- 10.04 If a match is abandoned before the end of normal playing time or during any extra time, because of reasons beyond control, the match must in principle be played the next day, subject to the approval of the UEFA administration. In consultation with the associations concerned, the match may, however, be

replayed on an alternative date set by the UEFA administration within two hours of the referee's decision to abandon the match. In case of dispute, the UEFA administration fixes the date and the kick-off time of the match. Its decision is final.

Reasons beyond control

- 10.05 If the match cannot commence or is abandoned before the end of normal time or during any extra time for reasons beyond control, the match must in principle be played on a new date set by the UEFA administration, whose decision is final.

Expenses

- 10.06 If, after the arrival of the teams at the venue, a match or an entire mini-tournament cannot commence or has to be abandoned, the travel, board and lodging expenses of the visiting teams, as well as the relevant hosting costs, are borne by the associations concerned in equal parts.

IX Halls and Match Organisation

Article 11

Hall conditions

- 11.01 Halls must be in good condition in terms of both their playing surface and facilities, fully comply with the *FIFA Futsal Laws of the Game* and conform to the safety and security regulations of the competent civil authorities.
- 11.02 Temporary stands may not be used for the matches of this competition.
- 11.03 In the interests of the safety of players and match officials, the host association must provide access to the pitch that guarantees the safe entry and exit of these persons.

Alternative venues

- 11.04 If, at any time during the season, the UEFA administration deems that, for whatever reason, some venues may not be fit for staging a match, UEFA may consult with the host association and ask it to propose an alternative venue, in accordance with the standards required by UEFA. Should an association be unable to propose an acceptable alternative venue within the deadline set by the UEFA administration, UEFA will select an alternative neutral venue and make all the necessary arrangements for the staging of the match with the relevant association and local authorities. In both cases, the costs of staging the match must be borne by the host association. The UEFA administration will take a final decision on the match venue in due time.

Hall certificate and safety certificate

- 11.05 The associations taking part in the competition must ensure that the halls they use undergo periodic safety checks.
- 11.06 Each host association is responsible for:
- a) inspecting each match hall and issuing hall certificates, which have to be forwarded to the UEFA administration confirming that the halls meet the criteria laid out in Annex II;
 - b) sending the UEFA administration a copy of the certificate issued by the competent public authorities confirming that the halls where matches are proposed to be played, including their facilities (hall capacity, emergency lighting system, first aid facilities, type of protection against intrusion by spectators into the playing area, etc.), have been thoroughly inspected and meet all safety requirements laid down by the applicable national law.
- 11.07 These certificates must be submitted to the UEFA administration at least 30 days prior to the match. Such certificates must have been valid for no more than one year prior to the date of the match to be played in the hall concerned.

Giant screens

- 11.08 The results of other matches can be shown on the scoreboard and/or giant screen during the match, while simultaneous transmissions and replays are authorised for press monitors and closed-circuit channels only. Delayed footage of the relevant match may be transmitted on the giant screen inside the hall provided that the host association obtains all the necessary third-party permission to transmit such footage including (without limitation) permission from the host broadcaster producing the live international feed of the match and any relevant local authorities. Moreover, the host association may transmit such footage on the giant screen during the match and/or during the half-time interval or break before extra time (if any) provided that it does not include any images that:
- a) may have an impact on or affect the playing of the match;
 - b) may be reasonably considered as controversial insofar as they are likely to encourage or incite any form of crowd disorder;
 - c) may display any public disorder, civil disobedience or any commercial and/or offensive material within the crowd or on the pitch; or
 - d) may be deemed to criticise, undermine or damage the reputation, standing or authority of any player, match official and/or any other party at the hall (including but not limited to any images that are aimed to highlight directly or indirectly any off-side offence, fault committed by a player, potential mistake of a match official and/or any behaviour which is contrary to the principle of fair play).

- 11.09 UEFA and the host association will agree on the terms and conditions related to all scoreboard and giant screen transmissions during the final round.

Electronic scoreboards

- 11.10 Each hall must have an electric scoreboard to provide spectators, players and officials with accurate information concerning:
- the names of both teams,
 - the time remaining in any period, counting down in minutes and seconds from 20.00 to 0.00,
 - remaining penalty time to be served by two players on each team, counting down from 2.00 to 0.00,
 - the score,
 - time-outs, counting down from 1.00 to 0.00,
 - the half-time interval, counting down from 15.00 to 0.00,
 - accumulated fouls.

Lighting

- 11.11 Matches must be played in halls equipped with a lighting system that provides a standard lighting level of Ev (lux) 1200 to ensure ideal conditions for TV broadcasting. For the final round, a minimum lighting level of Ev (lux) 1800 is required. In addition, an emergency lighting system of at least 1000 lux should be available, ensuring that a match can be completed even in the event of a power failure.

Balls

- 11.12 Balls used must conform to the requirements laid down in the *FIFA Futsal Laws of the Game*.
- 11.13 For matches and training sessions in the qualifying phase, FIFA-approved balls must be provided by the host association.
- 11.14 The balls used for matches and training sessions in the final round will be supplied by UEFA.

Article 12

Match organisation

- 12.01 The UEFA, FIFA and UEFA Respect flags, as well as the flags of the teams taking part in the match, must be flown in the hall at all matches in the competition. The national anthems of both teams involved must be played.
- 12.02 At all matches in the competition, the players are invited to shake hands with their opponents and the referees after the line-up procedure as well as after the final whistle, as a gesture of fair play.
- 12.03 Only six team officials, one of whom must be a team doctor, and seven substitute players are allowed to sit on the substitutes' bench, i.e. a total of

13 persons. The names of these persons and their functions must be listed on the match sheet. Suspended players are not allowed to warm up or to sit on the bench on matchdays.

- 12.04 If the national delegation is composed of 14 players, the two players not listed on the match sheet for a given match may warm up with the team, provided they are not suspended, and must sit in the stand during the match.
- 12.05 Smoking is not allowed during matches.
- 12.06 An adequate number of ground staff and police must be present, to guarantee safety and security in the hall.
- 12.07 The host association must ensure that an appropriate medical service is provided at matches, including a stretcher and a sufficient number of carriers, an ambulance and stand-by medical personnel. The stretcher should be kept next to the field of play.
- 12.08 No spectators are allowed in the area between the stands and the touch line or goal line.
- 12.09 An adequate number of complimentary tickets and purchase tickets, to be fixed by mutual agreement, will be set aside for the visiting association.
- 12.10 The official UEFA representatives and at least three representatives of the visiting association must be provided with top-category seats in the VIP sector.
- 12.11 The teams will be allowed to train in the hall where the match is to take place the day before the match. The visiting association will agree with the host association on the length of the training session (60 minutes minimum). In addition, the visiting association may hold private training sessions at a location to be agreed on with the host association, but not at the hall where the match will be played. In the final round, UEFA will take the final decision on the length of the training sessions.

X Media Matters

Article 13

- 13.01 Before the start of the season each association shall provide UEFA with individual player and coach/manager statistics and photographs, historical information on and a photograph of its hall, and any further data requested by UEFA for promotional purposes.

Press conferences

- 13.02 For each stage of the competition, teams must hold a pre-match press conference the day before a match. These press conferences must be arranged so that the media can attend all conferences, and so that media deadlines in the countries concerned can also be respected. Each press conference must be attended by at least the head coach of the team plus

one or, preferably, two players. Unless a visiting association has made a prior arrangement, the host association is responsible for providing a qualified interpreter and any technical facilities necessary.

Training sessions

- 13.03 If the teams arrange to hold official training sessions in the hall in the qualifying phase, they should, in principle, be open to the media. If the coach requires a degree of privacy, he may arrange for part of the training session to be closed but must allow media access for at least 15 minutes.
- 13.04 For the final round, local and foreign media will be given access to the first 15 minutes of a training session of each association the day before the matches.

Interviews

- 13.05 Interviews are not permitted before, during or after matches on the field of play itself or in its immediate vicinity. However, “upon arrival”, “half-time”, “super-flash” and “flash” interviews can take place under the following circumstances. “Upon arrival” interviews are allowed with coaches and players upon their arrival at the hall, at a pre-determined location where a fixed camera can be positioned. A “half-time” interview may only be conducted in the designated area (either “super-flash” or “flash” interview), and the associations are obliged to make one of their listed team officials available for this purpose. “Super-flash” interviews can be conducted after the match in a designated area located between the field of play and the players’ tunnel. “Flash” interviews take place after the match has finished in an area between the field of play and the dressing rooms. For post-match interviews, as a minimum requirement, both teams must make their team manager/coach, as well as at least two key players, i.e. players who had a decisive influence on the result, available. All interview locations must be pre-determined by the host association, or, in the case of the final round, by the UEFA media officer. Players may not be interviewed during the half-time interval.

Post-match press conference

- 13.06 Post-match press conferences at the venue must start no later than 15 minutes after the final whistle unless the match schedule does not allow, in which case they should take place at the end of the day’s schedule of matches. The host association is responsible for providing the necessary infrastructure (interpreting and technical equipment). Both associations are obliged to make their manager/coach, and one or two players, available for this press conference.

Mixed zone

- 13.07 After the match, a mixed zone will be set up for the media on the way from the dressing rooms to the team transport area. This area – accessible only to coaches, players and representatives of the media, to offer reporters

additional opportunities to conduct interviews – should be divided into three areas: one for ENG crews, one for radio reporters and one for journalists from the written press. For the final round, private mixed zones may be set up for rights holders. The host association must ensure that the area is safe for players and coaches to walk through. Players of both teams are obliged to pass through the mixed zone but are not obliged to give interviews if they do not wish to do so.

Dressing rooms

- 13.08 The team dressing rooms are strictly off limits to all representatives of the media before, during and after the match. The only exception is that, with the prior agreement of the team concerned, one host broadcaster camera may enter the dressing room to film the players' shirts and equipment and also conduct one brief presentation involving the main reporter or presenter from the host broadcaster. This filming must be completed well before the arrival of the players, ideally some two hours before kick-off.

Field of play and its boundaries

- 13.09 No representatives of the written press or radio journalists are allowed on the field of play or in the area between the boundaries of the field of play and the spectators.
- 13.10 In terms of the mass media, only a limited number of photographers, TV cameramen and the personnel required to operate an electronic television camera of the host broadcaster - all equipped with special permits for the event - are allowed in the area between the boundaries of the field of play and the spectators, where they will carry out their work in the specific locations assigned to them.

Accreditation constraints

- 13.11 Unless otherwise authorised by UEFA in writing, it is strictly forbidden (whether before, during or after the matches) to record and/or transmit any sound, image and/or description of the match hall and/or the matches (as well as any match result or statistics) for any commercial purpose other than solely for the editorial purposes permitted via the accreditation pass.

Internet

- 13.12 Associations shall accept accreditation applications from websites, provided that they do not cover the game (for the sake of clarity, this includes press conferences and the mixed zone) live in sound and/or pictures. They may cover the game in text only. Therefore, subject to places being available in the press box, they should be accredited as written press, with access to the post-match media conference and to the mixed zone. Photographs taken by officially accredited photographers may be published on websites as long as they appear as stills and not as moving pictures or quasi-video streaming. Should such photographs be published on the unrestricted public internet,

they are to be limited to no more than ten photographs per half of normal playing time, and five per half of extra time, if applicable. There must be an interval of at least one minute between the posting of each photograph on the website.

Photographers

- 13.13 Unless protection nets obstruct the view, a limited number of photographers may work in defined areas behind the advertising boards or the line situated between the goals and the corners. In particular circumstances, special dispensation to work in other areas may be given by the press officer of the host association (or by the UEFA venue director/media officer for the final round). Photographers may only change ends at half-time and, if necessary, during the interval before the start of extra time. Photographers may attend post-match press conferences if there is room to accommodate them.
- 13.14 Each photographer must obtain – and sign for – a photographer's bib before the match and must return it before leaving the hall. The bib must be worn at all times, with the number clearly visible on the back.
- 13.15 The host association is responsible for producing the photographers' bibs (as well as bibs for broadcaster personnel and ENG crews) for mini-tournaments. For the final round, UEFA issues special bibs. In both cases, the host association is responsible for providing sufficient personnel to distribute the bibs before the match and collect them as the photographers, broadcasters and ENG crews leave the hall (during or after the match).
- 13.16 The visiting team's press officer must provide the host association with a full list of photographer accreditation requests no later than five days before the match.

XI Futsal Laws of the Game

Article 14

- 14.01 Matches are played in conformity with the current *FIFA Futsal Laws of the Game*.

Substitution of players

- 14.02 The maximum number of substitutes permitted per team is seven. The number of substitutions during the match is unlimited.

Match sheet

- 14.03 Before the match, each team receives a match sheet on which the numbers, full names, dates of birth and, if applicable, the shirt names of the 12 players in the squad must be entered, together with the full names of the officials seated on the substitutes' bench. The match sheet must be properly completed in block capitals, and signed by the captain and competent team official. The numbers on the players' shirts must correspond with the

numbers indicated on the match sheet. The goalkeepers and team captain must be identified.

- 14.04 Both teams must hand their match sheets to the referee at least 60 minutes before kick-off.
- 14.05 The referee may ask to see the player's registration licence, personal identity card or passport of the players whose names are listed on the match sheet.
- 14.06 If the match sheet is not completed and returned in time, the matter will be submitted to the Control and Disciplinary Body.
- 14.07 All seven substitutes listed on the match sheet may take part in the match.
- 14.08 If there are fewer than three players on either of the teams, the match will be abandoned. In this case, the Control and Disciplinary Body will decide on the consequences.

Replacement of players on the match sheet

- 14.09 After the match sheets have been completed and signed by both teams and returned to the referee, and if the match has not yet kicked off, the following provisions apply.
 - a) If any of the first five players listed on the match sheet are not able to start the match due to unexpected physical incapacity, they may be replaced by any of the seven substitutes listed on the initial match sheet. The substitute(s) in question may then be replaced by a player (players) not listed on the initial match sheet, so that the quota of substitutes is not reduced.
 - b) If any of the seven substitutes listed on the match sheet are not able to be fielded due to unexpected physical incapacity, they may be replaced by any player not listed on the initial match sheet.
 - c) If a goalkeeper listed on the match sheet is unable to be fielded for any reason, he may be replaced by another goalkeeper not previously listed on the match sheet.

Half-time interval, break before extra time

- 14.10 The half-time interval must not exceed 15 minutes. If extra time is required, there will be a five-minute break between the end of normal time and the start of extra time. As a rule, the players remain on the pitch during this five-minute break, at the discretion of the referee.

Article 15

Kicks from the penalty mark

- 15.01 For matches where the winners need to be decided by kicks from the penalty mark, the procedure laid down in the *FIFA Futsal Laws of the Game* promulgated by the IFAB applies.

- 15.02 The referee decides which goal will be used for the kicks.
- For reasons of safety/security, state of the field of play, lighting or other similar reasons, the referee may choose which goal will be used without tossing a coin. In this case, he is not required to justify his decision, which is final.
 - If he considers that either goal can be used for the kicks, then, in the presence of the two captains, he decides that the head side of the coin corresponds to one goal and the tail side to the other. He then tosses the coin to determine which goal will be used.
- 15.03 If the taking of kicks from the penalty mark cannot be completed because of reasons beyond control, the results will be decided by the drawing of lots by the referee in the presence of the UEFA match delegate and the two team captains.
- 15.04 If, through the fault of a team, the taking of kicks from the penalty mark cannot be completed, paragraphs 9.01 to 9.05 of the present regulations shall apply.

XII Player Eligibility

Article 16

- 16.01 Each national association must select its national representative team from players who are citizens of its country and who comply with the provisions of Annex 6 of the *FIFA Regulations for the Status and Transfer of Players*.

Identification

- 16.02 Each player taking part in the competition must be in possession of a valid player's registration licence issued by his national association and an official personal identity card/passport, containing a photograph and giving full particulars of his date of birth (day, month, year). Otherwise, he is not allowed to take part in the competition.

Numbers

- 16.03 The players must be allocated fixed numbers from 1 to 20. The numbers on the back of the shirts must correspond with the numbers indicated on the official players' list. The number 1 must be worn by a goalkeeper. No number may be used by more than one player in the course of a mini-tournament.

Provisional list of 20 players for the qualifying phase

- 16.04 For the purpose of pre-registration, each competing national association must provide the UEFA administration, by means of the official form, with a provisional list of no more than 20 players indicating the surname, first name, shirt name (if applicable), club and date of birth of each player. The name of the coach must also be indicated on the list. This list must be submitted to

the UEFA administration by 12.00 CET on 12 January 2009 for the preliminary round and 12.00 CET on 13 February 2009 for the qualifying round.

- 16.05 Amendments to the provisional list of players are allowed until the final list of 14 players has been submitted to the UEFA match delegate (see paragraph 16.07 below).

Final list of 14 players for the qualifying phase

- 16.06 The UEFA administration will provide all participating teams with an official form before the start of the mini-tournament, which must be completed with the surname, first name, shirt name (if applicable), club, date of birth and shirt number of each of the 14 players selected for the mini-tournament.
- 16.07 Only the 14 players named on this official list are entitled to participate in the mini-tournament. No player can be replaced during the mini-tournament, with the exception of goalkeepers upon submission of medical evidence.
- 16.08 The final list of 14 players must be submitted with each player's identity card/passport to the UEFA representatives for age and identity verification one day prior to the start of the mini-tournament. A meeting with the UEFA representatives and the heads of delegation of the participating teams will be held for this purpose.
- 16.09 Only 12 of the 14 players may be selected for each match.

Provisional list of 20 players for the final round

- 16.10 Each competing national association must provide the UEFA administration, by means of the official form, with a provisional list of no more than 20 players, indicating the surname, first name, shirt name, club and date of birth of each player. This list must be submitted to the UEFA administration no later than 7 December 2009. After this deadline, no changes to the list will be accepted. Upon receipt of the list, the UEFA administration will immediately forward one copy to each of the participating associations.

Protests against the eligibility of players

- 16.11 Protests against the eligibility of players who are included in this list of 20 players must be submitted to the UEFA administration eight full days before the first match of the tournament.

Final list of 14 players for the final round

- 16.12 Only 14 of the players on the provisional list of 20 players are allowed to take part in the final round.
- 16.13 The UEFA administration will provide all participating teams with an official form before the start of the final round, which must be completed with the surname, first name, shirt name, club, date of birth and shirt number of each of the 14 players selected for the final round, as well as the surname and first

name of the head coach and the names and functions of the officials seated on the substitutes' bench.

- 16.14 This final list of 14 players must be submitted with each player's identity card/passport to the UEFA representatives for identity verification one day prior to the team's first match. A meeting with the UEFA representatives and the heads of delegation of the participating teams will be held for this purpose.
- 16.15 If one or more of the 14 players on the list is/are seriously injured before the team's first match in the final round, the UEFA administration may allow him/them to be replaced, upon submission of medical evidence. The same rule applies in any case of force majeure.
- 16.16 Upon receipt of the list, the UEFA administration will immediately forward one copy to each of the participating associations.

New goalkeeper registration

- 16.17 If an association cannot count on the services of at least two goalkeepers registered on the list of players because of long-term injury or illness, the association concerned may temporarily replace the goalkeeper concerned and register a new goalkeeper at any time during the competition, subject to paragraph 16.19. The new goalkeeper must be added to the official list of players. The national association must provide UEFA with the necessary medical evidence. UEFA may require further medical examination of the goalkeeper(s) by an expert appointed by the UEFA administration at the cost of the national association. Once the original goalkeeper is fit to be fielded again, he can resume his position in place of his nominated substitute. The change must be announced to the UEFA administration 24 hours before the next match in which the goalkeeper is due to play, by means of the official player list.

Responsibility

- 16.18 The national associations are responsible for ensuring that the aforementioned provisions concerning player eligibility and lists of players are respected.
- 16.19 The UEFA administration decides on questions of player eligibility. In the event of disputes, the decision of the Control and Disciplinary Body is final.

XIII Kit

Article 17

UEFA Kit Regulations

- 17.01 The *UEFA Kit Regulations* (2008 edition) apply to any kit (sports equipment) used in the hall during the entire competition unless the present regulations stipulate otherwise.

Second-choice kit

- 17.02 In addition to the first-choice kit, each team must have a second-choice kit (shirt, shorts and socks) which must be noticeably different in contrast and colours from the first-choice kit. This second-choice kit must be taken to every match.

Flying Goalkeeper

- 17.03 Any outfield player replacing the goalkeeper and playing as a flying goalkeeper shall wear the exact same goalkeeper's shirt, but with the outfield player's own number on the back.

Competition badge

- 17.04 The competition badge will be distributed by UEFA to the participating associations. This badge must appear on the free zone of the right shirt sleeve (from the perspective of the wearer) between the shoulder seam and the elbow. The competition badge may not be used for any other purpose, including commercial or promotional activities.

Responsibility

- 17.05 The UEFA match delegate has the right and duty to check kit items at the match venue. He is also entitled to send such items to the UEFA administration for further checks after the match.

A. Qualifying phase

Kit approval procedure

- 17.06 Kit used by associations must be approved by the UEFA administration. The associations must therefore submit a complete set of its first-choice and second-choice kit (shirt, shorts and socks) with the official kit application form to the UEFA administration for approval by 15 December 2008 at the latest for the preliminary and qualifying round rounds.

Colours

- 17.07 The home team should always wear the official first-choice kit announced to the UEFA administration on the entry form, unless the associations concerned agree otherwise in due time, in which case the details must be submitted to the UEFA administration in writing. If the associations are unable to agree on the colours to be worn by their teams, the UEFA administration will take a decision. If the referee notices on the spot that the colours of the two teams could lead to confusion, he will decide on the colours in consultation with the UEFA match delegate and/or the UEFA administration.

B. Final round

Kit approval procedure

- 17.08 The associations must submit samples of their first-choice, second-choice and any additional kit (shirt, shorts and socks) to the UEFA administration, together with the corresponding application form, duly completed and signed, by 30 October 2009.

Player names

- 17.09 Players' names are compulsory on the back of the shirts.

Colours

- 17.10 The UEFA administration will issue a written decision regarding the playing colours for matches in the final round. In principle, each team must wear its first-choice kit as announced to the UEFA administration on the kit approval form. If, in the opinion of the referee or the UEFA administration, the colours of the two teams could lead to confusion, they shall be modified. The decision of the UEFA administration and the referee is final.

Kit free of any sponsor advertising

- 17.11 All kit items worn during the final round must be free of any sponsor advertising, in particular:
- a) for any event held at the hall, from arrival at the hall until departure from the hall;
 - b) for any training session qualified as official by the UEFA administration; and
 - c) at any official UEFA press conference.

Warm-up bibs

- 17.12 Substitute players must wear the warm-up bibs provided by UEFA. Only UEFA bibs may be used during official training sessions.

XIV Referees

Article 18

- 18.01 *The General Terms and Conditions for Referees* apply to the referee teams appointed for this competition. The Referees Committee's decisions with regard to the appointment of referees are final.

Appointment of referees and timekeepers for the qualifying phase

- 18.02 The Referees Committee, in cooperation with the UEFA administration, appoints the referees for each match. Only referees whose names appear on the official FIFA list of futsal referees are eligible. For each match, UEFA appoints a first, second and third referee. The host association must appoint an official timekeeper and must cover all the costs related to the timekeeper

(e.g. daily allowances, travel costs, board and lodging). If deemed necessary, the UEFA match delegate is empowered to use a neutral referee to act as a timekeeper at any time during the competition.

Appointment of referees and timekeepers for the final round

- 18.03 The Referees Committee, in cooperation with the UEFA administration, appoints the referees for the final-round matches. Local timekeepers are appointed by the host association and the names are submitted to the UEFA administration for approval.

Arrival of referees and timekeepers for the qualifying phase

- 18.04 The referees and timekeepers must arrange to arrive at the venue the day before the first match of a mini-tournament.
- 18.05 If the referees do not arrive at the match venue by the evening before the start of the mini-tournament, the UEFA administration and the teams must be informed immediately. The Referees Committee, in cooperation with the UEFA administration, takes the appropriate decisions. If it decides to replace any of the referees, its decision is final, and no protests against the person or nationality of the referees are allowed.

Unfit referee

- 18.06 If a first referee or a second referee becomes unfit before or during a match through illness, injury, etc. and is unable to continue to officiate, in principle the third referee will replace him. This will be decided on a case-by-case basis by the UEFA administration in cooperation with the Referees Committee. Such a decision is final.

Referee's report

- 18.07 Directly after the match, the referee completes the official report, signs it and faxes it to the UEFA administration, together with both match sheets. In addition, the originals must be sent by post within 24 hours of the end of the match. The referee must always keep a copy of his report and both match sheets.
- 18.08 On his report, the referee reports in as much detail as possible on any incidents before, during, or after the match, such as:
- a) misconduct of players, leading to caution or expulsion;
 - b) unsporting behaviour by officials, members, supporters, or anyone carrying out a function at a match on behalf of an association;
 - c) any other incidents.
- 18.09 During the final round, the referee must hand his report and both match sheets to an official UEFA representative immediately after the match.

Referee liaison officer

- 18.10 During their stay at the match venue, the referees are taken care of by a referee liaison officer, who is an official representative of the host association.

XV Disciplinary Law and Procedures – Doping

Article 19

UEFA Disciplinary Regulations

- 19.01 The provisions of the *UEFA Disciplinary Regulations* apply for all disciplinary offences committed by associations, officials, members or other individuals exercising a function at a match on behalf of an association, unless the present regulations stipulate otherwise.
- 19.02 Participating players agree to comply with the *FIFA Futsal Laws of the Game*, *UEFA Statutes*, *UEFA Disciplinary Regulations*, *UEFA Anti-Doping Regulations*, *UEFA Kit Regulations* as well as the present regulations. They must notably:
- a) respect the spirit of fair play and non-violence, and behave accordingly;
 - b) refrain from any activities that endanger the integrity of the UEFA competitions or bring the sport of football into disrepute;
 - c) refrain from anti-doping rule violations as defined by the *UEFA Anti-Doping Regulations*.
- 19.03 Any team against which a match is awarded by default shall be deemed to have lost the match 5-0. If the actual result is less favourable to the association at fault, it will stand.

Article 20

Yellow and red cards in the qualifying phase

- 20.01 As a rule, a player who is sent off the pitch is suspended for the next match in a UEFA national-team competition. The Control and Disciplinary Body is entitled to increase this punishment.
- 20.02 A player is automatically suspended for the next competition match after two cautions in two different matches as well as after the fourth and any subsequent caution.
- 20.03 Single yellow cards and pending suspensions are carried forward from the preliminary round to the qualifying round.

Yellow and red cards in the final round

- 20.04 Single yellow cards expire on completion of the qualifying phase. Pending yellow-card suspensions do not expire on completion of the qualifying phase and are carried forward to the final round of the competition.

- 20.05 In the case of repeated cautions in different matches, the offending player is suspended for one match in the final round as from the second caution.
- 20.06 Cautions and pending yellow-card suspensions from the final round expire at the end of the competition.
- 20.07 Red-card suspensions are always carried forward to the next match or to the next UEFA or FIFA futsal national-team competition.

Article 21

Declaration of protest

- 21.01 Member associations are entitled to protest. The party protested against and the disciplinary inspector have party status.
- 21.02 Protests must reach the Control and Disciplinary Body in writing, stating the reasons, within 24 hours of a match in the qualifying phase and within 12 hours of a match in the final round.
- 21.03 These time limits cannot be extended.
- 21.04 The protest fee is EUR 1,000. It must be paid at the same time as the protest is filed.

Article 22

Reasons for protest

- 22.01 A protest is directed against the validity of a match result. It is based on a player's eligibility to play, a decisive breach of the regulations by the referee, or other incidents influencing the match.
- 22.02 Protests concerning the state of the field of play must be submitted to the referee in writing by the relevant officials before the match. If the state of the field of play becomes questionable in the course of the match, the team captain must inform the referee, in the presence of the captain of the opposing team, orally without delay.
- 22.03 Protests cannot be lodged against factual decisions taken by the referee.
- 22.04 A protest against a caution or expulsion from the field of play after two cautions is admissible only if the referee's error was to mistake the identity of the player.

Article 23

Appeals

- 23.01 The Appeals Body deals with appeals lodged against decisions of the Control and Disciplinary Body. The *UEFA Disciplinary Regulations* apply.

Article 24

Doping

- 24.01 Doping is defined as the occurrence of one or more of the anti-doping rule violations set out in the *UEFA Anti-Doping Regulations*.
- 24.02 Doping is forbidden and is a punishable offence. In case of anti-doping rule violations, UEFA will instigate disciplinary proceedings against the perpetrators in accordance with the *UEFA Disciplinary Regulations*. This may include the imposition of provisional measures.
- 24.03 UEFA may test any player at any time.
- 24.04 The national associations undertake to ensure that the *Acknowledgment and Agreement* form (see Annex V) is duly completed and signed before the beginning of the competition for each minor participating. The forms must be kept by the national associations and submitted to UEFA upon request.
- 24.05 The national associations undertake to verify in accordance with their respective domestic laws who is considered a minor and what requirements the form has to fulfil to be legally binding.

XVI Financial Provisions

Article 25

- 25.01 No levy is paid to UEFA for matches in this competition.
- 25.02 The amounts paid by UEFA correspond to gross amounts. As such they cover any and all taxes, deductions and charges.
- 25.03 Any dispute regarding settlement of accounts will be decided by the UEFA administration.
- 25.04 For all matches in this competition, the host association, on behalf of UEFA, bears the cost of the board and lodging of the official UEFA representatives (referees, UEFA match delegate, UEFA referee observer, and if applicable, tournament administrator, etc.) as well as their transport costs within the territory of the host association. The international travel expenses and daily allowances of these officials are borne by UEFA.
- 25.05 The host association will appoint a timekeeper and is responsible for any travel expenses and daily allowances in this respect.
- 25.06 UEFA will credit to the host association EUR 10,000 to cover the above-mentioned official UEFA representatives' board, lodging and local travel costs during mini-tournaments.

A. Qualifying phase

- 25.07 In principle, the host association retains its receipts and bears all organisational costs.

- 25.08 The host association bears the following costs for the visiting teams:
- a) The board and lodging in a hotel (western four-star standard) for a maximum of 21 persons per delegation.
 - b) Local transport.
 - c) Laundry service for the match kit of the competing teams and match officials.
- 25.09 The UEFA administration will charge each travelling association a flat amount of EUR 10,000 which is credited to the organisers, to help cover all financial demands connected with the staging of the mini-tournament, in accordance with the present regulations.
- 25.10 The visiting associations must cover their own international travel expenses to and from the mini-tournament venue.
- 25.11 Where applicable, the provisions of Annex I apply.

B. Final round

- 25.12 The overall receipts consist of the following:
- a) revenue from ticket sales for all matches;
 - b) revenue generated by the exploitation of the commercial rights (see definition in Article 26);
 - c) other income.
- 25.13 The UEFA Executive Committee will decide upon the distribution of the overall receipts.
- 25.14 The number of complimentary tickets per match will be determined in agreement with the UEFA administration.
- 25.15 UEFA bears the following costs:
- a) cost of board and lodging for the 12 participating delegations (maximum of 21 persons per delegation);
 - b) the international travel, board and lodging (accommodation, meals and excursions) expenses and daily allowances for referees, in accordance with the amounts decided by the Referees' Committee upon proposal of the UEFA administration.

These obligations begin two days before the start of the tournament and end one day after a team has been eliminated, or one day after the end of the tournament for the semi-finalists. Exceptions to this are any unforeseen circumstances which arise as a result of transport difficulties and which are acknowledged by the UEFA administration.

Host association

- 25.16 The host association of the final round bears the following expenses:
- a) Local transport (including collection and welcome service);
 - b) Official dinners and other official events and excursions;
 - c) Board and lodging for the local organisers;
 - d) Transport costs and daily allowances of the local timekeeper;
 - e) Laundry service for the match kit of the participating teams and match officials (i.e. shirts, shorts and socks, but not tracksuits);
 - f) Governmental, regional and municipal taxes;
 - g) Insurance of risks not covered by UEFA (see Article 5);
 - h) Organisational expenses (including cost of tickets, hall, security/safety, ground staff, music, presence of medical services, communication links and office equipment, etc.).
- 25.17 The host association must submit a detailed budget of all anticipated income and expenditure to the UEFA administration at least 12 months before the final round.
- 25.18 The host association must submit all financial claims to the UEFA administration at least one month after the last match in the final round.
- 25.19 The host association must submit detailed accounts for the entire final tournament to the UEFA administration at least ten weeks after the last match in the final round.

Participating associations

- 25.20 Each association taking part in the tournament bears:
- a) the travel expenses of its delegation to and from the tournament venue or city;
 - b) any costs arising for additional members of the delegation;
 - c) any costs for early arrival or delayed departure;
 - d) expenses arising from the compulsory accident and travel insurance taken out for players and officials taking part in the final round;
 - e) additional costs arising from special board and lodging requests.

XVII Exploitation of the Commercial Rights

Article 26

Definitions

26.01 For the purposes of these regulations, the following terms shall have the following meanings:

- a) “Commercial rights” means any and all commercial and media rights and opportunities on a worldwide basis in and in relation to the final round and/or the qualifying phase (as applicable) including, without limitation, the relevant media rights, marketing rights and data rights, each being defined as follows;
- b) “Media rights” means the right to create, broadcast, transmit or display by any and all means and in any and all media whether now known or devised in the future (including, without limitation, all forms of television, radio, wireless, fixed-line and internet distribution) or to otherwise exploit audio-visual, visual and/or audio recordings or reproductions whether whole or in part (including, without limitation, photographs), and audio-visual, visual and/or audio coverage or any associated and/or related rights (including interactive rights), of any match of the final round and/or the qualifying round (as applicable) and any official events related to the final round and/or the qualifying phase (as applicable) as well as the right to conduct any revenue-generating activity in connection therewith;
- c) “Marketing rights” means the right to exploit by any and all means and in any and all media whether now known or devised in the future any types of advertising, promotion (including, without limitation, electronic and virtual promotion), public relations, marketing, merchandising, licensing, franchising, sponsorship, hospitality, publishing or any other commercial association rights in relation to the final round and/or the qualifying phase (as applicable);
- d) “Data rights” means the right to compile and exploit statistics and other data in relation to the final round and/or the qualifying phase (as applicable);
- e) “Imagery” means visual materials representing any participating association’s players, officials and other representatives, the names, relevant statistics, data and images of such persons and any participating association’s name, emblems, logos, crests, team shirts (including references to kit manufacturers) and colours; and
- f) “Sponsors” means the official sponsors of the final round, appointed by UEFA.

A. Qualifying phase

- 26.02 The host association of any mini-tournament in the qualifying phase is authorised to exploit the commercial rights in relation to all matches played in the respective mini-tournament. In doing so, a host association must observe the stipulations of Article 48 of the *UEFA Statutes* as well as the regulations governing the implementation of said article and any other instructions or guidelines issued by UEFA from time to time.
- 26.03 All member associations participating in the qualifying phase shall take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and/or stop any unauthorised exploitation of the commercial rights to the qualifying competition and to protect the ownership thereof.
- 26.04 The commercial rights to any match of the qualifying phase may not be sold unless the sale is documented in a written agreement that provides for the payment of an appropriate fee to the host association. Any such fee forms part of the match receipts and remains with the host association.
- 26.05 All agreements relating to the exploitation of commercial rights to any match of the qualifying phase must be presented to the UEFA administration upon request. The withholding of any such agreement will be referred to the Control and Disciplinary Body and may result in disciplinary sanctions.
- 26.06 All agreements relating to the exploitation of commercial rights to any match of the qualifying phase must include (as an integral part thereof), and be subject to, Article 48 of the *UEFA Statutes* and the regulations governing its implementation. Furthermore, any such agreement must provide that if any amendment is made to such regulations, the agreement shall be amended as necessary to conform with the relevant amendment within 30 days of the new regulations coming into force.
- 26.07 For the purpose of directly or indirectly promoting the competition, and in particular within programmes produced by or on behalf of UEFA, the host association of any match of the qualifying phase shall ensure that any third party owning rights on images of such a match grants UEFA the right to use and exploit and authorise others to use and exploit on a perpetual worldwide basis, by any and all means and in any and all media whether now known or invented in the future, throughout the world, for the full duration of such rights, up to 15 minutes of audio and/or visual material from each match, free of charge and without payment of any associated clearance costs. For any match of the qualifying phase, the host association undertakes to provide UEFA free of charge and at least 60 minutes prior to the kick-off of each match with access to the television frequency information for receiving the broadcast signal at a location of UEFA's choice. These broadcasts can be recorded by UEFA for purposes envisaged in this paragraph 26.07 and a copy of such recordings shall be made available to the relevant host association upon request. If the signal is unavailable for whatever reason, the

host association undertakes to provide UEFA free of charge with a recording of the entire match (in the best format available, the minimum being Beta SP) to be sent to a destination determined by UEFA within seven days of the relevant match.

- 26.08 Member associations may not use or authorise any third party to use any of the registered UEFA European Futsal Championship trademarks or any graphic material or artistic forms developed in connection with the competition in programmes, promotions, publications or advertising or otherwise without the prior written consent of UEFA.

Article 27

B. Final round

- 27.01 UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit all of the commercial rights to the final round including, without limitation, those arising at, and relating to, the official training hall. UEFA may exercise this right to exploit these commercial rights at its sole discretion and on a universal basis.
- 27.02 The commercial rights arising at, and relating to, the official training hall commence two days before the first match of the final round and terminate upon the conclusion of the final round.
- 27.03 All participating associations shall take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and/or stop any unauthorised exploitation of the commercial rights to the final round and to ensure that all commercial rights to the final round are owned and exercised solely and exclusively by UEFA and that UEFA may exploit them without any restrictions whatsoever.
- 27.04 A participating association may not display any third party commercial identification or branding in any hall of the final round or at any official UEFA press conference other than:
- a) on the kit used at non-official training sessions; and
 - b) in the indoor press conference facility at its official training facility (except during any official UEFA press conference held at such facility, see paragraph 13.02).

This provision applies from two days before the first match of the final round until the conclusion of the final round.

- 27.05 Permission for associations participating in the final round to make "coaching" films, which must not be used for any commercial purposes whatsoever and which will be used exclusively for the instruction of players, referees and officials of the relevant associations, must be obtained from the UEFA administration, which will set any relevant financial and other conditions. Any such requests for permission must be submitted to UEFA at least 30 days before the start of the final round.

- 27.06 UEFA declines all responsibility or liability in the event of any conflict between any agreement entered into by a member association and any arrangement entered into by UEFA relating to the exploitation of the commercial rights to the final round.
- 27.07 Following the appointment of the final round host, UEFA may use imagery to produce articles that illustrate a participating association's involvement in the final round. Production of such articles will draw on the imagery of all participating associations without giving undue prominence to the Imagery of one participating association over any other. UEFA shall ensure that there will be no direct association on such articles between the imagery used and the sponsors of the final round.

XVIII Intellectual Property Rights

Article 28

- 28.01 UEFA is the exclusive owner of all intellectual property rights of the competition, including any current or future rights of UEFA's names, logos, brands, music, medals and trophies. Any use of the aforementioned rights requires the prior written consent of UEFA, and must comply with any conditions imposed by UEFA.
- 28.02 All rights to the fixture list, as well as the matches in the competition, are the sole and exclusive property of UEFA.

XIX Court of Arbitration for Sport (CAS)

Article 29

- 29.01 In the event of any litigation resulting from or in relation to these regulations, the provisions regarding the Court of Arbitration for Sport (CAS) laid down in the *UEFA Statutes* apply.

XX Unforeseen Circumstances

Article 30

- 30.01 Any matters not provided for in these regulations, such as cases of force majeure, will be settled by the General Secretary, whose decisions are final.

XXI Closing Provisions

Article 31

- 31.01 The UEFA administration is entrusted with the operational management of the competition and is therefore entitled to take the decisions and adopt the detailed provisions necessary to implement the present regulations.

- 31.02 All annexes form an integral part of these regulations.
- 31.03 Any breach of these regulations may be penalised by UEFA in accordance with the *UEFA Disciplinary Regulations*.
- 31.04 If there is any discrepancy in the interpretation of the English, French or German versions of these regulations, the English version prevails.
- 31.05 These regulations were adopted by the UEFA Executive Committee at its meeting on 28 June 2008 and come into force on 1 July 2008.

For the UEFA Executive Committee:

Michel Platini
President

David Taylor
General Secretary

Nyon, 28 June 2008

ANNEX I: Instructions for the Organisation and Staging of Mini-tournaments

This annex sets out the requirements for hosting a mini-tournament in the UEFA European Futsal Championship.

For the sake of simplicity, the term host refers to the association hosting a mini-tournament.

1. CHOICE OF A MINI-TOURNAMENT HOST

On the entry form, it is possible for an association to indicate its interest in hosting a mini-tournament in the qualifying phase. Some specific questions with regard to hosting have been included on the entry form to assist UEFA in its selection of hosts should more associations be interested in hosting a mini-tournament than there are mini-tournaments to allocate.

UEFA representatives may conduct site inspections. In principle, the UEFA administration will decide on the mini-tournament hosts before the draw.

- a) If there are more associations interested in hosting a mini-tournament than there are mini-tournaments to allocate, the UEFA administration will choose hosts according to the following criteria:
 - quality of the infrastructure (tournament hotel, halls, etc.)
 - travel distances
 - promotional concept
 - previous experience as a host
 - development of futsal
- b) If there are fewer associations interested than there are mini-tournaments to allocate, the UEFA administration will designate hosts, applying the same above-mentioned criteria.
- c) Should it not be possible to allocate the mini-tournament hosts before of the draw, the teams in a given group have to agree, within a set deadline following the draw, which of them will host the mini-tournament. If the associations cannot agree, the UEFA administration will conduct a draw to determine the host.

2. LOCAL ORGANISING COMMITTEE

2.1. Local Organising Committee

The host is responsible for setting up a Local Organising Committee (LOC) composed of at least:

- a) 1 Tournament Director (who should not have a leading role with his own team)
- b) 1 Manager for Accommodation
- c) 1 Manager for Transport
- d) 1 Referee Liaison Officer (RLO)
- e) 1 Team Liaison Officer for each visiting team
- f) 1 Medical Officer
- g) 1 Manager for Sports Facilities and Match Organisation
- h) 1 Media Officer

The host shall ensure that the members of the LOC are duly authorised to fulfil their various tasks.

2.2. Tournament office

A tournament office must be installed in the hotel or one of the hotels where the teams are staying. This must serve as the tournament's centre point where any information can be obtained on the tournament itself, on other tournaments, etc. and where the UEFA representatives can carry out administrative work. Consequently, it should be centrally located and easily accessible.

This office should be equipped with a photocopier and a fax machine with an international line.

3. TOURNAMENT SCHEDULE

3.1. Mini-tournament with four teams

In principle, the four-team mini-tournament must be organised according to the following schedule.

Day 1:

Arrival of all the teams

Arrival of all referees

Arrival of the UEFA representatives

Tournament organisational meeting

Day 2:

First matchday: Team 1 v 3 and 2 v 4

Day 3:

Second matchday: Team 1 v 4 and 3 v 2

Day 4:

Rest day

Day 5:

Third matchday: Team 4 v 3 and 2 v 1

Day 6:

Departure of the all the teams

Departure of the referees

Departure of the UEFA representatives

The host is considered as team 1. Teams 2, 3 and 4 are ranked according to the coefficients. The host is responsible for notifying the other participating teams and the UEFA administration of all match details (dates, venues, kick-off times and hotel accommodation) by the set deadlines.

The host must provide a sufficient number of training balls, if requested, and FIFA-approved match balls.

3.2. Mini-tournament with three teams

In case UEFA has to form a mini-tournament with three teams, it must be organised according to the following schedule.

Day 1:

Arrival of teams 1 and 3

Arrival of referees

Arrival of UEFA representatives

Organisational meeting

Day 2:

Team 1 v 3

Arrival of team 2

Day 3:

Team 3 v 2

Day 4:

Team 2 v 1

Departure of team 3

Day 5:

Departure of teams 1 and 2

Departure of referees

Departure of the UEFA representatives

4. ACCOMMODATION

All tournament participants must be accommodated in at least mid-range hotels (western four-star standard).

All hotel rooms must have en-suite bathroom and toilet facilities and adequate wardrobe space. Rooms must be cleaned daily.

4.1. Rooms for the delegations

The following facilities must be provided and be paid for by the host for a maximum of 21 persons per delegation:

- Twin rooms for the players (14 players = 7 rooms).
- Single rooms for the seven delegation officials (7 rooms) in the same place of accommodation as their team. If possible, each delegation should be accommodated on a different floor.
- One room for medical treatment equipped with a massage table.
- One room for equipment storage preferably located on the ground floor for ease of access from the car park;
- One meeting room for a minimum of 25 persons, equipped with TV/DVD set and overhead projector.
- A 24-hour laundry service for the match kit of the participating teams (kit which has been worn for matches, i.e. shirts, shorts and socks, but not tracksuits)

4.2. Rooms for the referees and UEFA representatives

The host is responsible for providing:

- Single rooms for the referees, the UEFA representatives and, if applicable, the Tournament Administrator, preferably all on the same floor, separate from the teams.
- A 24-hour laundry service for the match kits of the referees (i.e. shirts, shorts and socks but not tracksuits).

5. MEALS

The host must provide each delegation with three buffet-style meals per day.

The hotel restaurant must be flexible with regard to the meal times, with timings based on the match and training schedules of the teams in question.

The menus must follow sports nutritional guidelines and, in addition, must take into account the special dietary requests of the participating teams.

5.1. Snacks or additional meals

Snacks or meals in addition to the three meals provided by the host must be made available to the teams upon request and paid for by the team concerned.

5.2. Drinks

The host must ensure that a sufficient supply of still mineral water, soft drinks and tea/coffee is available for the teams at meals. In addition, the host must provide each team with a sufficient supply of still mineral water in their bedrooms, at all training sessions and at matches.

The participants themselves must pay for all other drinks.

5.3. Mini-bar and pay TV in the players' rooms

The mini-bar in the players' rooms should be emptied.

Pay TV should not be available in the players' rooms.

6. HALLS

Halls must be in good condition in terms of both their playing surface and facilities and fully comply with the *FIFA Futsal Laws of the Game*. They must conform to the safety and security directives of the competent civil authorities.

In addition to the provisions stipulated in the competition regulations (Article 11), the following requirements must be met:

6.1. General requirements

- a) The halls must be located within a one-hour bus ride of the team accommodation.
- b) Pitches must measure at least 38 x 18m.
- c) The hall should provide a main stand with at least 500 individual seats.
- d) The halls must be equipped with two benches at pitch level. Each bench must provide seating room for 13 people in total. These benches must be positioned at least two meters from the touchline and must not pose a risk to the safety of the players. In addition, a table with two seats must be provided between the substitutes' benches.
- e) One replacement goal must be available in the hall.
- f) Each hall must provide adequate public first aid and fire-fighting equipment as well as sanitary facilities for both sexes, and must meet UEFA's requirements for the safety and security of spectators.
- g) Each hall should be equipped with a public address system including a tape recorder and/or CD player.
- h) At least one massage table must be provided in each dressing room.

- i) It should be possible to suspend a minimum of four flags in the interior of the hall.
- j) A doping control station meeting the requirements of the *UEFA Doping Regulations* must be provided at the hall.
- k) Halls have to be equipped with an electronic scoreboard (same functions as in paragraph 11.10)

The teams and the referees must be provided with the necessary facilities in order to enable them to take a hot shower after the match.

7. TRAINING SESSIONS

One hall must be made available for the entire duration of the mini-tournament, to be shared by all four teams, which should have the same playing surface as in the match hall. The teams must be given the possibility to use this hall at any time and as often as requested. The training hall can be the same hall as the match hall. In this case, the host must arrange a training schedule, taking the visiting teams' wishes into account as far as possible.

The training hall must be located near the team accommodation. Travel time by bus from a team's accommodation to the training hall must not exceed 60 minutes.

The dressing rooms at the training hall should be of an adequate size, and bathroom and toilet facilities should correspond to normal standards of hygiene.

If the visiting teams do not bring their own balls, the host shall provide a sufficient number of training balls to the team in question, if so requested. If possible, the same type of ball should be provided as for the matches.

The teams are entitled to hold a training session the day before the match in the hall in which the match will be played. The host, in cooperation with the referee and UEFA match delegate, will take the final decision in case of any uncertainty.

8. MATCH ORGANISATION

The following principles apply.

8.1. Match organisation

Please refer to the competition regulations (Article 12).

A minimum of four ball girls/boys should be provided for each match.

Ten match balls should be made available per match.

There must be a minimum of two hours between kick-off times on the same matchday.

A suitable warm-up area has to be provided for the two teams playing the second match, in case the first match finishes less than 45 minutes before the second match kicks off.

8.2. Pre-match procedure

The following principles apply.

Day before the match:

Training session for both teams.

Matchday:

Arrival at the hall:

- 90' Teams, referees, UEFA match delegate and/or referee observer

Match sheet to be completed and signed by:

- 60' Both teams

Match timetable:

- 60' to -15' Warm-up on the field of play (or in a dedicated area)

- 4' Teams enter the field of play and stand in line facing the VIP box

- 3' Hand-shaking and team photos

- 1' Coin toss

0' Kick-off (no earlier than 11.00 hours and no later than 21.00 hours local time, unless an exception has been granted by the UEFA administration).

This timetable may be adapted to take account of the distance between the dressing rooms and the playing field.

Half-time interval:

Maximum 15'

After the final whistle:

Both teams and referees gather in the centre circle, say goodbye to each other, wave goodbye to the spectators and leave the pitch.

9. TRANSPORT

The teams, international referees and UEFA representatives must be welcomed upon their arrival in the host country and transported from their point of arrival to the hotel. They must also be provided with transport from their accommodation to their point of departure on the day they leave.

The host is responsible for providing the following vehicles for each team:

- A modern, 30-seater air-conditioned bus with driver for the entire duration of the tournament.

The host is responsible for providing the following vehicles for the referees and UEFA representatives:

- Two people carriers (minibuses with 6 – 8 places) with drivers.

As a rule, the UEFA representatives will travel with the referees.

ANNEX II: Safety and Security Instructions

These instructions apply to the organisers of, and to the associations participating in, futsal matches played in any of the UEFA competitions. They detail the precautionary measures to be taken to ensure safety and security in the venues and to prevent crowd disturbances.

These instructions cannot be regarded as an exhaustive list of the security measures to be taken by the match organisers and participating associations. The aim of these instructions is to make the match organisers, be they associations or other entities, aware of their duties and responsibilities before, during and after a match in order to safeguard the safety and security of everyone present, as well as of the hall and its installations.

These instructions do not affect the legal obligations arising from the applicable national legislation.

1. Cooperation with match organisers and public authorities

In the interests of safety and security, associations and must cooperate in full with the match organisers, irrespective of whether the match is to be played at home or abroad, and with the public authorities concerned. Similarly, in their dealings with visiting associations, and all other authorities involved, the match organisers must do everything possible to ensure that the event passes off without disturbance.

All parties involved in a match must do everything within their power to enable the public authorities (especially the police), in all the countries involved, to carry out an effective exchange of appropriate cross-border information.

The match organisers must seek the cooperation of the local police well in advance, to ensure the safety of the visiting team and officials at their hotel and when travelling to and from training and matches.

2. Identification of persons responsible for safety and security

The chief police officer or venue security officer with overall responsibility for safety and security relating to the match must be identified as must all other individuals responsible for safety and security, medical services and fire services.

3. Stewards

Sufficient and properly trained stewards must be on duty within the venue to ensure that spectators are directed to their seats efficiently and smoothly, without delay or confusion.

4. Inspection of the venue

The venue in question must have been thoroughly inspected by the competent local safety authorities, who must have issued a safety certificate

testifying to its suitability. Such a certificate must have been valid for no more than one year prior to the date of the match.

5. Emergency services

Adequate rooms and facilities within and around the venue must be provided for the police, medical service and fire service, in accordance with the requirements of the public authorities concerned.

6. Segregation of spectators

For matches where spectators are segregated, a segregation strategy shall be drawn up by the match organisers in conjunction with the participating teams and the chief police officer in charge of the match.

7. Information for spectators

The match organisers must ensure that spectators are made aware before the match, by public address system announcements or any other appropriate means, of all prohibitive measures and controls related to the match.

Additionally, supporters must be reminded of the importance of not attempting to take prohibited items or substances into the venue, of the need to behave in a sporting and reasonably restrained manner, and of the potentially serious consequences any breach of these obligations could have for the players and teams they support, including disqualification from competitions.

8. Distribution of alcohol

No public sale or distribution of alcohol is permitted within the venue or its private environs. All alcohol-free drinks which are sold or distributed must be dispensed in paper or open plastic containers which could not be used in a dangerous manner.

9. Public passageways

All public passageways, corridors, stairs, doors, gates and emergency exit routes must be kept free of any obstructions, which could impede the free flow of spectators.

10. Protection of the playing area

Players and match officials must be protected against intrusion of spectators into the playing area. This may be accomplished in various ways, including, for example, the use of one or more of the following measures, depending on the individual circumstances:

- a) the presence of police and/or security personnel in or near the playing area;
- b) a seating configuration which situates front-row spectators at a height above the arena which would render intrusion into the playing area improbable, if not impossible.

Whichever form of protection against intrusion is used, it must incorporate adequate means for spectators to escape into the playing area in an emergency, unless, in the certified opinion of the local safety authorities, adequate means of emergency evacuation, backwards and/or sideways, out of the grandstands exist, which would be sufficient to render the use of the playing area unnecessary for such a purpose.

The type of protection adopted against intrusion must be approved by the competent local authorities and must not represent a danger to spectators in the event of panic or an emergency evacuation.

11. Public address system

Every venue must have a public address system which is capable of being heard clearly, both inside and outside the venue, above the crowd noise, even in the case of a sudden upsurge in spectator noise levels. The system shall also be capable of addressing the various sectors of the venue individually. The police authorities and/or the venue security officer should be able to override the public address system to make emergency announcements.

12. Announcements

Announcements over the public address system must be of a strictly neutral character. The public address system must not be used for the dissemination of political messages, to support the home team, or for any form of discrimination against the visiting team.

13. Provocative action and racism

The match organisers, together with the security authorities, must prevent any provocative action from being taken by spectators inside or in the immediate vicinity of the venue (unacceptable levels of verbal provocation from spectators towards players or opposing fans, racist behaviour, provocative banners or flags, etc.). Should such action arise, the match organisers or security authorities must intervene over the public address system or remove any offensive material. Stewards must draw the attention of the police to serious acts of misconduct, including racist insults, so that offenders may be removed from the venue should the police so decide.

Associations and match organisers must implement and apply UEFA's 10-point plan on racism.

14. Emergency power supply

Each venue must be equipped with an independent emergency electrical power supply which could be used in the event of power failure, to ensure a degree of lighting which is sufficient to prevent any danger to the public. The competent local authorities must approve the public lighting system and the emergency back-up system.

15. Ticketing

For all matches, ticket sales must be strictly controlled. A ticket should provide ticket-holders with all the relevant information they might need, i.e. the name of the competition, the names of the participating teams, the name of the venue, the date and kick-off time, and a clear seat location indication (sector, row, seat, number). In addition, the following details should be produced and distributed with the ticket: opening times of the gates, hall regulations, including prohibition of alcohol and offensive articles, procedure for searching spectators, etc.

**ANNEX III: UEFA European Futsal Championship
Official Rankings 2009/10**

Rank.	Association	Final Coefficient 2002/2003	Final Coefficient 2004/2005	Final Coefficient 2007	Final Coefficient 2009/10
1	Italy	5.800	6.000	6.200	6.000
2	Spain	4.500	6.067	6.600	5.722
3	Russia	3.667	6.000	5.500	5.056
4	Ukraine	5.400	5.500	4.000	4.967
5	Portugal	4.000	4.667	6.000	4.889
6	Czech Republic	4.500	4.667	4.000	4.389
7	Serbia	1.333	2.333	4.667	2.778
8	Netherlands	1.333	4.667	2.000	2.667
9	Slovenia	3.000	2.667	2.333	2.667
10	Belgium	3.333	2.333	2.333	2.667
11	*Hungary	1.333	4.000	2.333	2.555
12	Slovakia	1.333	2.000	2.333	1.889
13	Croatia	1.333	2.000	2.333	1.889
14	Belarus	1.000	2.000	2.333	1.778
15	Poland	1.333	1.333	2.333	1.667
16	Romania	0.000	0.833	4.000	1.611
17	Azerbaijan	0.667	1.667	2.333	1.555
18	Moldova	0.667	2.333	1.000	1.333
19	FYR Macedonia	0.667	1.333	1.667	1.222
20	France	0.333	1.667	1.667	1.222
21	Bosnia-Herzegovina	0.333	2.333	1.000	1.222
22	Lithuania	0.000	1.667	1.667	1.111
23	Greece	0.667	1.667	1.000	1.111
24	Andorra	0.667	1.667	1.000	1.111
25	Israel	0.333	1.000	1.667	1.000
26	Latvia	0.333	1.333	1.000	0.889
27	Kazakhstan	0.000	0.500	1.667	0.722
28	Finland	0.000	1.000	0.833	0.611
29	Georgia	0.333	1.000	0.333	0.555
30	Cyprus	0.000	0.750	0.667	0.472
31	Armenia	0.000	0.667	0.333	0.333
32	Turkey	0.000	0.000	0.833	0.278
33	Albania	0.000	0.750	0.000	0.250
34	Bulgaria	0.000	0.000	0.333	0.111
35	England	0.000	0.000	0.000	0.000
36	Malta	0.000	0.000	0.000	0.000
37	Austria	0.000	0.000	0.000	0.000
38	Denmark	0.000	0.000	0.000	0.000
39	Estonia	0.000	0.000	0.000	0.000
40	Faroe Islands	0.000	0.000	0.000	0.000
41	Germany	0.000	0.000	0.000	0.000
42	Iceland	0.000	0.000	0.000	0.000
43	Liechtenstein	0.000	0.000	0.000	0.000
44	Luxembourg	0.000	0.000	0.000	0.000
45	Montenegro	0.000	0.000	0.000	0.000
46	Northern Ireland	0.000	0.000	0.000	0.000
47	Norway	0.000	0.000	0.000	0.000
48	Republic of Ireland	0.000	0.000	0.000	0.000
49	San Marino	0.000	0.000	0.000	0.000
50	Scotland	0.000	0.000	0.000	0.000
51	Sweden	0.000	0.000	0.000	0.000
52	Switzerland	0.000	0.000	0.000	0.000
53	Wales	0.000	0.000	0.000	0.000

Coefficient Calculation

Coefficient 2002/03
+ Coefficient 2004/05
+ Coefficient 2007
/ 3 (seasons)

Final Coefficient

In case of equal coefficient

1. Coefficient in the last competition
2. Goal difference in the last competition
3. Goals for in the last competition
4. Goals against in the last competition

: not participating

***Hungary
qualified as host of the
Final Round 2010**

Coefficient Ranking System

1. The associations are classified on the basis of their results in the qualifying and final rounds of the 2002/03, 2004/05, 2007 UEFA European Futsal Championships.
2. Associations with the lowest coefficients in the rankings have to take part in the preliminary round. In the case of an association which has not previously entered the competition, its coefficient is zero.
3. Seeding for the draw will be made in accordance with the rankings covering the three previous editions of the competition. These UEFA European Futsal Championship rankings are compiled before the start of the competition.
4. Points are awarded as follows:
 - 2 points for a win (1 point for preliminary-round matches in 2004/05)
 - 1 point for a draw (½ point for preliminary-round matches in 2004/05)
 - 0 points for a defeat.
5. The table is compiled as follows:
 - In each of the qualifying competitions for the UEFA European Futsal Championships, the total number of points obtained is divided by the number of matches played.
 - The eight associations which reach the final round, semi-finals or final of the UEFA European Futsal Championship are awarded 3 bonus points for qualification for each of these stages as applicable.
6. The coefficients obtained each season by the associations are added, then divided by three to produce the rankings.
7. In the case of the association which qualifies automatically for the final tournament in question, the coefficient is calculated on the basis of the best possible coefficient in the qualifying competition in question.
8. Coefficients are calculated to the thousandth, and not rounded up.
9. In the case of equal coefficients, the UEFA administration will take a final decision, taking into consideration the following criteria:
 - Coefficient in the last competition
 - Goal difference in the last competition
 - Goals for in the last competition
 - Goals against in the last competition

If these criteria do not enable the administration to rank the teams in question, lots will be drawn.
10. Points are awarded only for matches which have actually been played, in accordance with the results ratified by UEFA. Kicks from the penalty mark to

determine which team qualifies, or the winners, do not affect the result used to calculate the coefficient.

11. The UEFA administration has the final decision on any matters not covered by these provisions.

ANNEX IV: Respect: Fair Play Assessment

Introduction

1. The fair play assessment forms part of the respect campaign. Conduct according to the spirit of fair play is essential for the successful promotion and development of and involvement in sport. The objective of activities in favour of fair play is to foster a sporting spirit, as well as the sporting behaviour of players, team officials and spectators, thereby increasing the enjoyment of all those involved in the game.

UEFA fair play rankings

2. In its efforts to promote fair play, UEFA establishes association fair play rankings for each season, based on all matches played in all UEFA competitions (national representative and club teams) between 1 May and 30 April. In establishing these rankings, only those associations whose teams have played at least the required number of matches (i.e. total number of matches assessed divided by the number of associations) are taken into account. For this purpose, fair play conduct is assessed by the appointed UEFA match delegate.

Criteria for an additional place in the UEFA Cup

3. In reward for the fair play example they set, a maximum of three associations which attain an average of 8.0 points or more in the rankings each receive one additional place in the next season's UEFA Cup. If some associations are equal on points in the rankings, lots will be drawn by the UEFA administration to define the associations that receive an additional place. These additional places are reserved for the winners of the respective domestic top-division fair play competitions, provided that this national assessment is based at least on the following criteria: red and yellow cards, positive play, respect for the opponents as well as for the referee, and the behaviour of the team officials and of the crowd. If the winner of the domestic top-division fair play competition in question has already qualified for a UEFA club competition, the UEFA Cup fair play place goes to the next-ranked team in the domestic top-division fair play rankings which has not already qualified for a UEFA competition.

Methods of assessment

4. After the match, the match delegate is expected to complete a fair play assessment form in consultation with the referee and, where applicable, the referee observer. The referee confirms that fair play aspects have been duly discussed by signing the fair play assessment form.
5. The assessment form identifies six criteria (items) for the evaluation of the fair play performance of the teams. Assessment should be based on positive rather than negative aspects. As a general rule, maximum assessment marks

should not be awarded unless the respective teams have displayed positive attitudes.

The individual items on the assessment form

6. Red and yellow cards

Deduction from a maximum of 10 points:

- yellow card 1 point
- red card 3 points

If a player who has been cautioned with a yellow card commits another offence which would normally be punishable with a yellow card, but who must be sent off for this second offence (combined yellow and red card), only the red card counts, i.e. total of 3 points to be deducted.

If, however, a player who has been cautioned with a yellow card commits another offence for which the punishment is dismissal, a total of 4 points (1+3) must be deducted.

Red and yellow cards is the only item which may take a negative value.

7. Positive play

- maximum 10 points
- minimum 1 point

The aim of this item is to reward positive play which is attractive for the spectators. In assessing positive play, the following aspects should be taken into consideration:

Positive aspects:

- attacking rather than defensive tactics
- acceleration of the game
- efforts to gain time, e.g. bringing the ball quickly back into play, even when in a winning position
- continued pursuit of goals, even if the desired result (e.g. qualification or an away draw) has already been achieved

Negative aspects:

- deceleration of the game
- time-wasting
- tactics based on foul play
- play-acting, etc.

In general terms, positive play correlates with the number of goal-scoring chances created and the number of goals scored.

8. Respect for the opponents

- maximum 5 points
- minimum 1 point

Players are expected to respect the *Futsal Laws of the Game*, the competition regulations, opponents, etc. They are also expected to ensure that fellow team members and everyone else involved in the team abide by the spirit of fair play as well.

In assessing the players' behaviour vis-à-vis the opposition, double counting against the item 'red and yellow cards' should be avoided. However, the UEFA match delegate may take into account the seriousness of the offences punished by cards, as well as offences overlooked by the referee.

Assessment should be based on positive attitudes (e.g. helping an injured opponent) rather than infringements. Blameless behaviour, but without any particularly positive attitude or gestures towards opponents, should be assessed with a mark of 4 rather than 5.

9. Respect for the referees

- maximum 5 points
- minimum 1 point

Players are expected to respect the referees (including assistant referees and fourth officials) as people, as well as for the decisions they take. Double counting against the item 'red and yellow cards' should be avoided. However, the UEFA match delegate may take into account the seriousness of the offences punished by cards.

A positive attitude towards the referees should be rewarded by high marks, including the acceptance of doubtful decisions without protest. Normal behaviour, but without any particularly positive attitude or gestures with respect to the referee team, should be assessed with a mark of 4 rather than 5.

10. Behaviour of the team officials

- maximum 5 points
- minimum 1 point

Team officials, including coaches, are expected to make every effort to develop the sporting, technical, tactical and moral level of their team through all permitted means. They are also expected to instruct their players to behave in a manner which is in accordance with the fair play principles.

Positive and negative aspects of the behaviour of team officials should be assessed; e.g. whether they calm or provoke angry players or fans, how they accept the referee's decisions, etc. Cooperation with the media should also be considered as a factor in the assessment. Blameless behaviour, but

without any particularly positive attitude or gestures, should be assessed with a mark of 4 rather than 5.

11. Behaviour of the crowd

- maximum 5 points
- minimum 1 point

The crowd is considered to be a natural component of a football game. The support of the fans may contribute to the success of their team. The crowd is not expected to watch the game in silence. Encouragement of teams by shouting, singing, etc. may have a positive influence on the atmosphere, in accordance with the spirit of fair play.

The spectators are, however, expected to respect the opposing team and the referee. They should appreciate the performance of the opposition, even if they emerge as the winners. They must in no way intimidate or frighten the opposing team, the referee or opposing supporters.

A maximum number of points (5) should not be awarded unless all these requirements are satisfied, especially with respect to the creation of a positive atmosphere.

This item is applicable only if a substantial number of fans of the team concerned are present. If the number of fans is negligible, 'N/A' (not applicable) should be recorded under this entry.

Overall assessment

12. The overall assessment of a team is obtained by adding up the points given for the individual items, dividing this total by the maximum number of points and multiplying the result by 10.
13. The maximum number of points per game generally equals 40. If, however, a given team is being supported by a negligible amount of fans, and the item "Behaviour of the crowd" is not being assessed as a result ('N/A' – see paragraph 10 above), the maximum number of points obtainable will be 35.

Example:

The various items for team 1 are assessed as 8+7+3+4+5+4, giving a total of 31. The general assessment will therefore be:

$$(31/40) \times 10 = \mathbf{7.75}$$

If team 2 had only a small number of fans, and the assessment for the other items was 7+8+2+5+2, with 24 as the total, the general assessment would be:

$$(24/35) \times 10 = \mathbf{6.857}$$

The general assessment should be calculated to three decimal points and not rounded up.

14. In addition to this assessment, the UEFA match delegate should also give brief written comments on the fair play performance of the teams, to explain the positive and negative aspects which formed the basis for his assessment. This written explanation may also include outstanding individual gestures of fair play by players, officials, referees or any other persons.

ANNEX V: Doping controls - Acknowledgment and Agreement

The undersigned player agrees to comply with the *UEFA Anti-Doping Regulations* and the applicable UEFA competition regulations, which he has read and understood. In particular, he acknowledges that he must refrain from using substances and methods prohibited by the *UEFA Anti-Doping Regulations*.

The undersigned player recognises that failure to comply with the said regulations may result in investigation and imposition of sanctions by UEFA. He acknowledges and agrees that UEFA has the jurisdiction to impose sanctions as provided for in the *UEFA Disciplinary Regulations* and the *UEFA Anti-Doping Regulations*.

The undersigned player agrees to undergo doping controls at any time (in and out of competition).

The undersigned player agrees that any dispute that remains unresolved after the legal remedies established by UEFA have been exhausted shall be submitted exclusively to the Court of Arbitration for Sport (CAS) for final and binding arbitration. He notes that he must submit such a dispute to the CAS within 10 days of notification of the challenged decision. Proceedings before the CAS shall take place in accordance with its Code of Sports-related Arbitration.

The undersigned has/have read and understood the present Acknowledgment and Agreement.

Date

Name of player
(surname, first name)

Date of birth
(day/month/year)

Signature of player

Name of parent/legal guardian
(surname, first name)

Signature of parent/legal guardian

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UEFA
Route de Genève 46
CH-1260 Nyon 2
Switzerland
Telephone +41 848 00 27 27
Telefax +41 848 01 27 27
uefa.com

Union des associations
européennes de football

