



# Regulations of the UEFA Futsal Cup

2007/08

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## **Preamble**

The following regulations have been adopted on the basis of Article 49, paragraph 2 b) and Article 50, paragraph 1 of the *UEFA Statutes*.

The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the UEFA Futsal Cup (hereinafter the competition).

## **I Entries – Duties**

### **Article 1**

#### **Entries for the competition**

- 1.01 UEFA stages the UEFA Futsal Cup every year, provided that at least half of UEFA's member associations announce their participation with clubs.
- 1.02 UEFA member associations may enter their winner of a regular domestic competition for this competition. In exceptional cases, UEFA may admit the runner-up of such a competition instead of the winner.
- 1.03 The UEFA Futsal Cup title-holder has an automatic entry in this competition. The national association of the title-holder may enter a second representative.

#### **Admission criteria**

- 1.04 To be eligible to participate in the competition, a club must fulfil the following criteria:
  - a) it must have qualified for the competition on sporting merit;
  - b) it must not be or have been involved in any activity aimed at arranging or influencing the outcome of a match at national or international level;
  - c) it must confirm in writing that the club itself, as well as its players and officials, agree to respect the statutes, regulations and decisions of UEFA;
  - d) it must confirm in writing that the club itself, as well as its players and officials, agree to recognise the jurisdiction of the Court of Arbitration for Sport in Lausanne as defined in the relevant provisions of the *UEFA Statutes*;
  - e) it must fill in the official entry form, which must reach the UEFA administration within the set deadline together with all other documents which the UEFA administration deems necessary for ascertaining compliance with the admission criteria.

### **Admission procedure**

- 1.05 Clubs which fulfil the admission criteria are informed of their admission to the competition by the UEFA administration in writing.
- 1.06 If a club does not fulfil the admission criteria, the UEFA administration decides not to admit this club to the competition. Such decisions are final.

### **Duties of the clubs**

- 1.07 On entering the competition, participating clubs agree:
- a) to comply with the *FIFA Futsal Laws of the Game*;
  - b) to respect the principles of fair play as defined in the *UEFA Statutes*;
  - c) to field their strongest team throughout the competition;
  - d) to stage all matches in the competition in accordance with the present regulations, including the *Instructions for the organisation and staging of mini-tournaments* (Annex I), as well as the guidelines contained in the *UEFA Futsal Cup Club Manual*;
  - e) to comply with the *Safety and Security Instructions* set in Annex III for all matches in the competition and to send the UEFA administration a copy of the certificates issued by the competent public authorities confirming that the halls where matches are proposed to be played, including their facilities (emergency lighting system, first aid facilities, type of protection against intrusion by spectators into the playing area, etc.), have been thoroughly inspected and meet all safety requirements laid down by the applicable national law;
  - f) to grant UEFA the right to use and authorise others to use photographic, audio-visual and visual material of their team, players and officials (including their names, relevant statistics, data and images), as well as the club name, logo, emblem and team shirt (including references to the shirt sponsors and kit manufacturers) free of charge worldwide for the full duration of any rights for (i) non-commercial promotional and/or editorial purposes and/or (ii) as reasonably designated by UEFA. On request, the clubs must supply UEFA, free of charge, with all appropriate material, fully cleared for use, as well as the necessary documentation required to allow UEFA to use and exploit such rights in accordance with this paragraph.
  - g) not to represent UEFA or the UEFA Futsal Cup without UEFA's prior written approval.
- 1.08 The club may use its name and/or logo provided all the following requirements are satisfied:
- a) the name is mentioned in the statutes of the club;
  - b) if required by national law, it is registered with the chamber of commerce or equivalent body;

- c) it is registered at the national association and used in national competitions;
- d) the name and logo do not refer to the name of a commercial partner. Exceptions to this rule may be granted by the UEFA administration in any case of particular hardship (e.g. long-term existing name, etc.) on reasoned request of the club concerned.

If so requested, the club must provide the UEFA administration with the necessary evidence.

## **II Cup and Medals**

### **Article 2**

#### **Cup**

- 2.01 A challenge cup donated by UEFA is presented to the winning club for one year. The holders are responsible for the loss of or any damage to the cup, as well as for insuring the cup. The club must return it to the UEFA administration in perfect condition two months before the Futsal Cup Finals. UEFA is responsible for engraving the cup with the name of the winning club. The challenge cup becomes the permanent property of any club, which wins the trophy three consecutive times or five times in total. Once a cycle of three successive wins or five in total has been completed, the club concerned starts a new cycle from zero.
- 2.02 If, for any reason, the competition cannot take place, the challenge cup must be returned to the UEFA administration.

#### **Replicas**

- 2.03 A scaled-down replica of the trophy is awarded to the winners, which it may keep.
- 2.04 The cup-holders may ask UEFA to have a copy of the trophy made. The copy will be clearly marked as such and will not exceed four-fifths of the size of the original.

#### **Medals and commemorative plaques**

- 2.05 Twenty-one gold medals are presented to the winning club, and twenty-one silver medals to the runners-up. For the bronze medal match, 21 bronze medals are presented to the winner. A commemorative plaque is awarded to the semi-finalists (hereinafter the participants of the Futsal Cup Finals).
- 2.06 Additional duplicate or replica medals/plaques may not be produced.

### **III Organisation – Responsibilities**

#### **Article 3**

##### **UEFA organisation**

- 3.01 The UEFA Chief Executive (hereinafter CEO) is the highest operational management organ. He is responsible for all decisions concerning the present regulations, except for matters concerning control and discipline. The CEO delegates some of his duties to the UEFA administration or relevant bodies, in accordance with paragraph 3.02.
- 3.02 The following bodies are competent for matters related to the competition:
- a) The Futsal Committee supports the CEO in an advisory capacity on all competition-related matters.
  - b) The Referees Committee deals with all refereeing-related matters (Article 17).
  - c) The Medical Committee is responsible for all medicine-related matters.
  - d) The Anti-Doping Panel is responsible for all anti-doping matters (Article 23).
  - e) The Fair Play and Ethics Panel deals with all matters concerning fair play (Annex II).
- 3.03 The UEFA administration manages the competition according to these regulations.
- 3.04 The disciplinary bodies deal with matters concerning control and discipline in accordance with the *UEFA Disciplinary Regulations*, which apply accordingly.

##### **UEFA responsibilities**

- 3.05 UEFA will create the best possible conditions for staging the competition, covering, among other aspects, the promotion, co-ordination and administration of the competition, the entry procedure and authorisation to take part, the match system, the FIFA *Futsal Laws of the Game*, refereeing, control and disciplinary matters, and the exploitation of the commercial rights as defined in Chapter XIV.

##### **Responsibilities of the associations and clubs**

- 3.06 The clubs are responsible for the behaviour of their players, officials, members, supporters and any person carrying out a function at a match on their behalf.
- 3.07 The host club (or the host association) is responsible for order and security before, during and after the game. The host club (or the host association) may be called to account for incidents of any kind, and may be disciplined.
- 3.08 Matches may, in principle, be played either in the hall of the host club or in another hall in the same or another city within the territory of its national

association. Exceptionally, matches may be played in the territory of another UEFA member association, if so decided by the UEFA disciplinary bodies. If matches are being played in another hall, city or country, the venue is subject to the approval of the UEFA administration.

- 3.09 The host club must stage the relevant matches at the hall in accordance with the instructions of UEFA and in cooperation with the national association concerned. However, the club is considered solely accountable for all its obligations in this respect, unless the relevant body or bodies decide(s) otherwise.
- 3.10 Once the four semi-finalists (hereinafter the Futsal Cup Finals) are known, UEFA will select one of these clubs to host the Futsal Cup Finals. The corresponding national association (“host association”) must respect all the provisions of the staging agreement prepared by UEFA and signed with the host club.

## **IV Insurance**

### **Article 4**

- 4.01 Each club and host association shall, irrespective of UEFA’s insurance coverage, cover any and all risks with reputable insurers at their own expense, according to the following principles:
- a) each club shall conclude and maintain insurance coverage to fully cover all of its risks in connection with its participation in the competition;
  - b) in addition, the host club shall conclude and maintain insurance coverage for the risks in connection with staging and organising the mini-tournament including, but not limited to, third-party liability insurance (for all third parties participating in matches or attending the relevant venue) providing for appropriate guaranteed sums for damages to persons, objects and property as well as for pure economic losses corresponding to the specific circumstances of the participating clubs;
  - c) if the host club or the host association is not the owner of the hall in which matches are played, then it is also responsible for providing a fully comprehensive insurance policy, including, but not limited to, third-party liability and property insurance, taken out by the club or the relevant hall owner and/or tenant;
  - d) in any case, the club and the host association shall ensure that UEFA is included in all insurance policies as defined in the present paragraph and shall hold UEFA harmless from any and all claims for liability accruing in relation to the staging and organising of the relevant mini-tournament.

## **V Competition System**

### **Article 5**

#### **Stages of the competition**

5.01 The competition consists of the following stages:

a) qualifying stage:

- preliminary round
- main round
- elite round

b) Futsal Cup Finals:

- two semi-finals
- bronze medal match
- final

#### **Group formation**

5.02 Depending on how many clubs enter the competition, the UEFA administration may form groups for the qualifying stage draw, taking coefficients of the participating clubs into consideration as far as possible.

#### **Seeding of clubs**

5.03 The UEFA administration seeds clubs for the qualifying stage in accordance with the club coefficient rankings established at the beginning of the season.

5.04 For seeding purposes, rankings are drawn up on the basis of a combination of half the respective national association's coefficient for the seasons 2004/05, 2005/06 and 2006/07 inclusive (see Annex IV) and the clubs' individual performances in the UEFA Futsal Cup during the same period. The 2007/08 UEFA Futsal Cup rankings are published once all the participating teams are known and include the 2006/07 final stage. The top four clubs in the UEFA Futsal Cup rankings qualify directly for the elite round as top seeds.

#### **Draws**

5.05 A first draw (hereafter Draw 1) is made at the beginning of the season to determine the groups for the preliminary round and main round. All teams are included, with the exception of the four top seeds.

5.06 A second draw (hereafter Draw 2) is conducted immediately on completion of the main round in order to divide the 16 teams of the elite round, i.e. the 12 teams qualified from the main round and the four top seeds, into 4 groups (group A, B, C and D) of 4 teams. If a club is drawn against a club it has already met in the main round, it will be transferred to the next available slot, thus avoiding that these clubs meet again.

- 5.07 A third draw (hereafter Draw 3) takes place at least one month before the Futsal Cup Finals in the host city, in connection with a workshop with the teams.
- 5.08 The draw procedures are prepared by the UEFA administration and sent to the participating clubs in due time.

#### **A. Qualifying stage**

- 5.09 All matches in the qualifying stage are played in the form of mini-tournaments.

#### **Preliminary round**

- 5.10 If more than 32 teams enter the competition, a preliminary round will be organised for the lowest-ranked teams. Preliminary round matches are played in the form of mini-tournaments with three or four teams. Depending on the number of entries, each group winner and one or several runners-up will qualify for the main round. The number of teams in the preliminary round and the number of clubs that qualify for the main round depend on how many teams enter the competition.

#### **Main round**

- 5.11 All main round matches are played in the form of mini-tournaments, amounting to six mini-tournaments with four teams per group. Clubs in positions 5 to 24 (or 25, depending on the number of entries) in the UEFA Futsal Cup rankings enter the main round directly. The winners and runners-up of each mini-tournament qualify for the elite round.

#### **Elite round**

- 5.12 The elite round is staged in the form of four mini-tournaments involving four teams each. The top four clubs in the UEFA Futsal Cup rankings enter the competition at this stage and are seeded in each group. The winner of each mini-tournament qualifies for the Futsal Cup Finals.
- 5.13 The hosts of the four mini-tournaments will be decided at Draw 2, held on 18 September, 2007.

#### **Mini-tournaments**

- 5.14 Mini-tournaments are hosted by one of the participating associations in a given group. Each team plays other teams in the group once, with three points awarded for a win, one for a draw and no points for a defeat.
- 5.15 When establishing the match schedule, the host club is in position 1 (see Annex I, point 3).

#### **Equality of points in mini-tournaments**

- 5.16 If, on completion of a mini-tournament, two or more teams are equal on points, their position within the group will be established according to the following criteria, in the order given.

- a) Number of points obtained in the matches among the teams in question.
  - b) Goal difference resulting from the matches among the teams in question.
  - c) Number of goals scored in the matches involving the teams in question.
  - d) If two teams still finish equal on points, with the same goal difference and having scored the same number of goals, the winner of the match between the two teams in question will be declared the higher-ranked team.
  - e) Results of all group matches:
    - 1. Better goal difference
    - 2. Higher number of goals scored
  - f) Drawing of lots.
- 5.17 If two teams which have the same number of points and the same number of goals scored and conceded play their last group match against each other and are still equal on points at the end of this match, their respective final rankings will be determined by kicks from the penalty mark (Article 14) and not by the criteria listed under 5.16 a) to f), provided that the other teams:
- have fewer points, or
  - have the same number of points, but an inferior goal difference, or
  - have the same goal difference, but have scored fewer goals.

## **B. UEFA Futsal Cup Finals**

### **Match system**

- 5.18 Matches in the Futsal Cup Finals are played according to the cup (knockout) system in the country of one of the four semi-finalists. The losing semi-finalists contest the bronze medal match and the winning semi-finalists contest a single final match to determine the winner of the competition.

### **Futsal Cup Finals schedule**

- 5.19 The Futsal Cup Finals is organised as follows.

#### **Day 1:**

Arrival of the teams

Arrival of the referees

Arrival of the UEFA representatives

Tournament organisational meeting

#### **Day 2:**

Press conferences and training sessions

#### **Day 3:**

First match day:      semi-final 1 and semi-final 2

**Day 4:**

Rest day

**Day 5:**

Second match day: bronze medal match and final

**Day 6:**

Departure of the teams

Departure of the referees

Departure of the UEFA representatives

**Article 6****Extra time**

- 6.01 With the exception of the bronze medal match, if the two teams involved in a Futsal Cup Finals match have scored the same number of goals at the end of normal playing time, extra time of 2 x 5 minutes is played. If, during extra time, both teams score the same number of goals, or if no goals are scored, kicks from the penalty mark (Article 14) determine which club is the winner.
- 6.02 In the bronze medal match, if the two teams involved have scored the same number of goals at the end of normal playing time, no extra time is played and the winner is determined by kicks from the penalty mark (article 14).

**VI Match Administration****Article 7**

- 7.01 The host club must ensure that all tournament hotels are easily accessible and that the travelling conditions are favourable for the visiting teams. Unless the visiting delegations give their approval, no tournament hotel may be situated more than a two-hour bus drive from the nearest international airport. Special approval by the UEFA administration is required for tournament venues located on islands or in other places which have few international flights or which necessitate internal flights. Unless the visiting teams agree otherwise, no match venue should be located more than a one-hour bus drive from all tournament hotels.

**A. Qualifying Stage****Match dates**

- 7.02 Unless all the teams in a group, as well as their respective associations, agree otherwise, matches in the qualifying stage will be played on the international match dates. The following dates are reserved for matches in the qualifying stage of the 2007/08 UEFA Futsal Cup:

Preliminary Round

11-19 August 2007

### Main Round

08-16 September 2007

### Elite Round

13-21 October 2007

- 7.03 If the clubs agree to stage matches on dates other than the reserved dates, the following conditions must be observed:
- matches in the preliminary round must be played by 19 August 2007;
  - matches in the main round must be played by 16 September 2007;
  - matches in the elite round must be played by 21 October 2007.

### **Draws**

- 7.04 Draw 1 will take place on 2 July 2007 to determine the groups for the preliminary round and the main round. On completion of the main round, Draw 2 will take place on 18 September 2007 to allocate the qualified teams to the elite round groups. Draw 3 will take place early March to determine the order of the semi-finals.

### **Announcement of the host clubs**

- 7.05 For the preliminary and main rounds, clubs wishing to host a mini-tournament must notify the UEFA administration in writing on the entry form by the deadline set. The UEFA administration designates the hosts of each mini-tournament according to the principles defined in Annex I, point 2. For the elite round, clubs wishing to host a mini-tournament must notify the UEFA administration on a special form sent to the qualified clubs after the main round.

### **Match venues**

- 7.06 Match venues and halls will be fixed by the host clubs and announced to their opponents and the UEFA administration by the set deadline.

### **Kick-off times**

- 7.07 Kick-off times must be fixed by the host clubs and announced to the opponents and to the UEFA administration by the set deadline.

### **Arrival of the teams**

- 7.08 The clubs must ensure that their team arrives at the venue one day prior to the start of the mini-tournament.

## **B. Futsal Cup Finals**

### **Match dates**

7.09 In principle, Futsal Cup Finals matches will be played on the following fixed dates:

#### Semi-finals

24 April 2008

#### Bronze medal match and final

26 April 2008

### **Host of the Futsal Cup Finals**

7.10 The Futsal Cup Finals is hosted by one of the semi-finalists. The venue is decided upon by the UEFA administration

### **Kick-off times**

7.11 The kick-off times proposed by the host club must be confirmed by the UEFA administration and announced to the opponents by the set deadline.

### **Arrival of the teams**

7.12 For the Futsal Cup Finals, the teams must arrive at the venue two days before the semi-finals at the latest.

## **Article 8**

### **Refusal to play and similar cases**

8.01 In the case of a club's refusal to play, or if through the fault of a club a match cannot take place or cannot be played in full, the Control and Disciplinary Body will take a decision in the matter. The disciplinary measure(s) to be imposed, notably forfeit and/or disqualification from the competition, will be determined by the Control and Disciplinary Body.

8.02 A club which refuses to play also loses all rights to payments from UEFA.

8.03 Exceptionally, the Control and Disciplinary Body can validate the result as it stood at the moment when the match was abandoned if the match result was to the detriment of the club responsible for the match being abandoned.

8.04 Upon receipt of a justified and well-documented request from the opposing club or clubs concerned, the UEFA administration may set an amount of compensation due for financial loss.

## **VII Halls and Match Organisation**

### **Article 9**

#### **Hall conditions**

- 9.01 Halls must be in good condition in terms of both their playing surface and facilities, fully comply with the *FIFA Futsal Laws of the Game* and conform to the security regulations of the competent civil authorities. The UEFA administration may refuse to permit matches to be played in halls which do not comply with these regulations.
- 9.02 Temporary stands may not be used for the matches of this competition.
- 9.03 The hall conditions must meet the requirements listed in the *UEFA Futsal Cup Club Manual*, as published by the UEFA administration for potential hosts at the beginning of the season.
- 9.04 The fields of play must conform to the requirements laid down in the *FIFA Futsal Laws of the Game*.

#### **Alternative venues**

- 9.05 If, at any time during the season, the UEFA administration deems that, for whatever reason, some venues may not be fit for staging a match, UEFA may consult with the associations and clubs concerned and ask them to propose an alternative venue, in accordance with the standards required by UEFA. Should such an association and club not be able to propose an acceptable alternative venue within the deadline set by the UEFA administration, UEFA will select an alternative neutral venue and make all the necessary arrangements for the staging of the match with the relevant association and local authorities. In both cases, the costs of staging the match shall be borne by the host club. The UEFA administration shall take a final decision on the match venue in due time.

#### **Safety**

- 9.06 Clubs taking part in the competition must ensure that the halls they use undergo a periodic safety check, including a determination of the capacity, by the competent authorities, or by a body recognised by the latter.
- 9.07 The UEFA administration requires a completed hall questionnaire and UEFA safety certificate from each host club for each match hall. This hall questionnaire and safety certificate must be submitted to the UEFA administration at least 30 days prior to the match.
- 9.08 In the interests of the safety of players and match officials, participating clubs must provide access to the pitch that guarantees the safe entry and exit of these persons.

### **Giant screens**

- 9.09 Transmissions of any images and/or messages on giant viewing screens inside or outside the hall where a match is played are, in principle, not allowed. However, transmissions of the above and, in particular, replays on such giant viewing screens may be authorised subject to a licence being granted by UEFA. On receipt of a justified request to this effect, the UEFA administration may grant a participating club such a licence which may, however, be withdrawn at any time during the season for improper use. Nevertheless, the results of other matches can be shown on the scoreboard and/or the giant screen during the match without need for a licence, while simultaneous transmissions and replays are authorised for press monitors and closed-circuit channels.

### **Electronic scoreboards**

- 9.10 Each hall shall have an electronic scoreboard to provide spectators, players and officials with accurate information concerning:
- the names of both teams,
  - the time remaining in any period, counting down from 20.00 to 0.00,
  - remaining penalty time to be served by two players on each team, counting down from 2.00 to 0.00,
  - the score,
  - time-outs, counting down from 1.00 to 0.00,
  - accumulated fouls
  - the half-time interval, counting down from 15.00 to 0.00.

### **Lighting**

- 9.11 Matches must be played in halls equipped with a lighting system that provides a standard lighting level of Ev (lux) 1800. In addition, an emergency lighting system of at least Ev (lux) 1000 should be available, ensuring that a match can be completed even in the event of a power failure.

### **Match balls**

- 9.12 Balls used must conform to the requirements laid down in the *FIFA Futsal Laws of the Game*.
- 9.13 For the qualifying stage, FIFA-approved balls must be provided by the host club. The balls used for matches and training sessions in the Futsal Cup Finals will be supplied by UEFA.

## **Article 10**

### **Cancellation of a mini-tournament or of a match in the final stage**

- 10.01 If, for reasons of force majeure, the host club of a mini-tournament or a match in the final stage has to cancel the mini-tournament or match, it must notify the visiting teams, the referees and the official delegates prior to their

departure. Otherwise, the host club is responsible for their travel, board and lodging expenses. The UEFA administration must be notified at the same time. The UEFA administration decides when the mini-tournament or final stage match will be rescheduled.

#### **Unfit fields of play**

- 10.02 If any doubt arises as to the condition of the field of play after the visiting teams' departures from home, the referee will decide on the field of play itself whether or not it is fit for play.
- 10.03 If the referee at a mini-tournament declares that the match cannot commence because the field is not fit for play, the match must in principle be played the following day. Such rearranged fixtures are subject to the approval of the UEFA administration, whose decision is final. In cases of controversy, UEFA shall fix the dates of the relevant match or mini-tournament. If the match or an entire mini-tournament cannot take place at all, the travel, board and lodging expenses of the visiting teams, as well as the organisational costs, are borne by the clubs concerned in equal parts.

#### **Match abandoned**

- 10.04 If a match is abandoned before the end of normal playing time or during any extra time, because of reasons beyond control, the match must in principle be played the following day. Such re-arranged fixtures are subject to the approval of the UEFA administration. In consultation with the clubs concerned, the match may, however, be replayed on an alternative date set by the UEFA administration within two hours of the referee's decision to abandon the match. In case of dispute, the UEFA administration will fix the date and the kick-off time of the match. This decision will be final.

#### **Reasons beyond control**

- 10.05 If the match cannot commence before the end of normal time or during any extra time for reasons beyond control, the match must in principle be played on a new date set by the UEFA administration. This decision will be final.

#### **Expenses**

- 10.06 If, after the arrival of the teams at the venue, a match or an entire mini-tournament cannot commence or has to be abandoned, the travel, board and lodging expenses of the visiting teams, as well as the relevant hosting costs, are borne by the clubs concerned in equal parts.

### **Article 11**

#### **Match arrangements**

- 11.01 The UEFA and UEFA Fair Play flags must be flown in the hall at all matches in this competition. These two flags are available on loan from the national associations. Additional flags from the city and/or from the region where the match is being played may be flown. No national anthems are played.

- 11.02 At all matches in this competition, the players are invited to shake hands with their opponents and the referees after the line-up procedure, as well as after the final whistle, as a gesture of fair play.
- 11.03 Only six team officials, one of whom must be a team doctor, and seven substitute players are allowed to sit on the substitutes' bench, i.e. a total of 13 persons. The names of all these persons and their functions must be listed on the match sheet. Suspended players are not allowed to warm up and to sit on the bench on match days.
- 11.04 If the club delegation is composed of 14 players, the two players not listed on the match sheet for a given match may warm up with the team, provided they are not suspended, and must sit in the stand during the match.
- 11.05 Smoking is not allowed in the technical area during the match. Any violation of this rule will be reported to the Control and Disciplinary Body.
- 11.06 An adequate number of ground staff and police must be present, to guarantee safety and security in the hall.
- 11.07 The host club must ensure an appropriate medical service at matches, including a stretcher and a sufficient number of carriers, an ambulance and stand-by medical personnel. The stretcher should be kept next to the field of play.
- 11.08 No spectators are allowed in the area between the stands and the touch-line or goal-line.
- 11.09 An adequate number of complimentary and purchase tickets must be reserved for the visiting clubs.
- 11.10 The official UEFA representatives and at least 3 representatives of the visiting club and its national association must be seated in the best category of seats.
- 11.11 The visiting club will be allowed to train in the hall where the match is to take place the day before the match. The visiting club will agree with the host club on the length of the training session, which shall not exceed one hour, unless agreed otherwise with the host club. In addition, the visiting club may hold private training sessions at a location to be agreed on with the host club, but not at the hall where the match will be played.

#### **Media arrangements**

- 11.12 Before the start of the season each club shall provide UEFA with individual player and coach/manager statistics and photographs, historical information on and a photograph of its hall, and any further data requested by UEFA for promotional purposes.
- 11.13 For each stage of the competition, teams must hold a pre-match press conference the day before a match. These press conferences must be arranged so that the media can attend all conferences, and so that media

deadlines in the countries concerned can also be respected. Each press conference must be attended by at least the head coach of the team plus one or, preferably, two players. Unless a visiting club has made a prior arrangement, the host club is responsible for providing a qualified interpreter.

- 11.14 If the teams arrange to hold official training sessions in the hall in the qualifying stage, they should, in principle, be open to the media. If the coach requires a degree of privacy, he may arrange for part of the training session to be closed but must allow media access for at least 15 minutes.
- 11.15 For the Futsal Cup Finals, local and foreign media will be given access to the first 15 minutes of a training session of each club the day before the matches.
- 11.16 Interviews are not permitted before, during or after matches on the pitch itself or in its immediate vicinity. However, the host club may designate an area between the substitutes' benches and dressing rooms in which "flash" interviews can take place at half-time and at the end of the match. A "flash" interview during the half-time interval may only be conducted in the designated area with the coaches of the two teams involved in the match, subject to their prior consent. Players may not be interviewed during the half-time interval. Interviews are also allowed with coaches and players upon their arrival at the hall, on their way from the team bus to the dressing-room area. For the Futsal Cup Finals, "flash" interview areas may only be used by rights holders.
- 11.17 Post-match press conferences at the venue must start no later than 15 minutes after the final whistle unless the match schedule does not allow, in which case they should take place at the end of the day's schedule of matches.
- 11.18 The host club is responsible for providing the necessary infrastructure (interpreting and technical equipment). Both clubs are obliged to make their team manager/coach, as well as one or two players if possible, available for this press conference.
- 11.19 For the Futsal Cup Finals, the host club must provide a large area equipped for the needs of the media, containing:
- desks and chairs to enable 50 people to work at the same time;
  - four computers with Internet connection;
  - one laser printer;
  - four ISDN lines or a wireless Internet access;
  - two fax machines;
  - one telephone area with four to five public telephones;
  - one long table with trays to display/issue the information generated;
  - one notice board to post key information (pre-match training sessions, press conferences, bus service, other events, etc.);

- two television monitors connected to the press conference room and the on-court signal as well;
  - two centrally located seats with desk in the Press Box reserved for uefa.com reporters.
- 11.20 After the match, a mixed zone will be set up for the media on the way from the dressing rooms to the team transport area. This area - accessible only to coaches, players and representatives of the media, to offer reporters additional opportunities to conduct interviews - should be divided into three areas: one for ENG crews, one for radio reporters and one for journalists from the written press. For the Futsal Cup Finals private mixed zones may be set up for rights holders.
- 11.21 The team dressing rooms are strictly off limits to all representatives of the media before, during and after the match.
- 11.22 An adequate number of seats, with a clear view of the playing surface and both goals, and, in principle, at least half of them equipped with desks and phone/internet connections must be put at the disposal of media representatives.
- 11.23 No representatives of the written press or radio journalists are allowed in the playing area or the area between the boundaries of the pitch and the spectators.
- 11.24 In terms of the mass media, only a limited number of photographers, TV cameramen and the personnel required to operate an electronic television camera of the host broadcaster - all equipped with special permits for the event - are allowed in the area between the boundaries of the pitch and the spectators, where they will carry out their work in the specific locations assigned to them.
- 11.25 Unless otherwise authorised by UEFA in writing, it is strictly forbidden (whether before, during or after the matches) to record and/or transmit any sound, image and/or description of the match hall and/or the matches (as well as any result or statistic of the matches) for any commercial purpose other than solely for the editorial purposes permitted via the accreditation pass.
- 11.26 In principle, the Internet has to be considered as a technological communication tool and, consequently, treated in the same way as TV and radio. The host clubs should therefore accept accreditation applications from websites, on condition that they do not cover the game (for the sake of clarity, this includes media conferences and the mixed zone) live in sound and/or pictures. They may cover the game in text only. Therefore, subject to places being available in the press box, they should be accredited as written press, with access to the post-match press conference and to the mixed zone. Photographs taken by officially accredited photographers may be published on websites as long as they appear as stills and not as moving

pictures or quasi-video streaming. Should such photographs be published on the unrestricted public Internet, they are to be limited to no more than ten photographs per half of normal playing time, and five per half of extra time, if applicable. There must be an interval of at least one minute between the posting of each photograph on the website.

## **VIII Futsal Laws of the Game**

### **Article 12**

12.01 Matches are played in conformity with the current *FIFA Futsal Laws of the Game*.

#### **Match sheet**

12.02 Before the match, each team will receive a match sheet on which the numbers, full names, dates of birth and, if applicable, the nicknames of the 12 players in the squad must be entered, together with the full names of the officials seated on the substitutes' bench. The match sheet must be properly completed in block capitals, and signed by the captain and competent club official. The numbers on the players' shirts must correspond with the numbers indicated on the match sheet. The goalkeepers and team captain must be identified.

12.03 Both clubs must hand their match sheet to the referee at least 60 minutes before kick-off.

12.04 If the match sheet is not completed and returned in time, the matter will be submitted to the Control and Disciplinary Body.

12.05 All seven substitutes listed on the match sheet may take part in the match.

12.06 If there are fewer than three players on either of the teams, the match will be abandoned. In this case, the Control and Disciplinary Body decides on the consequences.

#### **Replacement of players on the match sheet**

12.07 After the match sheets have been completed and signed by both teams and returned to the referee, and if the match has not yet kicked off, the following instructions apply:

- a) If any of the first five players listed on the match sheet are not able to start the match for any reason, they may be replaced by any of the seven substitutes. Such replacements will reduce the quota of substitute players accordingly.
- b) If any of the seven substitutes listed on the match sheet are not able to be fielded for any reason, they may not be replaced, which means that the quota of substitute players will be reduced accordingly.

- c) If a goalkeeper listed on the match sheet is not able to be fielded for any reason, he may be replaced by another goalkeeper not previously listed on the match sheet.

### **Article 13**

#### **Half-time interval, break before extra time**

- 13.01 The half-time interval must not exceed 15 minutes. If extra time is required, there will be a five-minute break between the end of normal playing time and the start of extra time. As a rule, the players remain on the pitch during this five-minute break, at the discretion of the referee.

### **Article 14**

#### **Kicks from the penalty mark**

- 14.01 For matches where the winners need to be decided by kicks from the penalty mark, the procedure laid down in the FIFA *Futsal Laws of the Game* promulgated by IFAB applies.
- 14.02 The referee decides which goal will be used for the kicks from the penalty mark:
- In particular, but without limitation, for reasons of safety/security, state of the field of play, lighting, etc. the referee may choose which goal will be used without tossing a coin. In this case, he is not required to justify his decision, which is final.
  - If he considers that both goals can be used for the kicks, then, in the presence of the two captains, he decides that the head side of the coin corresponds to one goal and the tail side to the other. He then tosses the coin to determine which goal will be used.
- 14.03 If the taking of kicks from the penalty mark cannot be completed because of reasons beyond control, the results will be decided by drawing of lots by the referee in the presence of the UEFA delegate and the two team captains.
- 14.04 If through the fault of a club, the taking of kicks from the penalty mark cannot be completed, paragraphs 10.03 to 10.05 of the present regulations shall apply.

## **IX Player Eligibility**

### **Article 15**

- 15.01 A player is eligible to play in the UEFA Futsal Cup provided he fulfils all the following conditions:
- a) he is duly registered by the national association concerned according to its own rules and those of Annex 6 of the *FIFA Regulations for the Status and Transfer of Players*.

- b) he is only eligible to play for one single affiliated futsal club of the national association concerned.
  - c) he is duly registered with the UEFA administration by the national association according to paragraph 15.08.
- 15.02 Only players that are duly registered with the UEFA administration can serve pending disciplinary suspensions.
- 15.03 Each player taking part in the competition must be in possession of a valid passport or identity card, containing a photograph and giving full particulars of his date of birth (day, month, year). If a player is not in possession of a valid passport or identity card, he will not be allowed to take part in the competition.
- 15.04 For the purpose of identification, the official UEFA delegate will arrange a visual check of each player participating in a mini-tournament or the final stage of this competition. In principle, this procedure should be undertaken during a meal at the team's accommodation before the first match of a mini-tournament or the final stage. The visual check will take place only once.

#### **Deadlines**

- 15.05 Only players who are eligible to play for the club concerned on the following dates, and who have been duly registered with the UEFA administration by means of a list of players, are eligible to play in the competition:
- a) 26 July 2007 (24:00 hours CET) for the preliminary round mini-tournaments
  - b) 24 August 2007 (24:00 hours CET) for the main round mini-tournaments
  - c) 28 September 2007 (24:00 hours CET) for the elite round mini-tournaments
  - d) 30 March 2008 (24:00 hours CET) for the Futsal Cup Final matches.

#### **List of players**

- 15.06 At any point in the competition, a list of players may comprise a maximum of 20 players, including those registered at a later stage, provided they meet the eligibility requirements defined in the present Article 15.
- 15.07 Only 14 of the 20 players will be eligible to play in the qualifying stage or the final stage. The list of these 14 players must be submitted to the UEFA administration during the organisational meeting before the first match. Only 12 of the 14 players may be selected for each match.

### **Registration procedure**

- 15.08 Players are registered by means of a list of players, which is to be signed by the club and national association and completed as follows:
- a) The club submits its original list, duly completed and signed, to its national association for validation.
  - b) The national association forwards this list to the UEFA administration by the deadlines set and communicated by UEFA before the start of the season.
  - c) Subsequently, the national association faxes (fax receipt date counts) any changes to a list of players to the UEFA administration as per the deadlines laid down in paragraph 15.05.

### **New goalkeeper registration**

- 15.09 If a club cannot count on the services of at least two goalkeepers registered on the list of players because of long-term injury or illness, the club concerned may temporarily replace the goalkeeper concerned and register a new goalkeeper at any time during the season, subject to paragraph 15.12, and complete the official list with a goalkeeper fit to be fielded. The club must provide UEFA with the necessary medical evidence. UEFA may require further medical examination of the goalkeeper(s) by an expert appointed by the UEFA administration at the cost of the club. Once the goalkeeper is fit to be fielded again he can resume his position in place of his nominated substitute. The change must be announced to the UEFA administration 24 hours before the next match in which the goalkeeper is due to play, by means of the official player list.

### **Player transferred in the course of the season**

- 15.10 In the course of a season, a player is eligible to play only for one single Futsal club in this competition. Exceptionally, if a player fulfils the two following conditions, he may play for another club which is also taking part in this season's UEFA Futsal Cup:
- a) The player has not been fielded for any UEFA Futsal Cup matches by the first club in question. (The fact that his name may have appeared on a match sheet is taken to mean that he was fielded in the match).
  - b) The player concerned is eligible to play for the other club by the deadlines set in paragraph 15.05, and he is registered with the UEFA administration in accordance with the aforementioned procedure.

### **Responsibility**

- 15.11 When submitting player registration lists, the national association and club concerned must vouch for the content and are responsible for ensuring that the aforementioned provisions are respected.

- 15.12 The UEFA administration decides on questions of player eligibility. Challenged decisions are dealt with by the Control and Disciplinary Body.

## **X Kit**

### **Article 16**

#### **UEFA Kit Regulations**

- 16.01 The *UEFA Kit Regulations* (edition 2004) apply to any kit (sports equipment) used in the hall during the entire competition.

#### **Kit approval procedure**

- 16.02 Each club playing in the qualifying stage must submit a copy of the official kit approval form by 26 July 2007.
- 16.03 The players' kits for the Futsal Cup Finals must be approved by the UEFA administration. Clubs involved in the semi-finals must therefore submit samples of their first-choice and second-choice kit (shirt, shorts and socks) to the UEFA administration, together with the corresponding application form, duly completed and signed, 27 February 2008.
- 16.04 At a club's request, the UEFA administration may extend the aforementioned deadline as far as the announcement of the shirt sponsor is concerned. Kit authorisation granted by the UEFA administration is valid only for the season in question.

#### **Badges**

- 16.05 For the Futsal Cup Finals, a badge with the UEFA Futsal Cup logo must appear on the right sleeve of the shirt, between the shoulder seam and the elbow. UEFA provides the teams with a sufficient number of badges.

#### **Shirt sponsors for the qualifying stage**

- 16.06 In accordance with paragraph 30.06 of the *UEFA Kit Regulations*, clubs may use during the UEFA qualification matches the shirt approved for national competition matches as long as no more than three different sponsors appear. No sponsor advertising may appear on the shorts and socks.

#### **Shirt sponsor for the Futsal Cup Finals**

- 16.07 For the Futsal Cup Finals, advertising for only one sponsor is allowed on the front of the shirt, in accordance with Articles 31 and 32 of the *UEFA Kit Regulations*.
- 16.08 For the Futsal Cup Finals, all items worn by players and club officials which do not form part of the playing attire (shirt, shorts and socks) must be free of sponsor advertising. Manufacturer identification is allowed in accordance with chapters VIII, IX and X of the *UEFA Kit Regulations*. This provision applies to:
- a) the official training session which takes place the day before any match;

- b) any UEFA Futsal Cup Finals media activities (in particular for interviews and press conferences) which take place the day before any match;
- c) on the day of any match from arrival at the hall until departure from the hall, including any interviews and press conferences while at the venue.

#### **Special material used in the hall for the Futsal Cup Finals**

- 16.09 For the Futsal Cup Finals, all special material used in the hall, such as kit bags, medical bags, drink containers, etc., must be free of sponsor advertising and/or manufacturer identification. This provision applies to:
- a) the official training session which takes place the day before any match;
  - b) any UEFA Futsal Cup Finals media activities (in particular for interviews and press conferences) which take place the day before any match;
  - c) on the day of any match from arrival at the hall until departure from the hall, including any interviews and press conferences while at the venue.

#### **Disclaimer**

- 16.10 UEFA declines all responsibility in the event of conflicts arising from contracts between a club and its sponsors and/or a club and a manufacturer on account of the provisions of the *UEFA Kit Regulations* regarding the sponsor advertising and/or the manufacturer identification.

### **XI Referees**

#### **Article 17**

- 17.01 The *General Terms and Conditions for Referees* apply to match officials appointed for this competition.

#### **Appointment**

- 17.02 The Referees Committee, in co-operation with the UEFA administration, appoints the referees for each match. Only referees whose names appear on the official FIFA list of Futsal referees are eligible. For each match, a referee, a second referee and a third referee are appointed by UEFA. The host association must appoint an official timekeeper and must cover all the costs related to the timekeeper (e.g. daily allowances, travel costs, board and lodging). If deemed necessary, the UEFA delegate is empowered to use a neutral referee to act as timekeeper at anytime during the competition.

#### **Arrival**

- 17.03 The referees and timekeeper must arrange to arrive at the venue the day before the start of the mini-tournament or the match.

#### **Late arrival of referees**

- 17.04 If the referees do not arrive at the match venue by the evening before the match or the start of the mini-tournament, the UEFA administration and all

clubs concerned must be informed immediately. The UEFA administration will take the appropriate decisions. If the UEFA administration decides to replace any of the referees, such a decision is final, and no protests against the person or nationality of the referees are allowed.

#### **Unfit referee**

- 17.05 If a referee or a second referee becomes unfit before or during a match through illness, injury, etc., and is unable to continue to officiate, the third referee will replace him. If there is any exception to this general rule, the UEFA administration will inform the associations concerned.

#### **Referee's report**

- 17.06 Directly after the match, the referee completes an official report, signs it and faxes it to the UEFA administration (+41 848 03 2727), together with both match sheets. In addition, the originals must be sent by post within 24 hours of the end of the match. The referee must always keep a copy of his report and both match sheets.
- 17.07 On his report, the referee reports in as much detail as possible on any incidents before, during, or after the match, such as:
- a) misconduct of players, leading to caution or expulsion.
  - b) unsporting behaviour by officials, members, supporters, or anyone carrying out a function at a match on behalf of an association or club.
  - c) any other incidents.

#### **Referee liaison officer**

- 17.08 During their stay at the match venue, the referees are taken care of by a referee liaison officer, who is an official representative of the national association of the host club, in accordance with the guidelines issued by UEFA.

## **XII Disciplinary Law and Procedures – Doping**

### **Article 18**

#### **UEFA Disciplinary Regulations**

- 18.01 The provisions of the *UEFA Disciplinary Regulations* apply for all disciplinary offences committed by clubs, officials, members or other individuals exercising a function at a match on behalf of an association or club, unless the present regulations stipulate otherwise.
- 18.02 Participating players agree to comply with the *FIFA Futsal Laws of the Game*, *UEFA Statutes*, competition regulations, *UEFA Disciplinary Regulations*, *UEFA Anti-Doping Regulations* as well as the *UEFA Kit Regulations*. They must notably:
- a) respect the spirit of fair-play and non-violence, and behave accordingly;

- b) refrain from any activities that endanger the integrity of the UEFA competitions or bring the sport of futsal into disrepute;
- c) refrain from anti-doping rule violations as defined by the *UEFA Anti-Doping Regulations*.

## **Article 19**

### **Yellow and red cards**

- 19.01 As a rule, a player who is sent off the pitch is suspended for the next match in the competition. The Control and Disciplinary Body is entitled to augment this punishment.
- 19.02 A player is automatically suspended for the next competition match after two cautions in two different matches as well as after the fourth and any subsequent caution.
- 19.03 Single cautions from matches that have not resulted in a suspension expire on completion of the main round. However, they are carried forward from the elite round to the finals.
- 19.04 Cautions and pending yellow-card suspensions expire on completion of the competition.

## **Article 20**

### **Declaration of protests**

- 20.01 Member associations and their clubs are entitled to protest. The party protested against and the disciplinary inspector have party status.
- 20.02 Protests must reach the Control and Disciplinary Body in writing, stating the reason, within 24 hours of a match.
- 20.03 This 24-hour limit cannot be extended.
- 20.04 The protest fee is CHF 1,000. It must be paid at the same time as the protest is filed.

## **Article 21**

### **Reasons for protest**

- 21.01 A protest is directed against the validity of a match result. It is based on a player's eligibility to play, a decisive breach of the regulations by the referee, or other incidents influencing the match.
- 21.02 Protests concerning the state of the field of play must be submitted to the referee in writing by the relevant officials before the match. If the state of the field of play becomes questionable in the course of the match, the team captain must inform the referee, in the presence of the captain of the opposing team, orally without delay.
- 21.03 Protests cannot be lodged against factual decisions taken by the referee.

- 21.04 A protest against a caution or expulsion from the field of play after two cautions is admissible only if the referee's error was to mistake the identity of the player.

## **Article 22**

### **Appeals**

- 22.01 The Appeals Body deals with appeals lodged against decisions of the Control and Disciplinary Body. The *UEFA Disciplinary Regulations* apply.

## **Article 23**

### **Doping**

- 23.01 Doping is defined as the occurrence of one or more of the anti-doping rule violations set out in the *UEFA Anti-Doping Regulations*.
- 23.02 Doping is forbidden and is a punishable offence. In case of anti-doping rule violations, UEFA will instigate disciplinary proceedings against the perpetrators in accordance with the *UEFA Disciplinary Regulations*. This may include the imposition of provisional measures.
- 23.03 UEFA may test any player at any time.

## **XIII Financial Provisions**

### **Article 24**

- 24.01 No levy is paid to UEFA for matches in this competition.
- 24.02 The amounts paid by UEFA correspond to gross amounts. As such they cover any and all taxes, levies, charges, etc. (including, but not limited to, Value Added Tax).
- 24.03 Any dispute regarding the settlement of accounts will be decided on by the UEFA administration.

### **UEFA representatives' costs**

- 24.04 For all matches in this competition, the national association of the host club, on behalf of UEFA, assumes the costs of the board and lodging of the official UEFA representatives (i.e. referees, UEFA delegate, UEFA referees' observer and, if applicable, tournament administrator), their transport costs within the territory of the national association concerned as well as any costs incurred due to a possible preliminary site visit. The international travel expenses and daily allowances of these officials are borne by UEFA. The host association will appoint a timekeeper and is responsible for any travel expenses and daily allowances in this respect.

### **A. Qualifying stage**

- 24.05 In principle, the host club retains its receipts and bears all organisational costs.

- 24.06 The host club bears the following costs for the visiting teams:
- a) the board and lodging in a hotel of at least medium standard for a maximum of 21 persons per delegation;
  - b) local transport;
  - c) laundry service for the match kit of the competing teams and referees.
- 24.07 For matches in the qualifying stage, UEFA will charge the associations of each travelling club a flat amount of CHF 13'000. An equivalent amount will be credited to the organisers to help cover the financial demands connected with the staging of the mini-tournament, in accordance with the present regulations. This contribution is credited to the club via its association.
- 24.08 The association of the host club will contribute to the mini-tournament budget the amount it is saving by its club not participating in a mini-tournament abroad.
- 24.09 The visiting clubs cover their international travel expenses to and from the mini-tournament venue and do not pay any contribution to the host clubs.
- 24.10 In addition, for matches in the qualifying stage, UEFA will credit the association of the host club with an amount of CHF 13,000 to cover the costs of board and lodging of the official UEFA representatives, i.e. referees, UEFA delegate, UEFA referees' observer and, if applicable, the tournament administrator, as well as any costs incurred due to a possible preliminary site visit (see 24.04 above).
- 24.11 The UEFA contributions are credited to the clubs via their national associations.
- 24.12 If necessary, the provisions of Article 11 must be observed. In the event of a match being moved for any reason whatsoever, the UEFA administration decides who assumes any expenses incurred by the visiting club as a result.
- 24.13 Where applicable, the provisions of Annex I apply.

### **B. Futsal Cup Finals**

- 24.14 In principle, the host retains its receipts from the match tickets and bears all organisational expenses.
- 24.15 The host club bears the following costs for the visiting teams:
- a) the board and lodging in a hotel of at least medium standard for a maximum of 21 persons per delegation;
  - b) local transport.
- 24.16 For the Futsal Cup Finals, UEFA pays the host club a flat amount of CHF 120'000 to help cover the financial demands connected with the staging of the event, including the costs of board and lodging of the official UEFA representatives (see 24.04 above).

This contribution is credited to the club via its national association.

- 24.17 If necessary, the provisions of Article 10 must be observed. In the event of a match being moved for any reason whatsoever, the UEFA administration decides who assumes any expenses incurred by the visiting club as a result.

## **XIV Exploitation of the Commercial Rights**

### **Article 25**

- 25.01 For the purpose of these regulations, "commercial rights" means any and all commercial and media rights and opportunities in relation to the competition, which include, without limitation, the following: (a) all current and/or future world-wide visual, audio-visual and sound-broadcasting rights of still and/or moving images transmitted via radio, television, or current and/or future electronic media (including Internet and wireless technology); and (b) all marketing, sponsorship, advertising, licensing and franchising rights, as well as any data and statistics rights in and in relation to the competition.

### **Qualifying stage**

- 25.02 Member associations and their affiliated organisations or clubs are authorised to exploit the commercial rights to the matches that take place under their respective auspices. The mini-tournament hosts hold the commercial rights of all matches played in the respective mini-tournament. In doing so, they must observe the stipulations of Article 48 of the UEFA Statutes, as well as the regulations governing the implementation of the said article.
- 25.03 The commercial rights to matches may not be sold unless an appropriate fee is paid. Revenue from the exploitation of these rights constitutes part of the match revenue and is retained by the host association or their affiliated organisation or club.
- 25.04 Any contracts concluded by member associations or their affiliated organisations or clubs in relation to the competition and/or for the exploitation of commercial rights regarding the competition must be presented to UEFA upon request. If a member association, affiliated organisation or club withholds documents and/or avoids the payment of levies - if such levies are provided for – such matter will be referred to the Control and Disciplinary Body and may entail measures which could ultimately lead to disqualification from the competition and/or the non-payment by UEFA of any bonuses which may otherwise be due.
- 25.05 All contracts for the exploitation of commercial rights regarding the competition must contain:
- a) Article 48 of the *UEFA Statutes* as well as the regulations governing the implementation of Article 48 as an integral part of the contract; and

- b) a stipulation guaranteeing that if any amendments are made to the regulations, then such contracts can be adapted to incorporate the amended provisions within 30 days of the regulations coming into force.
- 25.06 Member associations and their affiliated organisations or clubs shall undertake to provide UEFA – free of charge, and at least 60 minutes prior to the kick-off of the match – with access to the television frequency information for receiving the broadcast signal of the relevant match in the competition at a location of UEFA’s choice. For the purpose of directly or indirectly promoting the UEFA Futsal Cup, these broadcasts may be recorded by UEFA for editorial purposes, while a copy of the recording will be available for the respective home club upon request. If the signal is unavailable, member associations and their affiliated organisations or clubs undertake to provide UEFA with a recording of the entire match – free of charge, in Digibeta (or if not available, in Betacam SP) format – to be sent to the destination of UEFA’s choice within seven days of the match. For the above purposes, and in particular within programmes produced by or on behalf of UEFA to be broadcast in any form of media, the person who owns such rights shall grant UEFA the right to use and exploit, and authorise others to use and exploit, by any and all means and in any and all media whether now known or invented in the future, throughout the world, for the full duration of such rights up to 15 minutes of audio and/or visual material from each match, free of charge and without requiring any clearances, including payment of any associated clearance costs.

#### **Article 26**

##### **Futsal Cup Finals**

- 26.01 UEFA is the exclusive owner of all commercial rights in relation to the Futsal Cup Finals and is solely responsible for negotiating and concluding contracts in relation thereto.
- 26.02 No existing contracts of any kind, including for the exploitation of audio-visual, sound-broadcasting, interactive and electronic media rights, advertising, merchandising and licensing, reserved seats or any other rights (if any) granted in relation to the match halls or training facilities will be recognised for the Futsal Cup Finals.

### **XV Intellectual Property Rights**

#### **Article 27**

- 27.01 UEFA is the exclusive owner of all intellectual property rights of the competition, including any current or future rights of UEFA’s names, logos, brands, medals and trophies. Any use of the aforementioned rights requires the prior written approval of UEFA, and must comply with any conditions imposed by UEFA.

27.02 All rights to the fixture list, as well as any data and statistics in relation to the matches in the competition, are the sole and exclusive property of UEFA.

## **XVI Court of Arbitration for Sport (CAS)**

### **Article 28**

28.01 In case of litigation resulting from or in relation to these regulations, the provisions regarding the Court of Arbitration for Sport (CAS) laid down in the UEFA Statutes apply.

## **XVII Unforeseen Circumstances**

### **Article 29**

29.01 The CEO will decide on any matters not provided for in these regulations, as well as in cases of force majeure. Such decisions are final.

## **XVIII Closing Provisions**

### **Article 30**

30.01 All annexes form an integral part of these regulations.

30.02 In the event of any discrepancy in interpretation between the official languages of UEFA in the wording of these regulations, the English version is the authoritative text.

30.03 These regulations come into force on their approval by the UEFA Executive Committee, and apply for the 2007/08 season.

For the UEFA Executive Committee:

Michel Platini  
President

Gianni Infantino  
Chief Executive a.i.

Nyon, April 2007

## **ANNEX I: Instructions for the Organisation and Staging of Mini-tournaments**

This Annex sets out the requirements for hosting a mini-tournament in the UEFA Futsal Cup.

Further information and guidelines regarding the organisation and staging of a mini-tournament may be found in the *UEFA Futsal Cup Club Manual*.

For the sake of simplicity, the term host refers to the club hosting a mini-tournament.

### **1. CHOICE OF A MINI-TOURNAMENT HOST**

On the entry form, it is possible for a club to indicate its interest in hosting a mini-tournament in the preliminary, main or elite rounds. Some specific questions with regard to hosting have been included with the entry form to assist UEFA with the selection of hosts should more clubs be interested in hosting a mini-tournament than there are mini-tournaments to be allocated.

UEFA representatives may proceed to site inspections. In principle, the UEFA administration will decide on the mini-tournament hosts before the draw.

- a) If there are more clubs interested in hosting a mini-tournament than mini-tournaments to be allocated, the UEFA administration will choose hosts according to the following criteria:
  - quality of the infrastructure (tournament hotel, halls, etc)
  - travel distances
  - promotional concept
  - previous experience as a host
  - development of futsal
- b) If there are fewer clubs interested than mini-tournaments to be allocated, the UEFA administration will designate the host, applying the same above-mentioned criteria.
- c) Should it not be possible to allocate the mini-tournament hosts at the time of the draw, the teams in a given group have to agree, within a set deadline following the draw, as to which of them will host the mini-tournament. If the clubs cannot agree, the UEFA administration will decide.

## **2. LOCAL ORGANISING COMMITTEE**

### **2.1. Local Organising Committee**

The host is responsible for setting up a Local Organising Committee (LOC) composed of at least:

- a) 1 tournament director (who should not have a leading role with his own team)
- b) 1 Manager for Accommodation
- c) 1 Manager for Transport
- d) 1 Referee Liaison Officer (RLO)
- e) 1 Team Liaison Officer for each visiting team
- f) 1 Medical Officer
- g) 1 Manager for sports facilities and match organisation
- h) 1 Media Officer

The host shall ensure that the members of the LOC are duly authorized to fulfil their various tasks.

### **2.2. Tournament Office**

A tournament office must be installed in the hotel or one of the hotels where the teams are staying. This must serve as the tournament's centre point where any information can be obtained on the tournament itself, on other tournaments, etc. and where the UEFA representatives can carry out administrative work. Consequently, it should be centrally located and easily accessible.

This office should be equipped with a photocopier and a fax machine with an international line.

## **3. TOURNAMENT SCHEDULE**

In principle, the mini-tournament must be organised according to the following schedule.

### **Day 1:**

Arrival of all the teams

Arrival of all referees

Arrival of the UEFA representatives

Tournament organisational meeting

### **Day 2:**

First match day:      Matches 1 vs 3 and 2 vs 4

**Day 3:**

Second match day: Matches 1 vs 4 and 3 vs 2

**Day 4:**

Rest day

**Day 5:**

Third match day: Matches 4 vs 3 and 2 vs 1

**Day 6:**

Departure of the all the teams

Departure of the referees

Departure of the UEFA representatives

The host club is considered as Team 1. The Teams 2, 3 and 4 are ranked according to the coefficients. The host is responsible for notifying the other participating teams and the UEFA administration of all match details (dates, venues, kick-off times and hotel accommodation) by the set deadlines.

The host is requested to provide a sufficient number of training balls, if requested, and FIFA-approved match balls.

#### **4. ACCOMMODATION**

All tournament participants must be accommodated in at least medium-standard hotels (standard 3-star).

All hotel rooms must have en-suite bathroom and toilet facilities and adequate wardrobe space. Rooms must be cleaned daily.

##### **4.1. Rooms for the delegations**

The following facilities must be provided and be paid for by the host for a maximum of 21 persons per delegation:

- Twin rooms for the players (14 players = 7 rooms).
- Single rooms for the seven delegation officials (7 rooms) in the same place of accommodation as their team.
- If possible, each delegation should be accommodated on a different floor.
- One room for medical treatment equipped with a massage table.
- One room for equipment storage preferably located on the ground floor for ease of access from the carpark;
- One meeting room for a minimum of 25 persons, equipped with TV/DVD set and overhead projector.
- a 24-hour laundry service for the playing strips of the participating teams (kit which has been worn for matches, i.e. shirts, shorts and socks, but not tracksuits)

## **4.2. Rooms for the referees and UEFA representatives**

The association of the host club is responsible for providing:

- Single rooms for the referees, the UEFA representatives and, if applicable, the Tournament Administrator, preferably all on the same floor, separate from the teams.
- A 24-hour laundry service for the playing strips of the referees (kit which has been worn for matches, i.e. shirts, shorts and socks but not tracksuits).

## **5. MEALS**

The host must provide each delegation with three meals per day.

The hotel restaurant must be flexible with regard to the meal times, with timings based on the match and training schedules of the teams in question.

The menus must follow sports nutritional guidelines and, in addition, must take into account the special dietary requests of the participating teams.

### **5.1. Snacks or additional meals**

Snacks or meals in addition to the three meals provided by the host must be made available to the teams upon request and paid for by the team concerned.

### **5.2. Drinks**

The host must ensure that a sufficient supply of still mineral water, soft drinks and tea/coffee is available for the teams at meals. In addition, the host must provide each team with a sufficient supply of still mineral water in their bedrooms, at all training sessions and at matches.

The participants themselves must pay for all other drinks.

### **5.3. Mini-bar and pay TV in the players' rooms**

The mini-bar in the players' rooms should be emptied.

Pay TV should not be available in the players' rooms.

## **6. HALLS**

Halls must be in good condition in terms of both their playing surface and facilities and fully comply with the FIFA *Futsal Laws of the Game*. They must conform to the safety and security directives of the competent civil authorities.

In addition to the provisions stipulated in the competition regulations (Article 9), the following requirements must be met:

#### **6.1. General requirements**

- a) The halls must be located within a one-hour bus ride of the team accommodation.
- b) Pitches must measure at least 38 x 18m.
- c) The hall should provide a main stand with at least 500 individual seats.
- d) The halls must be equipped with two benches at pitch level. Each bench must provide seating room for 13 people in total. These benches must be positioned at least two meters from the touchline and must not present a risk for the safety of the players. In addition, a table with two seats must also be provided between the substitutes' benches.
- e) One replacement goal must be available in the hall.
- f) Each hall must provide adequate public first aid and fire-fighting equipment as well as sanitary facilities for both sexes, and must meet UEFA's requirements for the safety and security of spectators.
- g) Each hall should be equipped with a public address system including a tape recorder and/or CD player.
- h) At least one massage table must be provided in each dressing room.
- i) It should be possible to suspend a minimum of four flags in the interior of the hall.
- j) A doping control station meeting the requirements of the Doping Regulations must be provided at the hall.
- k) Halls have to be equipped with an electronic scoreboard (same functions as in paragraph 9.10)
- l) Especially for the Futsal Cup Finals, match halls should be TV friendly.

The teams and the referees must be provided with the necessary facilities in order to enable them to take a hot shower after the match.

#### **7. TRAINING SESSIONS**

One hall must be made available for the entire duration of the mini-tournament, to be shared by all four teams, which should have the same playing surface as in the match hall. The teams must be given the possibility to use this hall at any time and as often as requested. The training hall can be the same hall as the match hall. In this case, the host must arrange a training schedule, taking the visiting teams' wishes into account as far as possible.

The training hall must be located near the team accommodation. Travel time by bus from a team's accommodation to the training hall must not exceed 20 minutes.

The dressing rooms at the training hall should be of an adequate size, and bathroom and toilet facilities should correspond to normal standards of hygiene.

If the visiting teams do not bring their own balls, the host shall provide a sufficient number of training balls to the team in question, if so requested. If possible, the same type of ball should be provided as for the matches.

The teams are entitled to hold a training session the day before the match in the hall where the match will be played. The host, in co-operation with the referee and official UEFA delegate, will take the final decision in case of any uncertainty.

## **8. MATCH ORGANISATION**

The following principles apply.

### **8.1. Match arrangements**

Please refer to the competition regulations (Article 11).

A minimum of four ball girls/boys should be provided for each match.

10 match balls should be made available per match.

There must be a minimum of 2 hours between kick-off times on the same match day.

A suitable warm-up area has to be provided for the two teams playing the second match, in case the first match finishes less than 45 minutes before the second match kicks off.

### **8.2. Pre-match procedure**

The following principles apply.

*Day before the match:*

Training session for both teams.

*Match day:*

**Arrival at the hall:**

- 90' Teams, referees, official UEFA delegate and/or referee observer

**Match sheet to be completed and signed by:**

- 60' Both teams

**Match timetable:**

- 60' to -15' Warm-up on the pitch (or in dedicated area)

- 4' Teams come onto the pitch and stand in line facing the VIP box

- 3' Hand-shaking procedure and team photos
- 1' Coin toss
- 0' Kick-off (no earlier than 11.00 hours and no later than 21.00 hours local time)

This timetable may be adapted to take account of the distance between the dressing rooms and the playing field.

**Half-time interval:**

Maximum 15'

**After the final whistle:**

Both teams and referees gather in the centre circle, say goodbye to each other, wave goodbye to the spectators and leave the pitch.

## 9. TRANSPORT

The teams, international referees and UEFA representatives must be welcomed upon their arrival in the host country and transported from their point of arrival to the hotel. They must also be provided with transport from their accommodation to their point of departure on the day they leave.

The host is responsible for providing the following vehicles for the teams:

- A modern, 50-seater air-conditioned bus with driver for the entire duration of the tournament.

The association of the host is responsible for providing the following vehicles for the referees and UEFA representatives:

- Two people carriers (minibuses with 6 – 8 places) with drivers.

As a rule, the UEFA representatives will travel with the referees.

## ANNEX II: Fair Play Assessment

### Introduction

1. Conduct according to the spirit of fair play is essential for the successful promotion and development of and involvement in sport. The objective of activities in favour of fair play is to foster a sporting spirit, as well as the sporting behaviour of players, team officials and spectators, thereby increasing the enjoyment of all those involved in the game.
2. In its efforts to promote fair play, UEFA establishes association fair play rankings for each season, based on all matches played in all UEFA competitions (national representative and club teams) between 1 June and 31 May. In establishing these rankings, only those associations whose teams have played at least the required number of matches (total number of matches assessed divided by the number of associations) are taken into account. For this purpose, fair play conduct is assessed by the appointed UEFA match delegate. In reward for the fair play example they set, a maximum of three associations which attain a previously-defined standard (average of 8.0 points or more in the rankings) each receive one additional place in the UEFA Cup of the next season. These additional places are reserved for the winners of the respective domestic top-division fair play competition. If the winners of the domestic top-division fair play competition in question have already qualified for a UEFA club competition, the UEFA Cup fair play place goes to the highest team in the domestic top-division fair play rankings which has not already qualified for a UEFA competition.
3. After the match, the match delegate is expected to complete a fair play assessment form in consultation with the referee and, where applicable, the referee observer. The referee confirms that fair play aspects have been duly discussed by signing the fair play assessment form.

### Methods of Assessment

4. The assessment form identifies six criteria (components) for the evaluation of the fair play performance of the teams. Assessment should be based on positive rather than negative aspects. As a general rule, maximum assessment marks should not be awarded unless the respective teams have displayed positive attitudes.

#### a) The individual items on the assessment form

5. **Red and yellow cards.** Deduction from a maximum of 10 points:
  - yellow card           1 point
  - red card                3 points

If a player who has been cautioned with a yellow card commits another offence which would normally be punishable with a yellow card, but who

must be sent off for this second offence (combined yellow and red card), only the red card counts, i.e. total of 3 points to be deducted.

If, however, a player who has been cautioned with a yellow card commits another offence for which the punishment is dismissal, a total of 4 points (1+3) must be deducted.

'Red and yellow cards' is the only item which may take a negative value.

#### 6. **Positive play**

- maximum 10 points
- minimum 1 point

The aim of this item is to reward positive play which is attractive for the spectators. In assessing positive play, the following aspects should be taken into consideration.

##### **Positive aspects:**

- attacking rather than defensive tactics
- acceleration of the game
- efforts to gain time, e.g. bringing the ball quickly back into play, even when in a winning position
- continued pursuit of goals, even if the desired result (e.g. qualification or an away draw) has already been achieved

##### **Negative aspects:**

- deceleration of the game
- time-wasting
- tactics based on foul play
- play-acting, etc.

In general terms, positive play correlates with the number of goal-scoring chances created and the number of goals scored.

#### 7. **Respect of the opponent**

- maximum 5 points
- minimum 1 point

Players are expected to respect the *Futsal Laws of the Game*, the competition regulations, opponents, etc. They are also expected to ensure that fellow team members and everyone else involved in the team abide by the spirit of fair play as well.

In assessing the players' behaviour vis-à-vis the opposition, double counting against the item 'red and yellow cards' should be avoided. However, the delegate may take into account the seriousness of the offences punished by cards, as well as offences overlooked by the referee.

Assessment should be based on positive attitudes (e.g. helping an injured opponent) rather than infringements. Blameless behaviour, but without any particularly positive attitude or gestures towards opponents, should be assessed with a mark of 4 rather than 5.

8. **Respect of the referee**

- maximum 5 points
- minimum 1 point

Players are expected to respect the referees as people, as well as for the decisions they take. Double counting against the item 'red and yellow cards' should be avoided. However, the delegate may take into account the seriousness of the offences punished by cards.

A positive attitude towards the referee should be rewarded by high marks, including the acceptance of doubtful decisions without protest. Normal behaviour, but without any particularly positive attitude or gestures with respect to the match officials, should be assessed with a mark of 4 rather than 5.

9. **Behaviour of team officials**

- maximum 5 points
- minimum 1 point

Team officials, including coaches, are expected to make every effort to develop the sporting, technical, tactical and moral level of their team through all permitted means. They are also expected to instruct their players to behave in a manner which is in accordance with the fair play principles.

Positive and negative aspects of the behaviour of team officials should be assessed; e.g. whether they calm or provoke angry players or fans, how they accept the referee's decisions, etc. Co-operation with the media should also be considered as a factor in the assessment. Blameless behaviour, but without any particularly positive attitude or gestures, should be assessed with a mark of 4 rather than 5.

10. **Behaviour of the crowd**

- maximum 5 points
- minimum 1 point

The crowd is considered to be a natural component of a futsal game. The support of the fans may contribute to the success of their team. The crowd is not expected to watch the game in silence. Encouragement of teams by shouting, singing, etc. may have a positive influence on the atmosphere, in accordance with the spirit of fair play.

The spectators are, however, expected to respect the opposing team and the referee. They should appreciate the performance of the opposition, even if

they emerge as the winners. They must in no way intimidate or frighten the opposing team, the referee or opposing supporters.

A maximum number of points (5) should not be awarded unless all these requirements are satisfied, especially with respect to the creation of a positive atmosphere.

This item is applicable only if a substantial number of fans of the team concerned are present. If the number of fans is negligible, 'N/A' (not applicable) should be recorded under this entry.

#### **b) Overall assessment**

11. The overall assessment of a team is obtained by adding up the points given for the individual components, dividing this total by the maximum number of points and multiplying the result by 10.
12. The maximum number of points per game generally equals 40. If, however, a given team is being supported by a negligible amount of fans, and the item "Behaviour of the crowd" is not being assessed as a result ('N/A' – see paragraph 10 above), the maximum number of points obtainable will be 35.

Example:

The various items for team 1 are assessed as 8+7+3+4+5+4, giving a total of 31. The general assessment will therefore be:

$$(31/40) \times 10 = \mathbf{7.75}$$

If team 2 had only a small number of fans, and the assessment for the other items was 7+8+2+5+2, with 24 as the total, the general assessment would be:

$$(24/35) \times 10 = \mathbf{6.857}$$

The general assessment should be calculated to three decimal points and not rounded up.

13. In addition to this assessment, the delegate should also give brief written comments on the fair play performance of the teams, to explain the positive and negative aspects which formed the basis for his assessment. This written explanation may also include outstanding individual gestures of fair play by players, officials, referees or any other persons.

## **ANNEX III: Safety and Security Instructions**

These instructions apply to the organisers of, and to the associations and clubs participating in futsal matches played in any of the UEFA competitions regarding precautionary measures to be taken to ensure safety and security in the venues and to prevent crowd disturbances.

These instructions cannot be regarded as an exhaustive list of the security measures to be taken by the match organisers and participating associations and clubs. The aim of these instructions is to make the match organisers, be they associations, clubs or other entities, aware of their duties and responsibilities before, during and after a match in order to safeguard the safety and security of everyone present, as well as of the hall and its installations.

These instructions do not affect the legal obligations arising from the applicable national legislation.

### **1. Cooperation with match organisers and public authorities**

In the interests of safety and security, associations and clubs must cooperate in full with the match organisers, irrespective of whether the match is to be played at home or abroad, and with the public authorities concerned. Similarly, in their dealings with visiting associations and clubs, and all other authorities involved, the match organisers must do everything possible to ensure that the event passes off without disturbance.

All parties involved in a match must do everything within their power to enable the public authorities (especially the police), in all the countries involved, to carry out an effective exchange of appropriate cross-border information.

The match organisers must seek the cooperation of the local police well in advance, to ensure the safety of the visiting team and officials at their hotel and when travelling to and from training and to and from the match.

### **2. Identification of persons responsible for safety and security**

The chief police officer or venue security officer with overall responsibility for safety and security relating to the match must be identified as must all other individuals responsible for safety/security, medical service and fire service.

### **3. Stewards**

Sufficient and properly trained stewards must be on duty within the venue to ensure that spectators are directed to their seats efficiently and smoothly, without delay and confusion.

### **4. Inspection of the venue**

The venue in question must have been thoroughly inspected throughout by the competent local safety authorities and a safety certificate testifying as to

its suitability issued by those authorities. Such a certificate must have been valid for no more than one year prior to the date of the match.

**5. Emergency services**

Adequate rooms and facilities within and around the venue must be provided for the police, medical service and fire service, in accordance with the requirements of the public authorities concerned.

**6. Segregation of spectators**

For matches where spectators are segregated, a segregation strategy shall be drawn up by the match organisers in conjunction with the participating teams and the chief police officer in charge of the match.

**7. Information for spectators**

The match organisers must ensure that spectators are made aware before the match, by public address system announcements or any other appropriate means, of all prohibitive measures and controls related to the match.

Additionally, supporters must be reminded of the importance of not attempting to take prohibited items or substances into the venue, of the need to behave in a sporting and reasonably restrained manner, and of the potentially serious consequences any breach of these obligations could have for the players and teams they support, including disqualification from competitions.

**8. Distribution of alcohol**

No public sale or distribution of alcohol is permitted within the venue or its private environs. All alcohol-free drinks which are sold or distributed must be dispensed in paper or open plastic containers which could not be used in a dangerous manner.

**9. Public passageways**

All public passageways, corridors, stairs, doors, gates and emergency exit routes must be kept free of any obstructions, which could impede the free flow of spectators.

**10. Protection of the playing area**

Players and match officials must be protected against intrusion of spectators into the playing area. This may be accomplished in various ways, including, for example, the use of one or more of the following measures, depending on the individual circumstances:

- a) the presence of police and/or security personnel in or near the playing area;
- b) a seating configuration which situates front-row spectators at a height above the arena which would render intrusion into the playing area improbable, if not impossible.

Whichever form of protection against intrusion is used, it must incorporate adequate means for spectators to escape into the playing area in an emergency, unless, in the certified opinion of the local safety authorities, adequate means of emergency evacuation, backwards and/or sideways, out of the grandstands exist, which would be sufficient to render the use of the playing area unnecessary for such a purpose.

The type of protection adopted against intrusion must be approved by the competent local authorities and must not represent a danger to spectators in the event of panic or an emergency evacuation.

**11. Public address system**

Every venue must have a public address system which is capable of being heard clearly, both inside and outside the venue, above the crowd noise, even in the case of a sudden upsurge in spectator noise levels. The system shall also be capable of being directed to the various sectors of the venue individually. The police authorities and/or the venue security officer should be able to override the public address system to make emergency announcements.

**12. Announcements**

Announcements over the public address system must be of a strictly neutral character. The public address system must not be used for the dissemination of political messages, nor to support the home team, nor should it be used for any form of discrimination against the visiting team.

**13. Provocative action and racism**

The match organisers, together with the security authorities, must prevent any provocative action being taken by spectators inside or in the immediate vicinity of the venue (unacceptable levels of verbal provocation from spectators towards players or opposing fans, racist behaviour, provocative banners or flags, etc.). Should such action arise, the match organisers or security authorities must intervene over the public address system or remove any offensive material. Stewards must draw the attention of the police to serious acts of misconduct, including racist insults, so that offenders may be removed from the venue should the police so decide.

Associations, clubs and match organisers must implement and apply UEFA's 10-point plan on racism.

**14. Emergency power supply**

Each venue must be equipped with an independent emergency electrical power supply which could be used in the event of power failure, to ensure a degree of lighting which is sufficient to prevent any danger to the public. The competent local authorities must approve the public lighting system and the emergency back-up system.

## **15. Ticketing**

For all matches, ticket sales must be strictly controlled. A ticket should provide ticket-holders with all the relevant information they might need, i.e. the name of the competition, the names of the participating teams, the name of the venue, the date and kick-off time, and a clear seat location indication (sector, row, seat, number). In addition, the following details should be produced and distributed with the ticket: opening times of the gates, hall regulations, including prohibition of alcohol and offensive articles, procedure for searching spectators, etc.

## ANNEX IV: Calculation of the Futsal Cup ranking

1. Places in the UEFA Futsal Cup are allocated as follows:
  - the title-holder qualifies automatically and its national association may enter a second representative, being either the winner or runner-up of a regular domestic competition;
  - all other associations are entitled to one place each.
2. Clubs from the associations with the lowest coefficients in the rankings have to take part in the preliminary round. In the case of an association which has not entered a club for the competition before, the club coefficient is zero.
3. Clubs are seeded for the draw in accordance with rankings covering the last three competition seasons. These Futsal Cup rankings are calculated annually, with the oldest season dropped each time for the purpose of the calculations.
4. Points are awarded as follows:
  - 2 points for a win (1 point for preliminary round matches)
  - 1 point for a draw (½ point for preliminary round matches)
  - 0 points for a defeat

Clubs which reach the second qualifying round or elite round, the semi-finals or the finals are awarded three extra points for each of these rounds as applicable. No extra points are awarded for the bronze medal match.

5. Each club has its own coefficient, hereafter the club coefficient, calculated on the basis of its results in the last three seasons. For calculating the UEFA Futsal Cup rankings, club coefficients are only taken into account for the seasons in which the club played in the competition.
6. The points obtained each season by the clubs representing a national association are added up, then divided by the total number of its participating clubs, to produce the coefficient of the national association concerned (hereafter the national association coefficient).
7. The UEFA Futsal Cup rankings are obtained adding the club coefficient and half the national association coefficient, if any.
8. Coefficients are calculated to the thousandth and not rounded up.
9. In the case of equal coefficients, the UEFA administration will decide the final ranking positions, taking into consideration the individual club coefficient of the most recent season, as well as, if necessary, the following criteria: goal difference in the most recent season, then the number of goals scored in the most recent season. Such decisions are final.

10. Points are awarded only for matches which have actually been played, in accordance with the results ratified by UEFA. Kicks from the penalty mark to determine which club qualifies, or the winners, do not affect the result used to calculate the coefficient.
11. The official Futsal Cup rankings are published on [www.uefa.com](http://www.uefa.com) one month before the Draw 1.
12. The UEFA administration will take final decisions on any matters not provided for by these provisions.

## ANNEX V: Doping controls - Acknowledgment and Agreement

The undersigned player agrees to comply with the *UEFA Anti-Doping Regulations* and the applicable UEFA competition regulations, which he has read and understood. In particular, he acknowledges that he must refrain from using substances and methods prohibited by the *UEFA Anti-Doping Regulations*.

The undersigned player recognises that failure to comply with the said regulations may result in investigation and imposition of sanctions by UEFA. He acknowledges and agrees that UEFA has the jurisdiction to impose sanctions as provided for in the *UEFA Disciplinary Regulations*.

The undersigned player agrees to undergo doping controls at any time (in and out of competition).

The undersigned player agrees that any dispute that remains unresolved after the legal remedies established by UEFA have been exhausted shall be submitted exclusively to the Court of Arbitration for Sport (CAS) for final and binding arbitration. He notes that he must submit such a dispute to the CAS within 10 days of notification of the challenged decision. Proceedings before the CAS shall take place in accordance with its Code of Sports-related Arbitration.

The undersigned has/have read and understood the present Acknowledgment and Agreement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of player  
(surname, first name)

\_\_\_\_\_  
Date of birth  
(day/month/year)

\_\_\_\_\_  
Signature of player

\_\_\_\_\_  
Name of parent/legal guardian  
(surname, first name)

\_\_\_\_\_  
Signature of parent/legal guardian

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