



UEFA

WOMEN'S  
**UNDER17**<sup>™</sup>  
CHAMPIONSHIP



Regulations of the UEFA European  
Women's Under-17 Championship  
2010/11

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## **Preamble**

The following regulations have been adopted on the basis of Articles 49(2)(a) and 50(1) of the *UEFA Statutes*.

## **I General Provisions**

### **Article 1**

#### **Scope of application**

- 1.01 The present regulations govern the rights, duties and responsibilities of all parties participating and involved in the preparation and organisation of the 2010/11 UEFA European Women's Under-17 Championship (hereinafter the competition).

#### **Use of masculine and feminine form**

- 1.02 In these regulations, the use of the masculine form refers equally to the feminine, and vice versa.

#### **FIFA U-17 Women's World Cup**

- 1.03 When the final round takes place in an even year, the UEFA European Women's Under-17 Championship counts as the European qualifying competition for the FIFA U-17 Women's World Cup.

## **II Entries – Admission - Duties**

### **Article 2**

#### **Entries for the competition**

- 2.01 UEFA stages the competition every year. The competition is open to all UEFA member associations (hereinafter associations) and takes place only if at least 26 associations have entered.

#### **Admission criteria**

- 2.02 To be eligible to participate in the competition, an association must fulfil the following criteria:
- a) it must confirm in writing that the association itself, as well as its players and officials, agree to respect the statutes, regulations, directives and decisions of UEFA;
  - b) it must confirm in writing that the association itself, as well as its players and officials, agree to recognise the jurisdiction of the Court of Arbitration for Sport (CAS) in Lausanne as defined in the relevant provisions of the *UEFA Statutes* and agree that any proceedings before the CAS concerning admission to or exclusion from the competition will be held in

an expedited manner in accordance with the Code of Sports-related Arbitration of the CAS and with the directions issued by the CAS;

- c) it must fill in the official entry documents (i.e. all documents containing the information deemed necessary by the UEFA administration for ascertaining compliance with the admission criteria), which must reach the UEFA administration by the deadline set by the latter and communicated in due course through a circular letter sent to all associations.

2.03 If an association does not fulfil the admission criteria, the UEFA General Secretary will not admit it to the competition. Such decisions are final.

#### **Duties of the associations**

2.04 On entering the competition, participating associations agree:

- a) to comply with the *Laws of the Game* issued by the IFAB;
- b) to respect the principles of fair play as defined in the *UEFA Statutes*;
- c) to play in the competition until their elimination and to field their strongest team throughout the competition;
- d) to stage all matches in the competition in accordance with the present regulations;
- e) to comply with all decisions regarding the competition taken by the UEFA Executive Committee, the UEFA administration or any other competent body and communicated appropriately (by UEFA circular letter or by official letter, fax or email);
- f) to observe the *UEFA Safety and Security Regulations* for all matches in the competition;
- g) to stage all matches in the competition in a stadium meeting the structural criteria of the stadium category required by paragraph 11.01;
- h) not to represent UEFA without UEFA's prior written approval;
- i) to indemnify, defend and hold UEFA and its subsidiaries and all of their officers, directors, employees, representatives, agents and other auxiliary persons free and harmless against any and all liabilities, obligations, losses, damages, penalties, claims, actions, fines and expenses (including reasonable legal expenses) of whatsoever kind or nature resulting from, arising out of, or attributable to any non-compliance by the participating association or any of its players, officials, employees, representatives or agents with these regulations.

### **III Cup – Medals – Respect Fair Play Trophy**

#### **Article 3**

##### **Cup**

- 3.01 A challenge cup donated by UEFA is presented to the winning association for one year. The holders are responsible for the loss of or any damage to the cup, and must return it to the UEFA administration in perfect condition two months before the next final round. UEFA is responsible for engraving the cup with the name of the winning association. The challenge cup becomes the permanent property of any association that wins it three consecutive times or five times in ten years. Once a cycle of three successive wins or five in total has been completed, the association concerned starts a new cycle from zero.
- 3.02 If, for any reason, the competition cannot take place, the challenge cup must be returned to the UEFA administration.

##### **Replica**

- 3.03 The winning association also receives a scaled-down replica of the challenge cup, which it may keep.
- 3.04 The winning association may make one additional copy of the challenge cup, provided the copy is clearly marked as a replica and does not exceed four-fifths of the size of the original.
- 3.05 Cups and replica cups awarded to winners of the competition (past and current) must remain within the relevant association's control at all times and must not leave the association's country without UEFA's prior written consent. Associations must not permit a cup or replica cup to be used in any context where a third party (including, without limitation, any of their sponsors or other commercial partners) is granted visibility or in any other way which could lead to an association between any third party and the cup and/or the competition. Associations must comply with any cup use guidelines that may be issued by UEFA from time to time.

##### **Medals**

- 3.06 Thirty medals are presented to each of the teams finishing in the first four places in the competition. The winners receive gold medals, the runners-up silver medals, the third-placed team bronze medals and the fourth-placed team brass medals. Additional medals may not be produced.

##### **Commemorative items**

- 3.07 The teams placed second to fourth receive a commemorative plaque.
- 3.08 Each player participating in the final round receives a commemorative diploma.



### **Special awards**

3.09 A special award may be presented to the top goal-scorer of the final round.

### **Respect fair play trophy**

3.10 A fair play competition is staged during the final round for which all matches played by the four teams in all rounds of the competition are taken into account. The winner receives a scaled-down replica trophy which it may keep.

## **IV Responsibilities**

### **Article 4**

#### **Responsibilities of the participating associations**

4.01 The associations are responsible for the behaviour of their players, officials, members, supporters and any person carrying out a function at a match on their behalf.

4.02 If necessary, associations must apply for visas from the diplomatic mission of the host country well in advance of a tournament.

#### **Responsibilities of the host association**

4.03 The association in the territory of which matches in the qualifying rounds are being staged is considered the host association.

4.04 In conjunction with UEFA, the host association undertakes to make the appropriate arrangements for the staging of the matches it is hosting.

4.05 The host association is responsible for order and security before, during and after the match. The host association may be called to account for incidents of any kind and may be disciplined.

4.06 The contracts required for the organisation of matches are concluded by the host association in its own name and on its own account. The same provision applies to agreements reached with government authorities.

## **V Insurance**

### **Article 5**

5.01 All persons involved in the competition are responsible for their own insurance cover.

5.02 The participating associations are responsible for and undertake to conclude all necessary and adequate insurance cover for their delegations, including players and officials, at their own expense for the whole duration of the competition.

5.03 Host associations staging matches and/or tournaments in the competition must conclude adequate insurance coverage with reputable insurers for all of

their risks arising under these regulations at their own expense, in accordance with their respective responsibilities, as set out in Article 4 of these regulations. The third-party liability policy must include an appropriate guaranteed sum for damages to persons, objects and property, as well as for pure economic losses corresponding to the specific circumstances of the associations concerned. Likewise, the policies must fully cover all risks connected with the staging of the matches or tournaments in question (including, but not limited to, force majeure events). In any case, the host associations must ensure that UEFA is included as co-insured party in all insurance policies as defined in the present paragraph.

- 5.04 If the host association is not the owner of a stadium used, it is also responsible for ensuring that the stadium owner and/or tenant in question provides a fully comprehensive insurance cover, including third-party liability and property damage. If appropriate insurance policies are not provided by the stadium owner and/or tenant in due time, the host association is required to conclude the necessary additional insurance cover at its own cost, failing which it may be concluded by UEFA at the host association's expense.
- 5.05 Claims for damages against UEFA are expressly excluded and anyone involved must hold UEFA harmless from any and all claims for liability arising in relation to the competition. In any case, UEFA may request anyone involved to provide, free of charge, written releases of liability and/or hold harmless notes, and/or confirmations and/or copies of the policies concerned in one of UEFA's official languages.

## **VI Competition System**

### **Article 6**

#### **Phases of the competition**

- 6.01 The competition consists of two qualifying rounds and a final round.
- 6.02 Participating associations are divided up as follows:
- Based on the current coefficient ranking list, the best-ranked team, Germany, will join the competition in the second qualifying round.
  - The 40 remaining teams contest the first qualifying round.

#### **A. Qualifying rounds**

##### **Group formations**

- 6.03 The 40 associations participating in the first qualifying round are drawn into 10 groups of four teams.
- 6.04 For the draw for the first qualifying round, the UEFA administration establishes coefficient rankings based on sporting results of the 2006/07 UEFA European Women's Under-19 Championship and the 2007/08 and

2008/09 UEFA Women's Under-17 Championships as well as the draw procedure.

- 6.05 The team with a bye for the first qualifying round, the 10 group winners and the five best runners-up from the first qualifying round play the second qualifying round.
- 6.06 To determine the five best runners-up from the first qualifying round, only the results of the runners-up against the winners and third-placed teams in each group are taken into account and the following criteria apply in the order given:
- a) higher number of points obtained in these matches;
  - b) superior goal difference from these matches;
  - c) higher number of goals scored in these matches;
  - d) fair play conduct of the teams in all group matches in the first qualifying round;
  - e) drawing of lots.
- 6.07 A draw for the second qualifying round is conducted to place the 16 participating associations into four groups of four teams each. The UEFA administration establishes the draw procedure and communicates it prior to the draw.
- 6.08 On completion of the second qualifying round, the four group winners qualify for the final round.

### **Match system**

- 6.09 All matches in the two qualifying rounds are played in the form of mini-tournaments in one of the countries in the group. Each team plays each of the other teams in the group once, with three points awarded for a win, one point for a draw and none for a defeat.

### **Equality of points at mini-tournaments**

- 6.10 If two or more teams are equal on points on completion of the group matches, the following criteria are applied to determine the rankings:
- a) Higher number of points obtained in the group matches played among the teams in question.
  - b) Superior goal difference resulting from the group matches played among the teams in question.
  - c) Higher number of goals scored in the group matches played among the teams in question.
  - d) If, after having applied criteria a) to c), two teams still have an equal ranking, criteria a) to c) are reapplied to determine the final ranking of the

two teams. If this procedure does not lead to a decision, criteria e) and f) apply.

e) Results of all group matches:

1. Superior goal difference.
2. Higher number of goals scored.

f) Drawing of lots.

- 6.11 If two teams which have the same number of points and the same number of goals scored and conceded play their last group match against each other and are still equal at the end of that match, their final rankings are determined by kicks from the penalty mark (Article 16) and not by the criteria listed under 6.10 a) to f). This procedure is only applicable if a ranking of the teams is required to determine the group winner or the runners-up.

#### **Drawing of lots**

- 6.12 If on completion of a mini-tournament a draw is required, the lots are drawn in the teams' hotel after the final match. The draw is made by the UEFA match delegate and the heads of delegation or team representatives must sign a document stating that they accept the result of the draw.

### **Article 7**

#### **Organisation of the mini-tournaments**

- 7.01 The mini-tournament hosts are determined according to Annex I, point 1.

#### **Match dates**

- 7.02 Following the draw, the four associations in a given group have to agree on the match dates (majority of the teams).
- 7.03 Matches in the first qualifying round must be played between 1 July and 31 October 2010.
- 7.04 Matches in the second qualifying round must be played by mid-April 2011.

#### **Match venues**

- 7.05 Match venues must be fixed by the host association and announced to its opponents and the UEFA administration at least 60 days before the start of the mini-tournament by means of the form provided for this purpose by the UEFA administration.
- 7.06 The host association must ensure that all tournament hotels are easily accessible. Unless the visiting associations give their approval, no tournament hotel may be situated more than a three-hour drive from the nearest international airport. Special approval from the UEFA administration is required for tournament venues located on islands or in other places which have few international flights or which necessitate internal flights. Unless the

visiting associations agree otherwise, no match venue may be located more than a one-hour bus drive from all tournament hotels.

#### **Kick-off times**

- 7.07 Kick-off times must be announced to the opponents and to the UEFA administration at least 30 days before the start of the tournament. If required for reasons of sporting fairness, matches played on the last matchday must kick off at the same time.
- 7.08 Unless the UEFA administration grants special approval, associations are not allowed to fix kick-off times before 11.00 or after 21.00 (local time).

#### **Arrival of the teams**

- 7.09 Teams must arrive at the tournament venue one day before the start of the mini-tournament. Unless the team in question and the host association have agreed otherwise, teams arriving more than one day prior to the start of the tournament are responsible for the extra costs incurred as a result of their early arrival.

#### **Departure of visiting teams**

- 7.10 Visiting teams should leave the tournament venue the day after their last match. Teams departing any later bear the extra costs incurred as a result of their late departure.

### **Article 8**

#### **B. Final round**

- 8.01 As a general rule, the final round is played as a tournament.
- 8.02 Four teams take part in the final round.
- 8.03 The UEFA administration is entrusted with the organisation of the 2011 final round.
- 8.04 The final round will take place in June 2011. The exact dates will be confirmed to the associations concerned in due course by the UEFA administration.
- 8.05 If the final round cannot be played as a tournament, the UEFA administration decides on the playing system.

#### **Fixture list**

- 8.06 The UEFA administration is responsible for confirming the venues, the fixture list and the kick-off times of the matches.

#### **Match system**

- 8.07 The final round is played as semi-finals, a third place play-off match and a final.

### **Semi-finals**

- 8.08 The four group winners from the second qualifying round contest the semi-finals according to the knockout system, as follows:

Semi-final 1: Winner of Group 1 v Winner of Group 2

Semi-final 2: Winner of Group 3 v Winner of Group 4

### **Final, third place play-off match**

- 8.09 The winners of the semi-finals play the final. The losers of the semi-finals contest a play-off match to determine the third and fourth places.

- 8.10 The two matches will be played as follows:

Final: Winner of semi-final 1 v Winner of semi-final 2

Third place play-off: Loser of semi-final 1 v Loser of semi-final 2

### **Same number of goals in the final, third place play-off match or semi-final**

- 8.11 If the final, the third place play-off match or a semi-final stands at a draw at the end of normal playing time, extra time of two periods of 10 minutes is played. If the two teams are still equal after extra time, the winner is determined by kicks from the penalty mark (Article 16).

## **VII Refusal to Play, Cancellation of a Match, Match Abandoned and Similar Cases**

### **Article 9**

#### **Refusal to play and similar cases**

- 9.01 If an association refuses to play or is responsible for a match not taking place or not being played in full, the Control and Disciplinary Body takes a decision in the matter.
- 9.02 The Control and Disciplinary Body can validate the result as it stood at the moment when the match was abandoned if the match result was to the detriment of the association responsible for the match being abandoned.
- 9.03 An association which refuses to play or is responsible for a match not taking place or not being played in full loses all rights to payments from UEFA.
- 9.04 Upon receipt of a reasoned and well-documented request from the association concerned, the UEFA administration may set an amount of compensation due for financial loss.

### **Article 10**

#### **Match cancelled before departure of the visiting team**

- 10.01 If the host association finds that a match or mini-tournament cannot take place, for example because the field is not fit for play, it must notify the

visiting association(s), the referees and the UEFA match delegates before their departure from home. The UEFA administration must be notified at the same time. The UEFA administration takes the necessary decision regarding the reorganisation of the match or mini-tournament.

#### **Match cancelled after departure of the visiting team**

- 10.02 If any doubt arises as to the condition of the field of play after a visiting team's departure from home, the referee decides on the spot whether or not it is fit for play.
- 10.03 If the referee declares that a match cannot commence because the field is not fit for play or for any other reason, it must, in principle, be played the next day, subject to the approval of the UEFA administration. An agreement must be reached within two hours of the referee's decision to cancel the match. In case of dispute, the UEFA administration fixes the date and kick-off time of the match. Its decision is final.

#### **Match abandoned**

- 10.04 If a match is abandoned before the end of normal time or during any extra time because the field is not fit for play or for any other reason, it must be replayed in full either the next day or on another date as agreed by the host association and the visiting association, subject to the approval of the UEFA administration. An agreement must be reached within two hours of the referee's decision to abandon the match. In case of dispute, the UEFA administration fixes the date and kick-off time of the match. Its decision is final.

#### **Expenses**

- 10.05 If the circumstances require the host association to notify the visiting association and the referee before their departure from home of a match not being able to be played and if the host association fails to do so, it is responsible for the travel, board and lodging expenses of the visiting association and the referees.
- 10.06 If, after the arrival of the teams at the venue, a match or an entire mini-tournament cannot commence or has to be abandoned, the travel, board and lodging expenses of the visiting teams, as well as the relevant hosting costs, are borne by the associations concerned in equal parts.

### **VIII Stadiums, Match Balls and Match Organisation**

#### **Article 11**

##### **Stadium category**

- 11.01 Unless stipulated otherwise in these regulations, all matches in the competition must be played in a stadium which meets the structural criteria of category 1, as defined in the *UEFA Stadium Infrastructure Regulations*.

### **Exceptions to a structural criterion**

- 11.02 The UEFA administration may grant an exception to a specific structural criterion for the stadium category in question in cases of particular hardship and upon reasoned request, for instance owing to the current national legislation or if the fulfilment of all the required criteria would force an association to play its home matches on the territory of another association. An exception can be granted for one or more matches in the competition or for the whole duration of the competition. Such decisions are final.

### **Stadium certificate and safety certificate**

- 11.03 Each host association is responsible for:
- a) inspecting every stadium concerned and issuing stadium certificates which have to be forwarded to the UEFA administration confirming that the stadiums meet the structural criteria of the required stadium category;
  - b) sending the UEFA administration, at least 60 days prior to the match, a copy of the certificate issued by the competent public authorities confirming that the stadium, including its facilities (emergency lighting system, first aid facilities, type of protection against intrusion by spectators into the playing area, etc.), has been thoroughly inspected and meets all the safety requirements laid down by the applicable national law.

The UEFA administration accepts or rejects the stadiums on the basis of these certificates. Such decisions are final.

### **Stadium inspections**

- 11.04 The UEFA administration may carry out stadium inspections at any time before and during the competition to check whether the required structural criteria have been and are still being met. Cases of non-conformity with an applicable structural criterion may be referred to the UEFA Control and Disciplinary Body, which decides on appropriate measures in accordance with the *UEFA Disciplinary Regulations*.

### **Artificial turf standard**

- 11.05 Matches may be played on artificial turf, in accordance with the *UEFA Stadium Infrastructure Regulations* and provided that such artificial turf meets the FIFA International Artificial Turf Standard. A copy of the relevant FIFA certificate, issued within the 12 months preceding the relevant match, must be provided to the UEFA administration upon request.
- 11.06 The owner of the artificial turf and the host association are fully responsible for meeting the above requirements, in particular those related to:
- a) maintenance work and ongoing improvement measures; and



b) safety and environmental measures as set out in the *FIFA Quality Concept – Handbook of Test Methods and Requirements for Artificial Turf Football Surfaces (Edition May 2009)*.

- 11.07 The owner of the artificial turf and the host association must obtain sufficient warranties and/or guarantees related to the material and the installation from the manufacturer and the installer of the artificial turf.
- 11.08 UEFA cannot be held responsible for any damages to third parties resulting from the use of the artificial turf.

### **Floodlights**

- 11.09 Matches may be played in daylight or under floodlights.
- 11.10 Evening matches may only be played at stadiums equipped with floodlight installations which provide sufficient light. The referee, in cooperation with the UEFA match delegate, takes a final decision in this respect.

### **Clocks**

- 11.11 Clocks in the stadium showing the amount of time played may run during the match, provided they are stopped at the end of normal time in each half, i.e. after 40 and 80 minutes respectively. This stipulation also applies in the event of extra time (i.e. after 10 and 20 minutes).

### **Match balls**

- 11.12 Balls must conform to the requirements laid down in the *Laws of the Game*.
- 11.13 For qualifying-round matches as well as training sessions, balls must be provided by the host association.
- 11.14 The balls used for matches and training sessions in the final round are supplied by UEFA.

## **Article 12**

### **Match organisation**

- 12.01 The UEFA, FIFA and UEFA Respect flags, as well as the flags of the teams taking part in the match, must be flown in the stadium at all the matches in the competition. In addition, the flag of the national association, region or city in which the match is being played may be flown.
- 12.02 The national anthems of both teams involved must be played.
- 12.03 At all matches in the competition, the players are invited to shake hands with their opponents and the referee team after the line-up ceremony as well as after the final whistle, as a gesture of fair play.
- 12.04 Only six team officials and the seven substitute players are allowed to sit on the substitutes' bench, i.e. a total of 13 persons. The names of all these persons and their functions must be listed on the match sheet.
- 12.05 Smoking is not allowed in the technical area during matches.

- 12.06 The host association must ensure an appropriate medical service at matches, including stretchers and a sufficient number of carriers, an ambulance and stand-by medical personnel. Stretchers must be kept by the substitutes' benches.
- 12.07 The official UEFA representatives and at least four representatives of the visiting associations must be provided with top-category seats.

## **IX Media Matters**

### **Article 13**

#### **Access to training sessions**

- 13.01 Teams must make their last training session before each match open to the media for at least 15 minutes if requested. In principle this training session takes place on the day before the match, in the same stadium as the match, unless otherwise agreed with UEFA. In addition and upon request, the manager/coach and at least one key player from each team should be available to the media on the day before each game.

#### **Field of play and technical zone**

- 13.02 No representatives of the written press or audio media are allowed in the playing area or the area between the boundaries of the field of play and the spectators.
- 13.03 A limited number of photographers, cameramen and production staff of the audiovisual rights holders – all equipped with the appropriate pitch-access accreditation – are allowed in the area between the boundaries of the field of play and the spectators (Annexes IIIa and IIIb). The only exceptions are the host broadcaster camera crew covering the team line-ups at the start of the match and up to two host broadcaster camera crews filming the teams after the end of the match.

#### **Post-match interviews**

- 13.04 If requested, teams must make their head coach and players available to the host broadcaster and other rights-holding audiovisual media for post-match interviews.

#### **Post-match press conference and mixed zone**

- 13.05 If applicable, the post-match press conference must start no later than 20 minutes after the end of the match. Both teams are obliged to make their head coach and at least one player available for this purpose. A mixed zone may be set up for the media on the way from the dressing rooms to the team transport area. This area offers reporters additional opportunities to conduct interviews and is accessible only to coaches, players and media representatives.

### **Written press**

- 13.06 This section applies to media that report in writing only, for whatever platform (e.g. newspaper, website, mobile portal).
- 13.07 Accreditation applications from such media will be accepted on condition that they do not cover the game live in sound and/or pictures.
- 13.08 Therefore, such media will be accredited as written press, with access to the post-match press conference and mixed zone.

### **Photographs**

- 13.09 Photographs taken by officially accredited photographers may be published online (including internet and mobile) for editorial purposes only, subject to the following conditions:
- they must appear as stills and not as moving pictures or quasi-video feed;
  - there must be an interval of at least 20 seconds between the posting of any two photographs published online.

## **X Laws of the Game**

### **Article 14**

- 14.01 Matches are played in conformity with the *Laws of the Game* promulgated by the International Football Association Board (IFAB).
- 14.02 Each match lasts 2 x 40 minutes.

### **Substitution of players**

- 14.03 The substitution of three players per team is permitted in the course of the match. The use of substitution boards (preferably electronic) to indicate the substitution of players is compulsory. Substitution boards must be numbered on both sides.
- 14.04 During the game, substitutes are allowed to leave the technical area to warm up. At the pre-match organisational meeting, the referee determines where exactly they may warm up (behind the first assistant referee or behind the advertising boards behind the goal) and how many substitutes are allowed to warm up simultaneously. In principle, three substitutes per team are allowed to warm up at the same time; exceptionally, if space so permits, the referee can allow up to seven substitutes of each team to warm up simultaneously in the dedicated area.

### **Match sheet**

- 14.05 Before each match, each team receives a match sheet on which the numbers, surnames, first names and dates of birth of the 18 players in the squad must be indicated, together with the surnames and first names of the team officials seated on the substitutes' bench. The match sheet must be

properly completed in block capitals and signed by the captain and the authorised team official.

- 14.06 The 11 first-named players must commence the match. The other seven players are designated as substitutes. The numbers on the players' shirts must correspond with the numbers indicated on the match sheet. The goalkeepers and team captain must be identified.
- 14.07 Both teams must hand their match sheets to the referee at least 60 minutes before kick-off.
- 14.08 If the match sheet is not completed and returned in time, the matter will be submitted to the Control and Disciplinary Body.
- 14.09 Only three of the substitutes listed on the match sheet may take part in the match. A player who has been substituted may take no further part in the match.
- 14.10 If there are fewer than seven players on either of the teams, the match is abandoned. In this case, the Control and Disciplinary Body decides on the consequences.

#### **Replacement of players on the match sheet**

- 14.11 After the match sheets have been completed, signed and returned to the referee by both teams, and if the match has not yet kicked off, the following provisions apply:
  - a) If any of the first ten outfield players listed on the match sheet are not able to start the match for any reason, they may be replaced by any of the seven substitutes. Such replacements reduce the quota of substitute players accordingly. During the match, three players may still be replaced.
  - b) If any of the substitute outfield players listed on the match sheet are not able to be fielded for any reason, they may not be replaced, which means that the quota of substitute outfield players is reduced accordingly.
  - c) If the goalkeeper listed first on the match sheet is not able to be fielded for any reason, she may be replaced by the goalkeeper listed under the substitutes. The goalkeeper originally listed first on the match sheet may, however, still be used as a substitute goalkeeper. If this is not possible she may be replaced by another goalkeeper not previously listed on the match sheet.
  - d) If the substitute goalkeeper is not able to be fielded for any reason, she may be replaced by another goalkeeper not previously listed on the match sheet.

## **Article 15**

### **Half-time interval, break before extra time**

- 15.01 The half-time interval lasts 15 minutes. If extra time is required, there is a five-minute break between the end of normal time and the start of extra time. As a rule, the players remain on the field of play during this five-minute break, at the discretion of the referee.

## **Article 16**

### **Kicks from the penalty mark**

- 16.01 For matches where the winners need to be decided by kicks from the penalty mark the procedure laid down in the *Laws of the Game* applies.
- 16.02 The referee decides which goal will be used for the kicks:
- a) For reasons of safety/security, state of the field of play, lighting or other similar reasons, the referee may choose which goal will be used without tossing a coin. In this case, the referee is not required to justify his/her decision, which is final.
  - b) If the referee considers that either goal can be used for the kicks, then, in the presence of the two captains, the referee decides that the head side of the coin corresponds to one goal and the tail side to the other. The referee then tosses the coin to determine which goal will be used.
- 16.03 To ensure that the procedure is strictly observed, the referee is assisted by the assistant referees and the fourth official, who also note down the numbers of the players on each team who take kicks from the penalty mark. The assistant referees position themselves according to the diagram in the *Laws of the Game*.
- 16.04 If the taking of kicks from the penalty mark cannot be completed because of reasons beyond control, the result is decided by the drawing of lots by the referee in the presence of the UEFA match delegate and the two team captains.
- 16.05 If through the fault of a team, the taking of kicks from the penalty mark cannot be completed, the provisions of paragraphs 9.01 to 9.04 apply.

## **XI Players**

### **Article 17**

- 17.01 Each association must select its national representative team from players who are holding the nationality of its country and who comply with the provisions of Articles 15 to 18 of the *Regulations governing the Application of the FIFA Statutes*.

### **Player eligibility**

- 17.02 The following age limits apply for the 2010/11 UEFA European Women's Under-17 Championship:
- a) *Lower age limit*: A player must be 15 by the end of the calendar year when the match is played. For example:
    - A player born between 1 January 1995 and 31 December 1995 (inclusive) is eligible to play in all rounds of the competition (first and second qualifying rounds and final round).
    - A player born between 1 January 1996 and 31 December 1996 (inclusive) is eligible to play only in the second qualifying round and in the final round.
  - b) *Upper age limit*: All players must have been born on or after 1 January 1994.

### **Identification**

- 17.03 Each player taking part in the competition must be in possession of a valid passport or identity card of the country for which she is playing, containing a photograph and giving full particulars of her date of birth (day, month, year). Otherwise, she will not be allowed to take part in the competition.
- 17.04 For identification purposes, the UEFA match delegate arranges to make a visual check of each player participating in a mini-tournament or the final round. As a rule this takes place during a meal at the team's accommodation before the first match in a mini-tournament or the final round. Only one such visual check is made.

### **List of 25 players (provisional) for the qualifying rounds**

- 17.05 For pre-registration purposes, each participating association must provide the UEFA administration with a provisional list of no more than 25 players indicating for each the surname, first name, date of birth, shirt name (if applicable), shirt number and club. The surname and first name of the head coach must also be indicated on this list which must be submitted to the UEFA administration at least seven full days before the start of the mini-tournament.
- 17.06 Amendments to this list are allowed until the final 18-player list is submitted to the UEFA match delegate.

### **List of 18 players (final) for the qualifying rounds**

- 17.07 Before the start of a mini-tournament, the UEFA administration provides all participating teams with a form which must be completed with the surname, first name, date of birth, shirt name (if applicable), shirt number and club of the 18 players selected for the mini-tournament. The surname and first name of the head coach must also be indicated on this list.

- 17.08 Only the 18 players named on the final 18-player list are entitled to play in the tournament. With the exception of goalkeepers, who may be replaced only upon submission of written medical evidence in one of UEFA's official languages, no player can be replaced during the tournament. In cases of particular hardship and upon reasoned request, the UEFA General Secretary may grant exceptions.
- 17.09 For age and identity verification purposes, this final list must be submitted with each player's passport or identity card to the UEFA match delegate the day before the start of the mini-tournament. A meeting with the UEFA representatives and the heads of delegation of the participating teams is held for this purpose.
- 17.10 The 18 players must wear set numbers between 1 and 99. No number may be used by more than one player in the course of a mini-tournament.
- 17.11 For all matches in the mini-tournament in question, players must wear the number indicated on the final 18-player list.

#### **List of 18 players for the final round**

- 17.12 Before the start of the final round, the UEFA administration provides all participating teams with an official form which must be completed with the 18 players participating in the final round. Two of these 18 players must be goalkeepers.
- 17.13 For age and identity verification purposes, this official list of 18 players must be submitted with each player's passport or identity card to the UEFA match delegate at the final round organisational meeting which will take place the day before the start of the tournament. Once this list has been submitted no changes are allowed with the exception of paragraph 17.15.
- 17.14 The eight official 18 players lists will be published by the UEFA administration.
- 17.15 Injured or sick goalkeepers and a maximum of two injured or sick players may be replaced upon submission of written medical evidence in one of UEFA's official languages and approved by the UEFA doctor on duty at the final round. In cases of particular hardship and upon a reasoned request, the UEFA General Secretary may grant exceptions. Replaced players can take no further part in the final round.
- 17.16 The 18 players must wear set numbers between 1 and 99. No number may be used by more than one player in the course of the final round.
- 17.17 For all matches played in the final round, players must wear the number indicated on the official list of 18 players.

#### **Responsibility**

- 17.18 The associations are responsible for ensuring that the aforementioned provisions concerning player eligibility and lists of players are observed.

- 17.19 The UEFA administration decides on questions of player eligibility. In the event of disputes, the Control and Disciplinary Body takes a final decision.

## **XII Kit**

### **Article 18**

#### **UEFA Kit Regulations**

- 18.01 The *UEFA Kit Regulations* (2008 edition) apply to all matches in the competition, unless the present regulations stipulate otherwise.
- 18.02 UEFA provides the teams with a captain's armband which must be used in all final-round matches.
- 18.03 Each association participating in the final round may be provided with special material (drinking bottles, warm-up bibs, etc.) which must be used at the final round, to the exclusion of any similar items.

#### **Kit approval procedure**

- 18.04 Each kit used by an association must be approved by the UEFA administration in advance.
- 18.05 The UEFA administration sends a national team kit approval form to each association in due time for confirmation that the kits listed for this competition are correct. If they are not, new sample kits have to be sent to the UEFA administration for approval at least two weeks before their intended use.
- 18.06 Any kit alterations must be submitted to the UEFA administration for approval.

## **XIII Referees**

### **Article 19**

- 19.01 The *General Terms and Conditions for Referees* apply to the referee teams appointed for matches in this competition.

#### **Appointments for the qualifying rounds**

- 19.02 The Referees Committee, in cooperation with the UEFA administration, appoints a referee for each match. Only referees from the official FIFA list of referees are eligible. Assistant referees are appointed by the association of the referee, in accordance with criteria established by the Referees Committee. The host association may be requested to appoint referees.

#### **Appointments for the final round**

- 19.03 Neutral referees and assistant referees (total of 7 referees) are appointed for the final round.



### **Arrival**

- 19.04 Referees and assistant referees must arrive at the venue the day before the start of the mini-tournament.
- 19.05 If the referee and/or assistant referees do not arrive at the match venue by the evening before the start of the mini-tournament, the UEFA administration and all teams concerned must be informed immediately. The Referees Committee, in cooperation with the UEFA administration takes the appropriate decisions. If the Referees Committee decides to replace the referee and/or assistant referees and/or fourth official, its decision is final, and no protests against the person or nationality of the referee and/or assistant referees and/or fourth official are allowed.

### **Unfit referee**

- 19.06 If a referee becomes unfit before or during a match and is unable to continue to officiate, the designated substitute referee (see Annex IV) replaces the unfit referee. If an assistant referee is unable to continue, the fourth official replaces the assistant referee concerned. This is decided on a case-by-case basis by the UEFA administration in cooperation with the Referees Committee. Such decisions are final.

### **Referee's report**

- 19.07 Directly after the match, the referee validates the official match report and has it sent to the UEFA administration together with both match sheets. Whenever possible, such communication is done electronically in application of the UEFA procedure for data gathering and official data validation as set forth below.
- 19.08 For the purposes of live data gathering and official data validation, the UEFA administration appoints a UEFA venue data coordinator (VDC) for each match to register, during the match, all major events such as goals, bookings and substitutions. After the match, the referee liaises with the VDC, stating the reasons for each yellow and red card issued and electronically validating the match report. The UEFA match delegate is responsible for faxing the match sheets to UEFA directly after the match (and sending the originals to the UEFA administration by regular mail with his report). In case of red cards or any other major incidents, the referee writes an additional, detailed report and sends it to the UEFA administration by fax or email within 12 hours of the end of the match.

## **XIV Disciplinary Law and Procedures – Doping**

### **Article 20**

#### **UEFA Disciplinary Regulations**

- 20.01 The provisions of the *UEFA Disciplinary Regulations* apply for all disciplinary offences committed by associations, officials, members or other individuals exercising a function at a match on behalf of an association, unless the present regulations stipulate otherwise.
- 20.02 Participating players agree to comply with the *Laws of the Game*, *UEFA Statutes*, *UEFA Disciplinary Regulations*, *UEFA Anti-Doping Regulations*, *UEFA Kit Regulations*, as well as the present regulations. They must notably:
- a) respect the spirit of fair play and non-violence, and behave accordingly;
  - b) refrain from any activities that endanger the integrity of the UEFA competitions or bring the sport of football into disrepute;
  - c) refrain from anti-doping rule violations as defined by the *UEFA Anti-Doping Regulations*.

#### **Yellow and red cards**

- 20.03 A player who is sent off the field of play is suspended for the next match in the same category of competition, unless there is evidence of an obvious mistake by the referee. The Control and Disciplinary Body is entitled to augment this punishment.
- 20.04 In the case of repeated cautions in different matches, the offending player is suspended for one match in the same competition after the second and fourth caution, as well as after any subsequent cautions.
- 20.05 Single yellow cards that have not resulted in a suspension expire on completion of the second qualifying round and are not carried forward to the final round.
- 20.06 Cautions and pending yellow-card suspensions expire on completion of the competition.

### **Article 21**

#### **Declaration of protests**

- 21.01 Participating associations are entitled to protest. The party protested against and the disciplinary inspector have party status.
- 21.02 Protests must reach the Control and Disciplinary Body in writing, stating the reasons, within 12 hours of the match.
- 21.03 This 12-hour time limit cannot be extended.
- 21.04 The protest fee is EUR 1,000. It must be paid at the same time as the protest is filed.

## **Article 22**

### **Reasons for protest**

- 22.01 A protest is directed against the validity of a match result. It is based on a player's eligibility to play, a decisive breach of the regulations by the referee, or other incidents influencing the match.
- 22.02 Protests concerning the state of the field of play must be submitted to the referee in writing by the relevant official before the match. If the state of the field of play becomes questionable in the course of the match, the team captain must inform the referee, in the presence of the captain of the opposing team, orally without delay.
- 22.03 Protests cannot be lodged against factual decisions taken by the referee.
- 22.04 A protest against a caution or expulsion from the field of play after two cautions is admissible only if the referee's error was to mistake the identity of the player.

## **Article 23**

### **Appeals**

- 23.01 The Appeals Body deals with appeals lodged against decisions of the Control and Disciplinary Body. The *UEFA Disciplinary Regulations* apply.

## **Article 24**

### **Doping**

- 24.01 Doping is defined as the occurrence of one or more of the anti-doping rule violations set out in the *UEFA Anti-Doping Regulations*.
- 24.02 Doping is forbidden and is a punishable offence. In case of anti-doping rule violations, UEFA will instigate disciplinary proceedings against the perpetrators and take the appropriate disciplinary measures in accordance with the *UEFA Disciplinary Regulations* and *UEFA Anti-Doping Regulations*. This may include the imposition of provisional measures.
- 24.03 UEFA may test any player at any time.
- 24.04 The associations undertake to ensure that the *Acknowledgment and Agreement form* (see Annex V) is duly completed and signed before the start of each of the three competition phases for each minor participating. These forms must be kept by the associations and submitted to UEFA upon request.
- 24.05 The associations undertake to verify in accordance with their respective domestic laws who is considered a minor and what requirements the form has to fulfil to be legally binding.

## **XV Financial Provisions**

### **Article 25**

#### **A. Qualifying rounds**

- 25.01 The visiting associations cover their international and national travel expenses to and from the mini-tournament venue.
- 25.02 The host association of a mini-tournament retains its revenue and pays all organisational costs as described in Annex I. Its obligations commence one day before the first group matches and end one day after the last group matches.
- 25.03 The host association pays for the board and lodging of the visiting teams (for a maximum of 24 persons per delegation) as well as any costs related to the transport of the visiting teams within the host association's territory (see Annex I, point 7).
- 25.04 The host association pays for the board and lodging of the referees and the UEFA match officers (i.e. UEFA match delegate, UEFA referee observer and, if applicable, tournament administrator) as well as for their transport within the host association's territory. Their international travel expenses and daily allowances are covered by UEFA.
- 25.05 The travel costs and daily allowances of the referees appointed by the host association are borne by the host association.
- 25.06 The UEFA administration charges each travelling association a flat amount of EUR 20,000, which is credited to the host association to help cover the financial demands connected with the staging of the mini-tournament, in accordance with the present regulations.
- 25.07 The UEFA administration credits the host association with a further EUR 20,000 to cover the costs related to the UEFA representatives (see 25.04 above) as well as any costs incurred during a possible preliminary site visit.
- 25.08 The UEFA administration credits all associations participating in the second qualifying round with EUR 20,000 to cover travel or organisational costs.

### **Article 26**

#### **B. Final round**

- 26.01 The four teams qualified for the final round receive a financial contribution of EUR 15,000.
- 26.02 Each association taking part in the final round covers:
- a) the travel expenses of its delegation to and from the tournament venue;
  - b) the costs of any additional members of the delegation;

- c) the cost of extending the duration of their stay;
  - d) the premiums for the compulsory accident and travel insurance taken out for players and officials taking part in the final round.
- 26.03 UEFA covers the board and lodging of the players and officials of the participating associations (26 persons per delegation), the referees and the UEFA match officers. This coverage begins two days before the start of the tournament and ends the day after the final, except in the case of unforeseen circumstances caused by transport problems, provided that they are acknowledged as unforeseen by UEFA.

### **C. UEFA Payments**

- 26.04 The amounts paid by UEFA are gross amounts. As such, they cover any and all taxes, levies and charges.

## **XVI Exploitation of the Commercial Rights**

### **Article 27**

#### **Definitions**

- 27.01 For the purpose of these regulations, the following definitions apply:
- a) “Qualifying competition” means the first and second qualifying rounds.
  - b) “Commercial rights” means any and all commercial rights and opportunities on a worldwide basis in and in relation to the final round and/or the qualifying competition (as applicable) including, without limitation, the relevant media rights, marketing rights and data rights, as defined hereafter.
  - c) “Media rights” means the right to create, distribute and transmit on a linear and/or demand basis for reception at any time anywhere in the world by any and all means and in any and all media, whether now known or devised in the future (including, without limitation, all forms of television, radio, wireless and internet distribution), audiovisual, visual and/or audio coverage of all relevant aspects of the competition and all associated and/or related rights, including fixed media and interactive rights.
  - d) “Marketing rights” means the right to exploit by any and all means and in any and all media, whether now known or devised in the future, any types of advertising, promotion (including, without limitation, electronic and virtual promotion and ticket promotions), endorsement, public relations, marketing, merchandising, licensing, franchising, sponsorship, hospitality, concessions, travel and tourism, publishing, betting, gaming, retailing and music, and all other commercial association rights and opportunities in relation to the final round and/or the qualifying competition (as applicable) that are not media rights or data rights.

- e) "Data rights" means the right to compile and exploit statistics and other data in relation to the final round and/or the qualifying competition (as applicable).

### **Imagery**

- 27.02 In respect of each association participating in the competition, UEFA has the non-exclusive right to use and/or sub-license the right to use, free of charge: (i) photographic, audio, audiovisual and visual material of the association's team, players and officials, (ii) the names, nicknames, records, relevant statistics, data, images and likenesses of the association's team, players and officials and (iii) the association's name, nickname, logos, marks, emblems, shirts and other kit colours and designs (with or without any references to the shirt sponsors and manufacturers), in each case, for (a) promotional purposes related to the competition, (b) staging and organising the competition (and future editions of the competition), (c) editorial purposes (including on/for UEFA digital services) and/or (d) other purposes reasonably designated by UEFA. Any such use may occur before and after the completion of the current competition and may include references to and/or branding of third parties including UEFA's sponsors and other commercial partners for the final rounds provided that in any case no such reference or branding may imply an endorsement of any such third party or their products and/or services by the relevant official, player, association or team. Upon request, associations must supply UEFA, free of charge, with all appropriate material as well as the necessary documentation (including, without limitation, any third party consents) required to allow UEFA to use the rights granted under this article.

### **A. Qualifying competition**

- 27.03 The host association of any match in the qualifying competition is authorised to exploit the corresponding commercial rights. In doing so, it must observe the stipulations of Article 48 of the *UEFA Statutes* and the *Regulations governing the implementation of Article 48 of the UEFA Statutes*, and any other instructions or guidelines issued by UEFA from time to time.
- 27.04 Notwithstanding Article 27.03, UEFA owns and has the sole right, to the exclusion of the participating associations and any other party, to exploit the marketing rights to the qualifying competition generally or as a collective whole, including, by way of example, the right to nominate sponsors in relation to the qualifying competition or the competition (including qualifying competition) as collective wholes. No participating association may participate in or allow any third party to use any rights granted by the participating association in any aggregation of marketing rights in any way that would permit a third party to create an association with the qualifying competition, the competition or the final round generally or as collective wholes. As a result, any grant by a participating association of marketing rights relating to the qualifying competition must be conditional upon the

grantee and other third parties not exploiting the relevant rights in such a manner. By way of example, no participating association may create, or permit a third party to use rights granted by it to create, a website that is promoted as an official or dedicated website of the qualifying competition as a whole.

- 27.05 All associations participating in the qualifying competition undertake to take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and stop any unauthorised exploitation of the commercial rights to the qualifying competition and to protect the ownership thereof.
- 27.06 The commercial rights to any match in the qualifying competition may not be sold unless the sale is documented in a written agreement that provides for the payment of an appropriate fee to the host association. Any such fee forms part of the match receipts and remains with the host association.
- 27.07 All agreements relating to the exploitation of the commercial rights to any match in the qualifying competition must be presented to the UEFA administration upon request. The withholding of any such agreement will be referred to the Control and Disciplinary Body and may result in disciplinary sanctions.
- 27.08 All agreements relating to the exploitation of the media rights to any match in the qualifying competition must include (as an integral part thereof) Article 48 of the *UEFA Statutes* and the *Regulations governing the implementation of Article 48 of the UEFA Statutes*. Furthermore, any such agreement must stipulate that if any amendment is made to such regulations, the agreement shall be amended as necessary to conform with the relevant amendment within 30 days of the new regulations coming into force.
- 27.09 For all qualifying competition matches, associations undertake to provide UEFA, free of charge and at least 24 hours prior to the kick-off of each match, with access to the television frequency information for receiving the broadcast signal at a location of UEFA's choice. These broadcasts can be recorded by UEFA in particular for the purposes envisaged in paragraph 27.02, and a copy of the recording will be made available for the associations participating in the respective match upon request. If the signal is unavailable for whatever reason, associations undertake to provide UEFA free of charge, in Digibeta (or if not available, in Betacam SP) format (or such other format as may be requested by UEFA), with a recording of the entire match, to be sent to a destination of UEFA's choice for receipt within seven days of the match. The associations must ensure that any person owning rights to the above materials grants UEFA the right to use and exploit and authorise others to use and exploit, by any and all means and in any and all media whether now known or invented in the future, throughout the world, for the full duration of such rights, up to 15 minutes of audio and/or visual material from each match, free of charge and without payment of any associated

clearance costs. Associations acknowledge that such use may be aimed in particular at directly or indirectly promoting the competition, including with programmes produced by or on behalf of UEFA.

- 27.10 Participating associations may not use or authorise any third party to use any of the registered or unregistered UEFA European Women's Under-17 Championship trademarks or any graphic material or artistic forms developed in connection with the competition in programmes, promotions, publications or advertising or otherwise without the prior written consent of UEFA and may not develop, use, register, adopt or create any mark, logo, or symbol which refers to the qualifying competition, the competition or the final round or which, in UEFA's reasonable opinion, is confusingly similar to, is a colourable imitation of, is a derivation of, or unfairly competes with such trademarks, materials or forms.
- 27.11 For the purposes of live data gathering and official data validation (see also paragraphs 19.07 and 19.08), the host association of each match in the qualifying competition must also ensure that UEFA is granted access and accreditation, free of charge, for one UEFA venue data coordinator (VDC) to the press box, together with a working space and facilities (including desk, seating and dedicated communication access, ideally internet). The VDC must also be provided with accreditation and access to the referee before the match, at half-time and after the match in order to enable UEFA's live data gathering and official data validation programme to operate.

## **Article 28**

### **B. Final round**

- 28.01 To the exclusion of the participating associations and any other party, UEFA owns and has the sole right to exploit all of the commercial rights to the final round. UEFA may exercise this right to exploit these commercial rights at its sole discretion and on a worldwide basis.
- 28.02 All participating associations undertake to take all legal and other measures that UEFA deems appropriate at its sole discretion to prohibit, prevent and stop any unauthorised exploitation of the commercial rights to the final round and to ensure that all such commercial rights to the final round are owned and exercised solely and exclusively by UEFA and that UEFA may exploit them without any restrictions whatsoever. In this regard, no association may use or exploit, directly or indirectly, any commercial rights to the final round without the express prior written agreement of UEFA and subject to such conditions as UEFA may require. Each association must ensure that its partners, commercial or otherwise, do not use or otherwise exploit directly or indirectly any commercial rights to the final round without UEFA's express prior written agreement, which may be granted or withheld at its sole discretion.



- 28.03 Subject to UEFA's prior approval, a participating association may not display third-party commercial identification or branding in any stadium chosen for the final round.
- 28.04 UEFA declines all responsibility and liability in the event of any conflict between any agreement entered into by an association and any arrangement entered into by UEFA relating to the exploitation of the commercial rights to the final round.

## **XVII Intellectual Property Rights**

### **Article 29**

- 29.01 UEFA is the exclusive owner of all the intellectual property rights to the competition, including any current or future rights to UEFA's names, logos, brands, medals, plaques, commemorative items and trophies. Any use of the aforementioned rights requires the prior written approval of UEFA and must comply with any conditions imposed by UEFA.
- 29.02 All rights to the fixture list, as well as any data and statistics in relation to the matches in the competition, are the sole and exclusive property of UEFA.

## **XVIII Court of Arbitration for Sport (CAS)**

### **Article 30**

- 30.01 In case of litigation resulting from or in relation to these regulations, the provisions regarding the Court of Arbitration for Sport (CAS) laid down in the *UEFA Statutes* apply.

## **XIX Unforeseen Circumstances**

### **Article 31**

- 31.01 Any matters not provided for in these regulations, such as cases of force majeure are settled by the UEFA General Secretary, whose decisions are final.

## **XX Closing Provisions**

### **Article 32**

- 32.01 The UEFA administration is entrusted with the operational management of the competition and is therefore entitled to take the decisions and adopt the detailed provisions necessary for implementing these regulations.
- 32.02 All annexes form an integral part of these regulations.
- 32.03 Any breach of these regulations may be penalised by UEFA in accordance with the *UEFA Disciplinary Regulations*.

- 32.04 If there is any discrepancy in the interpretation of the English, French or German versions of these regulations, the English version prevails.
- 32.05 These regulations were adopted by the UEFA Executive Committee at its meeting on 27 May 2010 and come into force on 1 July 2010.

For the UEFA Executive Committee:

Michel Platini  
President

Gianni Infantino  
General Secretary

Nyon, 27 May 2010

## **ANNEX I: Instructions for the Organisation and Staging of Mini-tournaments**

This annex sets out the requirements for hosting a mini-tournament in the UEFA European Women's Under-17 Championship.

UEFA's Mini-Tournament Manual that all member associations have received aims to assist the host association with the implementation of these instructions.

For the sake of simplicity, "host" refers to the national association hosting a mini-tournament.

### **1. CHOICE OF MINI-TOURNAMENT HOST**

Following the draw, the four teams in each group have to agree who will host the mini-tournament. If the four associations cannot agree, the UEFA administration decides according to the following principles:

#### **1.1. If more than one association is interested in hosting the mini-tournament, the following criteria apply:**

- a) Opinion of the majority of the teams.
- b) Priority given to associations which are not hosting a mini-tournament in the same phase of the UEFA European Women's Under-19 Championship.
- c) Draw.

#### **1.2. If one association is interested in hosting the mini-tournament:**

The UEFA administration will designate that association as host.

#### **1.3. If no association has expressed an interest in hosting the mini-tournament:**

The UEFA administration will conduct a draw to determine the host. Associations which are already hosting a tournament in the same phase of the UEFA European Women's Under-19 Championship will not be included in the draw.

### **2. TOURNAMENT SCHEDULE**

The mini-tournament must be organised according to the following schedule.

The last two matches in each group must kick off at the same time.

#### **Day 1:**

Arrival of all teams

Arrival of all referees

	Arrival of the UEFA match officers Tournament organisational meeting
<b>Day 2:</b>	
First matchday:	Matches 1 v 3 and 2 v 4
<b>Day 3:</b>	
	Rest day
<b>Day 4:</b>	
Second matchday:	Matches 1 v 4 and 3 v 2
<b>Day 5:</b>	
	Rest day
<b>Day 6:</b>	
	Rest day
<b>Day 7:</b>	
Third matchday:	Matches 2 v 1 and 4 v 3
<b>Day 8:</b>	
	Departure of all teams Departure of the referees Departure of the UEFA match officers

The host is responsible for notifying the other participating teams and the UEFA administration of all match details (dates, venues, kick-off times and hotel accommodation) by the set deadlines.

### 3. ACCOMMODATION

The delegations must be accommodated either in sports schools or medium-standard hotels (3-star minimum).

The host must ensure that the teams can prepare for their matches in a comfortable, quiet and undisturbed environment.

At the organisational meeting, the host must provide the delegations with clear information on the safety regulations and procedures applicable in case of an emergency, rules regarding telephones and mini-bars in the rooms, as well as the code of conduct applicable in the hotel.

A room occupancy plan must be prepared by the host and distributed to the UEFA match officers only.

The following facilities must be provided and paid for by the host for a maximum of 24 persons per delegation:

### **3.1. Rooms for the delegations**

- Twin rooms for the players (18 players = nine rooms) must be provided, each with two single beds. One double bed for two players is not acceptable.
- Single rooms for the six delegation officials (six rooms) must be provided in the same accommodation as their team.
- Additional delegation members may be accommodated, at the expense of their own association, either at the same or nearby accommodation.
- If possible, each delegation must be accommodated on a different floor.
- Two additional rooms must be provided per team for medical treatment and equipment storage. The host is also requested to provide a massage table in the medical treatment room. The cost of these two rooms must be borne by the host.

### **3.2. Rooms for the referees and UEFA match officers**

- Single rooms must be provided for the referees and the UEFA match officers.
- If possible, all referees and UEFA match officers must be accommodated on the same floor, separate from the teams.

### **3.3. General room requirements**

- All hotel rooms must have bathroom and toilet facilities which meet standard hygiene requirements.
- All rooms must have adequate wardrobe space for clothing.
- All rooms must be adequately heated or air-conditioned.
- Rooms must be cleaned daily.

### **3.4. Laundry**

A 24-hour laundry service for the playing kits of the participating teams and referees (kit which has been worn for matches, i.e. shirts, shorts and socks, but not tracksuits) must be provided and paid for by the host.

### **3.5. Meeting rooms**

One meeting room for a minimum of 30 people must be made available for each team for the entire duration of the tournament. A meeting schedule must be established in cooperation with the teams before the organisational meeting.

All meeting rooms must be equipped with a TV and video/DVD player.

The cost of these rooms must be covered by the host.

### **3.6. Dining room**

A spacious dining room split into five different areas – four areas for the teams, one area for the referees, UEFA match officers and LOC – must be provided.

In principle, the referees and UEFA match officers take their meals in the same dining room as the delegations, at a separate table.

Officials must refrain from smoking and drinking alcohol in the dining room in front of the players.

## **4. MEALS**

Three meals a day must be served to the tournament participants. The host must check whether special wishes can be catered for as far as the type of food is concerned, and also the time at which meals are served.

Breakfast, lunch and dinner must be provided for the tournament participants, based on the match and training schedules of the teams in question.

Emphasis must be placed on providing suitable food for footballers, which also takes the national dining habits of participating teams into account.

### **4.1. Snacks, light meals**

Snacks or light meals between ordinary meals must be made available to the teams upon request. If they replace an ordinary meal, the host must bear the cost; if they are in addition to the ordinary meals, the requesting team must pay.

### **4.2. Drinks**

A sufficient supply of soft drinks and tea must be made available for the participants at meals. At all training sessions and matches a sufficient amount of still mineral water must be provided to the teams. In addition, mineral water must also be provided for the players in their rooms. Coffee, tea, milk (hot and cold) and chocolate drinks or powder must be available at breakfast.

The participants themselves must pay for all other drinks.

## **5. TRAINING SESSIONS**

Each team must be allocated its own training ground for the entire duration of the tournament. Each ground should be of a suitable size, in perfect condition, freshly mowed, fully marked and equipped with standard and/or mobile goals. If this is not possible, a minimum of two grounds must be made available, each of which must be shared by two teams. The teams must be

given the possibility to use these grounds at any time and as often as requested.

The training grounds must be located near the relevant team accommodation. Travel time by bus from a team's accommodation to their training ground must not exceed 20 minutes.

The dressing rooms at the training grounds must be of an adequate size, and bathroom and toilet facilities must meet normal standards of hygiene.

The host must provide a sufficient number of training balls for all participating teams. The same type of ball should be provided as for the matches.

If the weather and state of the playing field so allow, the teams are entitled to hold a training session of up to 45 minutes the day before the match in the stadium where the match will be played. The host, in cooperation with the referee and UEFA match delegate, will take the final decision in case of any uncertainty.

## **6. MATCH ORGANISATION**

In addition to the stipulations of Article 12 of the regulations, the host must contact the visiting teams in good time before the tournament in order to ensure that they bring their national anthems (CD or tape of maximum 90 seconds) and national flags with them and make them available for the matches in good time.

A minimum of eight ball girls/boys must be provided for each match.

Ten match balls must be provided for each match.

### **Pre-match procedure**

#### *Day before the match*

Training sessions for both teams take place on the pitch of the stadium where the match will be played, provided that the weather and the state of the playing field so allow (see point 5 above). The duration depends on the state of the playing field but must not exceed 45 minutes per team.

#### *Matchday*

The following countdown (in minutes before kick-off) must be respected.

- 90'           Arrival at the stadium of the teams, referees, UEFA match delegate and/or referee observer
- 60'           Both teams complete, sign the match sheet and hand it over to the referee or UEFA match delegate
- 60' to -15'   Warm-up on the pitch
- 8'            Stud check in the corridor
- 6'            Teams enter the field and stand in line facing the VIP box

- 4' National anthem of “away” team
- 3' National anthem of “home” team
- 2' Hand-shaking procedure and team photos
- 1' Coin toss
- 0' Kick-off (no earlier than 11.00 hours and no later than 21.00 hours local time)

This timetable may be adapted to take account of the distance between the dressing rooms and the playing field.

**Half-time interval:**

15'

**After the final whistle:**

Both teams, the referee and the assistant referees gather in the centre circle, shake hands with each other, wave goodbye to the spectators and leave the pitch.

**7. TRANSPORT**

The teams, international referees and UEFA match officers must be welcomed upon their arrival in the host country and transported from their point of arrival to the hotel. On the day of their departure, they must also be provided with transport from their accommodation to their point of departure.

The host is also requested to organise transport for official members of delegations who would like to see matches involving opponents.

As a rule, the UEFA match officers will travel with the referees.

The host is responsible for providing the following vehicles:

*Teams*

Each team must be provided with a bus and driver for the entire duration of the tournament.

*Referees*

Two spacious and comfortable cars – preferably people carriers (minibuses with six to eight places) – with drivers must be provided to transport referees to and from matches.

**8. MEDICAL MATTERS**

The health of the players must be the first priority for the organiser of any football event. Consequently, the host must ensure that the necessary measures are taken to guarantee adequate medical services during the entire tournament for all players and officials.



Apart from the normal match arrangements in this respect, e.g. stretcher and stretcher bearers in the stadium, ambulance at the stadium, doctor on stand-by in the stadium or at a nearby hospital, first-aid officers, etc., the host must ensure that any player needing medical care can receive preferential treatment and avoid the normal waiting process at a hospital or clinic.

Medical arrangements must be explained to the tournament participants at the organisational meeting.

## **ANNEX II: Respect Fair Play Assessment**

### **Introduction**

1. The fair play assessment forms part of the respect campaign. Conduct according to the spirit of fair play is essential for the successful promotion and development of and involvement in sport. The objective of activities in favour of fair play is to foster a sporting spirit, as well as the sporting behaviour of players, team officials and spectators, thereby increasing the enjoyment of all those involved in the game.

### **UEFA Respect fair play rankings**

2. In its efforts to promote fair play, UEFA establishes association fair play rankings for each season, based on all matches played in all UEFA competitions (national representative and club teams) between 1 May and 30 April. In establishing these rankings, only those associations whose teams have played at least the required number of matches (i.e. total number of matches assessed divided by the number of associations) are taken into account. For this purpose, fair play conduct is assessed by the appointed UEFA match delegate.

### **Criteria for an additional place in the UEFA Europa League**

3. In reward for the fair play example they set, the three best-ranked associations which attain an average of 8.0 points or more in the rankings each receive one additional place in the next season's UEFA Europa League. If associations are equal on points in the rankings, lots will be drawn by the UEFA administration to define the associations that receive an additional place. These additional places are reserved for the winners of the respective domestic top-division fair play competitions, provided that this national assessment is based at least on the following criteria: red and yellow cards, positive play, respect for the opponents as well as for the referee, and the behaviour of the team officials and of the crowd. If the winner of the domestic top-division fair play competition in question has already qualified for a UEFA club competition, the UEFA Europa League fair play place goes to the next-ranked team in the domestic top-division fair play rankings which has not already qualified for a UEFA competition.

### **Methods of assessment**

4. After the match, the match delegate is expected to complete a fair play assessment form in consultation with the referee and, where applicable, the referee observer. The referee confirms that fair play aspects have been duly discussed by signing the fair play assessment form.

5. The assessment form identifies six criteria (items) for the evaluation of the fair play performance of the teams. Assessment should be based on positive rather than negative aspects. As a general rule, maximum assessment marks should not be awarded unless the respective teams have displayed positive attitudes.

### **The individual items on the assessment form**

6. Red and yellow cards

Deduction from a maximum of 10 points:

- yellow card      1 point
- red card            3 points

If a player who has been cautioned with a yellow card commits another offence which would normally be punishable with a yellow card, but who must be sent off for this second offence (combined yellow and red card), only the red card counts, i.e. total of 3 points to be deducted.

If, however, a player who has been cautioned with a yellow card commits another offence for which the punishment is dismissal, a total of 4 points (1+3) must be deducted.

Red and yellow cards is the only item which may take a negative value.

7. Positive play

- maximum 10 points
- minimum 1 point

The aim of this item is to reward positive play which is attractive for the spectators. In assessing positive play, the following aspects should be taken into consideration:

*Positive aspects:*

- attacking rather than defensive tactics
- acceleration of the game
- efforts to gain time, e.g. bringing the ball quickly back into play, even when in a winning position
- continued pursuit of goals, even if the desired result (e.g. qualification or an away draw) has already been achieved

*Negative aspects:*

- deceleration of the game
- time-wasting
- tactics based on foul play
- play-acting, etc.

In general terms, positive play correlates with the number of goal-scoring chances created and the number of goals scored.

## 8. Respect for the opponents

- maximum 5 points
- minimum 1 point

Players are expected to respect the *Laws of the Game*, the competition regulations, opponents, etc. They are also expected to ensure that fellow team members and everyone else involved in the team abide by the spirit of fair play as well.

In assessing the players' behaviour vis-à-vis the opposition, double counting against the item 'red and yellow cards' should be avoided. However, the UEFA match delegate may take into account the seriousness of the offences punished by cards, as well as offences overlooked by the referee.

Assessment should be based on positive attitudes (e.g. helping an injured opponent) rather than infringements. Blameless behaviour, but without any particularly positive attitude or gestures towards opponents, should be assessed with a mark of 4 rather than 5.

## 9. Respect for the referees

- maximum 5 points
- minimum 1 point

Players are expected to respect the referees (including assistant referees and fourth officials) as people, as well as for the decisions they take. Double counting against the item 'red and yellow cards' should be avoided. However, the UEFA match delegate may take into account the seriousness of the offences punished by cards.

A positive attitude towards the referees should be rewarded by high marks, including the acceptance of doubtful decisions without protest. Normal behaviour, but without any particularly positive attitude or gestures with respect to the referee team, should be assessed with a mark of 4 rather than 5.

## 10. Behaviour of the team officials

- maximum 5 points
- minimum 1 point

Team officials, including coaches, are expected to make every effort to develop the sporting, technical, tactical and moral level of their team through all permitted means. They are also expected to instruct their players to behave in a manner which is in accordance with the fair play principles.

Positive and negative aspects of the behaviour of team officials should be assessed; e.g. whether they calm or provoke angry players or fans, how they accept the referee's decisions, etc. Cooperation with the media should also be considered as a factor in the assessment. Blameless behaviour, but

without any particularly positive attitude or gestures, should be assessed with a mark of 4 rather than 5.

**11. Behaviour of the crowd**

- maximum 5 points
- minimum 1 point

The crowd is considered to be a natural component of a football game. The support of the fans may contribute to the success of their team. The crowd is not expected to watch the game in silence. Encouragement of teams by shouting, singing, etc. may have a positive influence on the atmosphere, in accordance with the spirit of fair play.

The spectators are, however, expected to respect the opposing team and the referee. They should appreciate the performance of the opposition, even if they emerge as the winners. They must in no way intimidate or frighten the opposing team, the referee or opposing supporters.

A maximum number of points (5) should not be awarded unless all these requirements are satisfied, especially with respect to the creation of a positive atmosphere.

This item is applicable only if a substantial number of fans of the team concerned are present. If the number of fans is negligible, 'N/A' (not applicable) should be recorded under this entry.

**Overall assessment**

- 12.** The overall assessment of a team is obtained by adding up the points given for the individual items, dividing this total by the maximum number of points and multiplying the result by 10.
- 13.** The maximum number of points per game generally equals 40. If, however, a given team is being supported by a negligible amount of fans, and the item "Behaviour of the crowd" is not being assessed as a result ('N/A' – see paragraph 11 above), the maximum number of points obtainable will be 35.

Example:

The various items for team 1 are assessed as 8+7+3+4+5+4, giving a total of 31. The general assessment will therefore be:

$$(31/40) \times 10 = \mathbf{7.75}$$

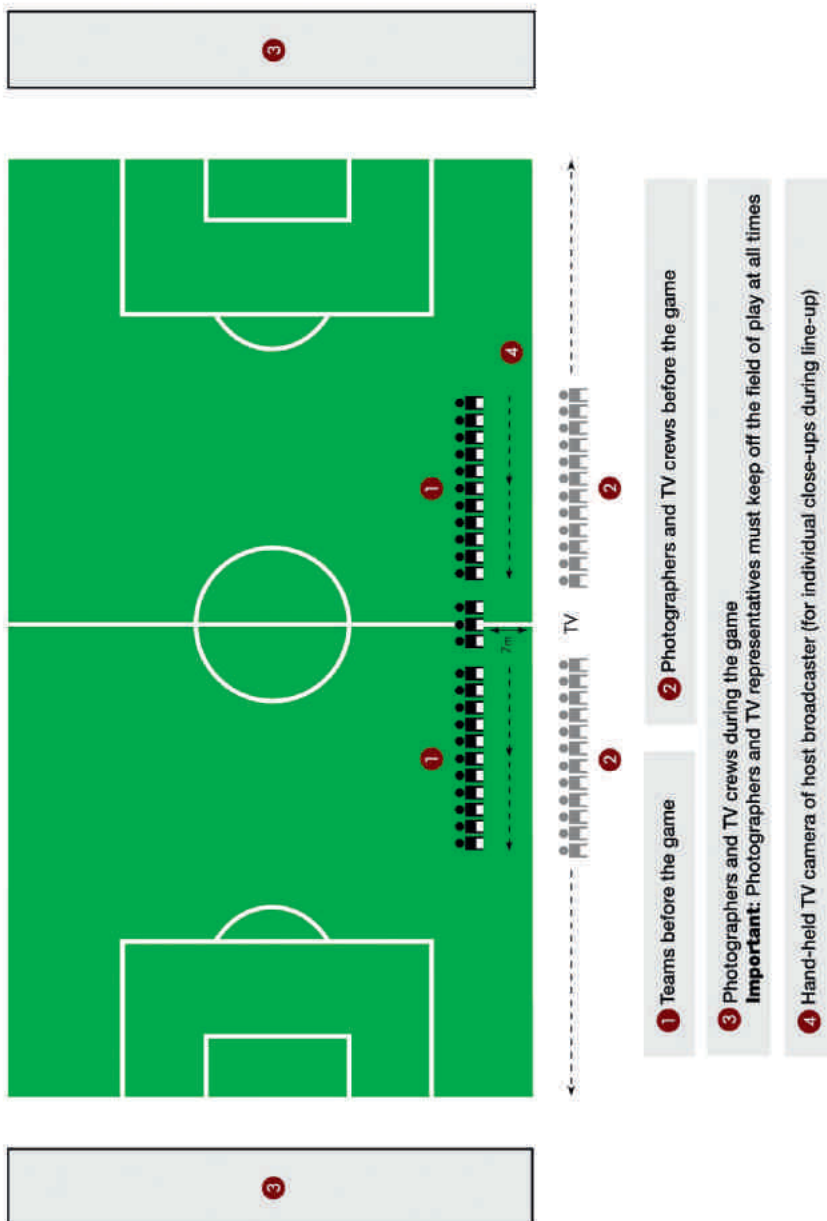
If team 2 had only a small number of fans, and the assessment for the other items was 7+8+2+5+2, with 24 as the total, the general assessment would be:

$$(24/35) \times 10 = \mathbf{6.857}$$

The general assessment should be calculated to three decimal points and not rounded up.

14. In addition to this assessment, the UEFA match delegate should also give brief written comments on the fair play performance of the teams, to explain the positive and negative aspects which formed the basis for his assessment. This written explanation may also include outstanding individual gestures of fair play by players, officials, referees or any other persons.

## ANNEX IIIa: Media Positioning at UEFA Matches



## ANNEX IIIb: TV Camera Positions

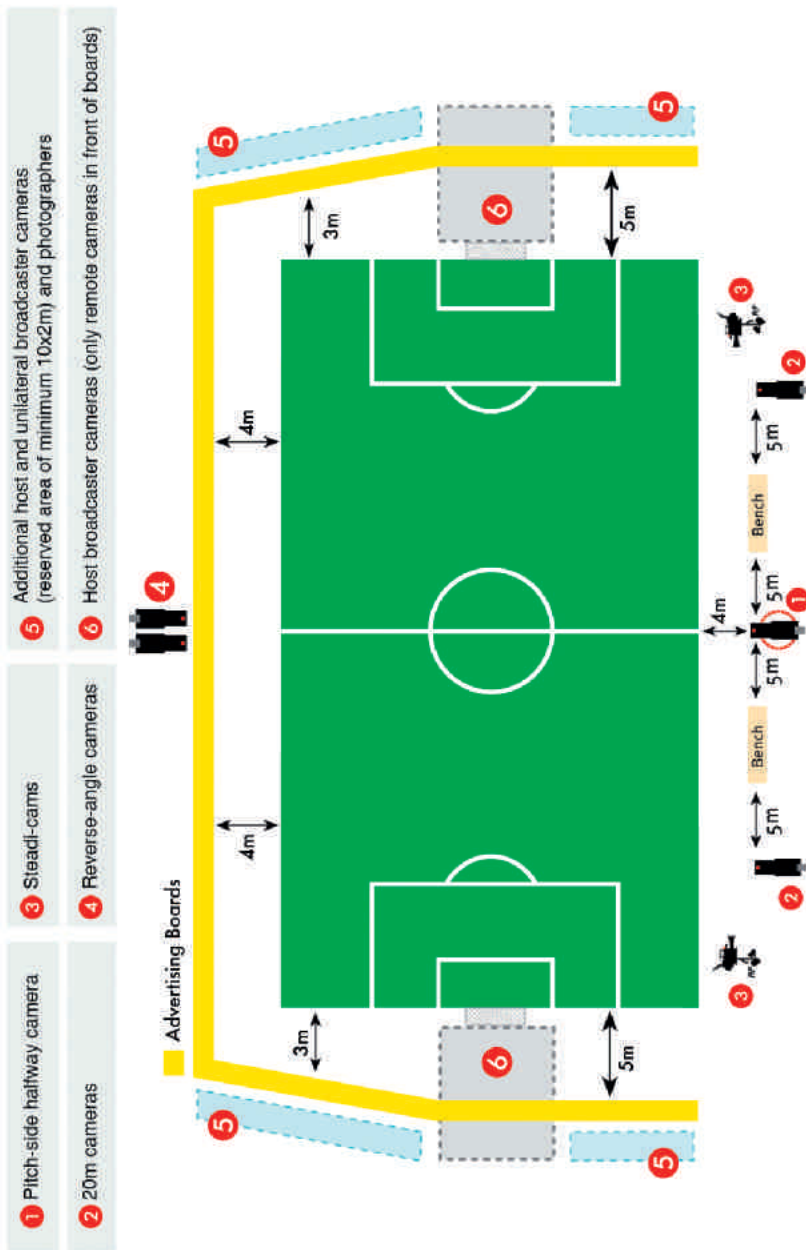


DIAGRAMME SHOWS STANDARD PITCH SET-UP. ALL DETAILS SUBJECT TO INDIVIDUAL STADIUM CONDITIONS.  
 Note: Pitch-side cameras to be positioned so that they do not present any danger to the players, coaches and match officials.



## ANNEX IV: Appointment of Referees

### 1. Single match

UEFA appoints one referee and two assistant referees (proposed by the referee's association) from the same country.

Host association appoints one substitute assistant referee (fourth official).

### 2. Mini-tournament with 3 teams

UEFA appoints two referees (e.g. GER, POL) + two assistant referees (proposed by the referee's association) from the same country.

No referees appointed by the host association.

Example: Host *ESP*

Match	Referee	Assistant referees	Fourth Official (substitute referee)
Spain - Italy	Referee GER	Assistant GER / Assistant POL	Referee POL
Croatia - Spain	Referee POL	Assistant POL / Assistant GER	Referee GER
Italy - Croatia	Appointments made by the UEFA match delegate based on performances in the first two matches.		

### 3. Mini-tournament with 4 teams

UEFA appoints three referees (e.g. GER, POL, SUI) + three assistant referees (proposed by the referee's association) from the same country.

Host association appoints one substitute referee (fourth official) + one assistant referee, in principle for the entire tournament.

Example: Host *ESP*

Match	Referee	Assistant referees	Fourth Official (substitute referee)
Spain - Italy	Referee GER	Assistant GER / Assistant POL	Referee POL
Croatia - Malta	Referee SUI	Assistant SUI / Assistant <i>ESP</i>	Referee <i>ESP</i>
Malta - Italy	Referee POL	Assistant POL / Assistant <i>ESP</i>	Referee <i>ESP</i>
Croatia - Spain	Referee GER	Assistant GER / Assistant SUI	Referee SUI
Italy - Croatia	Referee SUI	Assistant SUI / Assistant <i>ESP</i>	Referee <i>ESP</i>
Malta - Spain	Referee POL	Assistant POL / Assistant GER	Referee GER

## ANNEX V: Doping Controls - Acknowledgment and Agreement

The undersigned player agrees to comply with the *UEFA Anti-Doping Regulations* and the applicable UEFA competition regulations, which she has read and understood. In particular, she acknowledges that she must refrain from using substances and methods prohibited by the *UEFA Anti-Doping Regulations*.

The undersigned player recognises that failure to comply with the said regulations may result in investigation and imposition of sanctions by UEFA. She acknowledges and agrees that UEFA has the jurisdiction to impose sanctions as provided for in the *UEFA Disciplinary Regulations* and the *UEFA Anti-Doping Regulations*.

The undersigned player agrees to undergo doping controls at any time (in and out of competition).

The undersigned player agrees that any dispute that remains unresolved after the legal remedies established by UEFA have been exhausted shall be submitted exclusively to the Court of Arbitration for Sport (CAS) for final and binding arbitration in accordance with the relevant provisions of the UEFA Statutes.

The undersigned has/have read and understood the present Acknowledgment and Agreement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of player  
(surname, first name)

\_\_\_\_\_  
Date of birth  
(day/month/year)

\_\_\_\_\_  
Signature of player

\_\_\_\_\_  
Name of parent/legal guardian  
(surname, first name)

\_\_\_\_\_  
Signature of parent/legal guardian

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