Bid regulations

UEFA Club Competition Finals 2019
# Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Articles</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preamble</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>I - Definitions</td>
<td>Article 1 Definitions</td>
<td>7</td>
</tr>
<tr>
<td>II - Bidding Procedure</td>
<td>Article 2 Overview</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Article 3 Eligibility of Bidders</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Article 4 Initiating Phase</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Article 5 Bid Dossier Development Phase</td>
<td>11</td>
</tr>
<tr>
<td></td>
<td>Article 6 Evaluation Phase</td>
<td>11</td>
</tr>
<tr>
<td></td>
<td>Article 7 Timeline</td>
<td>12</td>
</tr>
<tr>
<td>III - General Provisions</td>
<td>Article 8 Good faith</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Article 9 Liability</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Article 10 Intellectual property</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Article 11 Communication</td>
<td>13</td>
</tr>
<tr>
<td></td>
<td>Article 12 Termination</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Article 13 Disciplinary measures</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Article 14 Third parties</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Article 15 Amendments</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>Article 16 Decisions</td>
<td>15</td>
</tr>
<tr>
<td>IV - Principles</td>
<td>Article 17 Treatment of Bidders</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>Article 18 Ethics</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>Article 19 Financial moderation</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>Article 20 Gifts</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>Article 21 Promotions</td>
<td>17</td>
</tr>
<tr>
<td></td>
<td>Article 22 Sponsorship</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Article 23 Digital platforms</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Article 24 Visits</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Article 25 Commitments</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>Article 26 Income and accounts</td>
<td>19</td>
</tr>
<tr>
<td></td>
<td>Article 27 Confidentiality</td>
<td>19</td>
</tr>
</tbody>
</table>
V - Closing Provisions

Article 28  Closing provisions

Annex A - UEFA Executive Committee Voting Procedure

A.1  Scope of application of the voting procedure
A.2  General
A.3  Voting procedure
A.4  Procedure with three (3) or more Bidders
A.5  Procedure with two (2) Bidders
The following regulations have been adopted on the basis of Article 50(1) of the UEFA Statutes and are aimed at setting a clear and open bidding procedure to select the UEFA member associations hosting the finals of the UEFA Champions League, the UEFA Europa League, the UEFA Women’s Champions League and the UEFA Super Cup in 2019.
I – Definitions

Article 1 Definitions

1.01 In these Bid Regulations (as defined below) the following terms have the following meanings:

Bid Agreements
the agreements duly signed and based on the templates provided by UEFA to the Bidders as part of the Bid Requirements, which include:

a. the Staging Agreement;
b. the Stadium Agreement; and
c. the Host City Agreement.

Bid Dossier
the documents completed by the Bidders and returned to UEFA as part of the Bidding Procedure, being a formal offer of the Host Association to host a Club Competition Final in accordance with the Bid Requirements.

Bid Dossier Development Phase
the period commencing with the delivery of the Bid Requirements to the Bidders by UEFA and ending on the Bid Dossier submission deadline.

Bid Dossier Template
the document provided by UEFA to the Bidders as part of the Bid Requirements setting out the guidelines on how each Bid Dossier shall be formatted, how the provided forms shall be completed, which supplementary documents shall be provided and how the agreements shall be presented.

Bid Regulations
these regulations including their annex, which govern the Bidding Procedure and appointment of the Host Association.

Bid Requirements
the documents provided by UEFA to the Bidders setting out the requirements that the Host Association must satisfy to host a Club Competition Final and the basis upon which the Bid Dossiers will be evaluated by UEFA for the selection and appointment of the Host Associations which comprise:

a. the Club Competition Finals Requirements;
b. the Bid Dossier Template, with the Guarantees; and
c. the Bid Agreement templates.
Bidder

each UEFA member association bidding to host a Club Competition Final, from the time such UEFA member association declares its interest to bid.

Bidding Procedure

the entire procedure conducted by UEFA to appoint the Host Associations as outlined in these Bid Regulations. It is divided into an Initiating Phase, a Bid Dossier Development Phase and an Evaluation Phase.

Club Competition Final

any final of either the UEFA Champions League, the UEFA Europa League, the UEFA Women’s Champions League or the UEFA Super Cup that will be held in 2019.

Club Competition Finals Requirements

the operational, administrative, financial, legal, commercial, infrastructure, facilities and logistical requirements for hosting a Club Competition Final provided by UEFA to the Bidders as part of the Bidding Procedure.

Evaluation Phase

the period commencing on the Bid Dossier submission deadline and ending with the appointment of the Host Associations by the UEFA Executive Committee.

Guarantees

written guarantees from the Host Association and/or third parties as required by UEFA in connection with the Club Competition Finals Requirements for the successful hosting of a Club Competition Final.

Host Association

each Bidder that is appointed by the UEFA Executive Committee to host a Club Competition Final.

Host City Agreement

the agreement concluded with the host city public authorities based on the Host City Agreement template provided by UEFA.

Initiating Phase

the period commencing with the official invitation to declare an interest in bidding sent to each UEFA member association and ending with the delivery of the Bid Requirements to the Bidders by UEFA.

Site Visit

a visit conducted by UEFA to the territory of a Bidder to meet any bodies relevant to its bid, if UEFA considers it appropriate for the evaluation of the Bid Dossier of such Bidder.

Stadium Agreement

any of the separate agreements concluded with the stadium owner and operator based on the Stadium Agreement template provided by UEFA.
Staging Agreement

the agreement between UEFA and the Host Association concluded for the hosting of a Club Competition Final which: (i) is based on the template provided by UEFA; (ii) governs the relationship between UEFA and the Host Association with respect to a Club Competition Final; and (iii) comes into force when countersigned by UEFA.

1.02 Headings used in these Bid Regulations are for convenience only and shall not affect the interpretation of these provisions.
II – Bidding Procedure

Article 2 Overview

2.01 The Bidding Procedure will be conducted in accordance with the timeline laid out in Article 7. It consists of:

a. an Initiating Phase, during which each of the UEFA member associations can declare their interest to bid;

b. a Bid Dossier Development Phase, during which each Bidder develops its Bid Dossier based on the Bid Requirements; and

c. an Evaluation Phase, during which the Bid Dossiers submitted by Bidders are evaluated by UEFA. Bidders may be required by UEFA to elaborate upon and substantiate their bids as described in their Bid Dossiers, and provide more specific guarantees from time to time throughout the Evaluation Phase.

2.02 A Bidder can submit a maximum of one Bid Dossier per Club Competition Final.

2.03 Only one Club Competition Final can be hosted by the same member association, with the exception of the UEFA Champions League Final and the UEFA Women's Champions League Final that can be hosted by the same Host Association.

Article 3 Eligibility of Bidders

3.01 Only UEFA member associations (as specified in the UEFA Statutes) that are not suspended may bid to host a Club Competition Final.

Article 4 Initiating Phase

4.01 UEFA will send out a circular letter on or around 9 December 2016 inviting each of its member associations to declare their interest to bid to host a Club Competition Final.

4.02 Any UEFA member association that is interested in hosting a Club Competition Final and fulfils the requirements provided in Paragraph 3.01 shall declare its interest by duly completing, signing and returning the declaration of interest form referred to in the circular letter mentioned in Paragraph 4.01 to UEFA by no later than 27 January 2017, 18.00CET. Any UEFA member association submitting its declaration of interest in any form other than required by UEFA in its circular letter or after the deadline imposed by UEFA will not be considered eligible for the Bidding Procedure.

4.03 After the deadline of the declaration of interest to bid, UEFA will review the list of applicants and decide which UEFA member associations are eligible to bid to host a Club Competition Final in accordance with Paragraph 3.01.

4.04 UEFA will notify the relevant UEFA member associations accordingly on or around 3 February 2017.
Article 5  Bid Dossier Development Phase

5.01 After the Bidders have been announced, the Bid Requirements will be made available to them, on or around 3 February 2017.

5.02 UEFA will organise an opening workshop at its headquarters in Nyon, which Bidders must attend, on or around 1 March 2017 in order to discuss the contents of the Bid Requirements, explain any information required within the Bid Requirements or the format of the Bid Dossier Template, and clarify any doubts, queries or concerns regarding the Bidding Procedure.

5.03 UEFA may organise further meetings or technical working sessions with some or all Bidders at its headquarters in Nyon or in the national territory/ies of (a) relevant Bidder(s) as deemed necessary by UEFA during the Bid Dossier Development Phase.

5.04 Any reply from UEFA to a request for further information from a Bidder will be provided to the Bidder in such manner as is deemed appropriate by UEFA.

5.05 Bidders shall submit their Bid Dossiers to UEFA by no later than 5 June 2017, 18.00CET. Any Bidder submitting its Bid Dossier after such deadline will not be considered eligible to progress to the Evaluation Phase. Bidders may not submit any additional documents and/or information, or make any amendment to their Bid Dossiers after this deadline, unless specifically requested to do so by UEFA.

Article 6  Evaluation Phase

6.01 UEFA may at its own discretion and at any time, conduct a Site Visit to the national territory of a Bidder. UEFA will provide in advance to the Bidders concerned detailed information regarding the requirements and format of this Site Visit in due course. UEFA may organise further meetings or technical working sessions with Bidders as it deems necessary.

6.02 UEFA and any experts it may appoint will examine the Bid Dossiers and prepare a written evaluation report on each bid in September 2017.

6.03 The UEFA Club Competitions Committee and the UEFA Club Competitions SA will assist in the process of selecting the Host Associations.

6.04 At the meeting of the UEFA Executive Committee in September 2017 the UEFA Executive Committee shall select the Bidders to be appointed as the Host Associations for the Club Competition Finals based on an overall analysis of the Bid Dossiers presented to it by the UEFA administration. Voting will take place in accordance with the voting procedure as set out in Annex A, which is to be applied to each selection of a Host Association. Thereafter, UEFA will countersign the Bid Agreements of the Host Associations.
### Article 7 Timeline

<table>
<thead>
<tr>
<th>Phase</th>
<th>Timeline</th>
<th>Activity</th>
<th>Relevant Article</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Initiating Phase</strong></td>
<td>9 December 2016</td>
<td>Official invitation to bid sent out</td>
<td>See Paragraph 4.01</td>
</tr>
<tr>
<td></td>
<td>27 January 2017, 18.00CET</td>
<td>Deadline of the declaration of interest to bid</td>
<td>See Paragraph 4.02</td>
</tr>
<tr>
<td></td>
<td>3 February 2017</td>
<td>Announcement of the Bidders by UEFA</td>
<td>See Paragraph 4.04</td>
</tr>
<tr>
<td><strong>Bid Dossier Development Phase</strong></td>
<td>3 February 2017</td>
<td>Bid Requirements made available to the Bidders</td>
<td>See Paragraph 5.01</td>
</tr>
<tr>
<td></td>
<td>1 March 2017</td>
<td>Opening workshop for the Bidders</td>
<td>See Paragraph 5.02</td>
</tr>
<tr>
<td></td>
<td>5 June 2017, 18.00CET</td>
<td>Bid Dossier submission deadline</td>
<td>See Paragraph 5.05</td>
</tr>
<tr>
<td><strong>Evaluation Phase</strong></td>
<td>September 2017</td>
<td>Appointment of the Host Associations for all Club Competition Finals by UEFA Executive Committee, countersignature of the Bid Agreements</td>
<td>See Paragraph 6.02</td>
</tr>
</tbody>
</table>

**7.01** The above timeline is subject to change by UEFA at any time. As a general rule, bidders must comply with the various deadlines imposed by UEFA throughout the Bidding Procedure; exceptions to this rule may be decided by UEFA if required by the circumstances.
III – General Provisions

Article 8    Good faith

8.01 Each party involved in the Bidding Procedure (including representatives of UEFA and the Bidders) shall uphold the general principles listed in Chapter IV and ensures that each of its employees, representatives, agents, partners, contractors (including experts) and associates upholds such principles.

8.02 Bidders shall ensure that all information provided and representations made to UEFA during the course of the Bidding Procedure (including all information and representations contained in the Bid Dossiers) are true, accurate and not misleading. No Bidder shall withhold from UEFA any material information relating to its Bid Dossier and/or its bid to host a Club Competition Final of which it is aware at any time during the course of the Bidding Procedure. UEFA relies fully on any information, representations, warranties, assurances and other promises included in a Bid Dossier as binding upon the relevant Bidder.

Article 9    Liability

9.01 Bidders are, and remain at all times, fully responsible for costs, charges and expenses of whatever nature incurred in connection with the Bidding Procedure. Each Bidder acknowledges and agrees that UEFA will not cover or repay any such costs, charges and/or expenses under any circumstances (whether or not UEFA appoints the Bidder as the Host Association).

Article 10   Intellectual property

10.01 All intellectual property rights for all purposes throughout the world relating to UEFA, UEFA Champions League, UEFA Europa League, UEFA Womens Champions League, UEFA Super Cup, the Bidding Procedure, the Bid Regulations, the Bid Requirements and the Bid Dossier, including any request for clarification (together with any concept developed during the Bidding Procedure), belong solely and exclusively to UEFA. All concepts or parts of them developed by the Bidders in response to the Bid Requirements shall be assigned to and shall become the property of UEFA. Bidders shall execute such further documentation required by UEFA in order to give full effect to the terms of this assignment.

Article 11   Communication

11.01 The entire Bidding Procedure is conducted in English. UEFA provides the Bid Requirements and all other communications and documents related to the Bidding Procedure in English. Bidders shall submit the Bid Dossiers and all other communications and documents related to the Bidding Procedure to UEFA in English. If UEFA and/or the Bidders prepare translations of any such communications and documents into another language, the English version prevails.
UEFA may ask for any additional information, guarantees and/or documents it deems necessary to complete its evaluation of a Bid Dossier at any time, and any such information, guarantees or documents may be used at any point in the Bidding Procedure.

UEFA, and the Bidders subject to approval by UEFA, may make certain documents public (which may include posting them on its/their website(s) or any other online platforms) following their finalisation or their distribution to the UEFA member associations or the Bidders (as applicable), such as:

- the Club Competition Finals Requirements;
- the Bid Dossier Template;
- the final evaluation report prepared and presented to the UEFA Executive Committee in accordance with Paragraph 6.02; and
- other bid documents.

Article 12 Termination

The involvement of any UEFA member association in the Bidding Procedure automatically terminates upon:

- the exclusion, dissolution and/or suspension of such UEFA member association in accordance with the relevant provisions of the UEFA Statutes;
- the voluntary withdrawal of such Bidder from the Bidding Procedure;
- the failure of such Bidder to comply with any deadline or condition specified in the Bid Regulations in particular Paragraph 4.02 or Paragraph 5.05; or
- the appointment by UEFA of the Host Associations.

Article 13 Disciplinary measures

Any UEFA member associations in breach of the provisions of these Bid Regulations may be disqualified from the Bidding Procedure by the UEFA Executive Committee and, in addition, may be sanctioned by the UEFA disciplinary bodies in accordance with the UEFA Disciplinary Regulations.

Article 14 Third parties

UEFA reserves the right to appoint independent consultants and/or to collect such other information as it deems necessary to analyse and supplement each of the Bid Dossiers at any time during the Bidding Procedure. The opinion of such consultants and/or such other information may be used by UEFA at any point in the Bidding Procedure to evaluate any Bid Dossier.
Article 15 Amendments

15.01 UEFA reserves the right to make amendments to any aspect of these Bid Regulations and/or the Bidding Procedure for any reason whatsoever, including any procedural element of the Bidding Procedure or any of the requirements set out in the Bid Requirements. UEFA will notify the Bidders of such amendments in written form.

Article 16 Decisions

16.01 Any decisions made in accordance with these Bid Regulations are final and binding.
**IV – Principles**

### Article 17 Treatment of Bidders

17.01 UEFA shall ensure that Bidders are treated in a fair, transparent and consistent manner throughout the Bidding Procedure.

17.02 Bidders shall ensure that they treat all other Bidders fairly and with respect throughout the Bidding Procedure. In particular, no Bidder may:
   a. make any comparison between its own bid and the bid of any other Bidder;
   b. make any written or oral comment on any other Bidder or any other bid; or
   c. enter into any arrangement relating to the Bidding Procedure with any Bidder including any sub-party which would be prejudicial to the interests of any other Bidder or any other bid.

### Article 18 Ethics

18.01 UEFA, including any representative of UEFA, and the Bidders undertake to conduct themselves in a dignified and ethical manner throughout the Bidding Procedure.

18.02 Each Bidder shall ensure that it does not act in a manner that could bring UEFA, UEFA Champions League, UEFA Europa League, UEFA Womens Champions League, UEFA Super Cup, any other Bidder (or any employee, officer or representative of any of the foregoing), the Bidding Procedure or European football into disrepute.

### Article 19 Financial moderation

19.01 Each Bidder shall approach the Bidding Procedure with a sense of financial moderation and avoid incurring any excessive expenses in all aspects of its involvement therein.

### Article 20 Gifts

20.01 UEFA member associations are prohibited from offering, making or conferring any gift or benefit (whether direct or indirect) to or upon UEFA, including any representatives of UEFA, agents or partners during or in connection with the Bidding Procedure other than gifts which such persons are permitted to accept in accordance with Paragraph 20.03.

20.02 UEFA, including any representative of UEFA, agents and partners are prohibited from soliciting any gift or benefit (whether direct or indirect) from or on behalf of any UEFA member association in connection with the Bidding Procedure.

20.03 UEFA, including any representative of UEFA, agents and partners are prohibited from receiving any gift or benefit (whether direct or indirect) from or on behalf of any UEFA member association in connection with the Bidding Procedure, with the
exception that they may accept non-cash gifts having only a token value (not exceeding EUR 300) as a mark of respect and friendship. If requested by UEFA, a UEFA member association must declare and substantiate the value of any gift made or offered during or in connection with the Bidding Procedure.

20.04 UEFA, including any representative of UEFA, agents and partners who are offered any gift or benefit that are not permitted under Paragraph 20.03 by or on behalf of any UEFA member association at any point in the Bidding Procedure must report the offer to UEFA.

**Article 21 Promotions**

21.01 Bidders are entitled to promote their involvement in the Bidding Procedure as well as key aspects of their Bid Dossiers provided that, no Bidder:

a. promotes its involvement in any way outside of its country including in any publication or broadcast which is generally available outside of its country;

b. targets any promotion at persons who are not normally resident in its country, including at any international event held in its country or in or at any area aimed to be international by nature such as airport(s);

c. adopts or uses any mark, drawing, symbol, emblem, designation or name which incorporates, or is confusingly similar to, or is a simulation or colourable imitation of, the name "UEFA Champions League final", "UEFA Europa League final", "UEFA Women's Champions League final", "UEFA Super Cup" or any UEFA mark, nor develops or uses any logo for the purpose of promoting its bid; or

d. promotes its involvement in any way at or in connection with any event organised by UEFA.

21.02 Bidders may use the designation "candidate for" or "bidding for" alongside "UEFA Champions League final", "UEFA Europa League final", "UEFA Women's Champions League final", "UEFA Super Cup" (or any other term chosen by UEFA (and notified to the Bidders) to designate the Club Competition Finals) in promoting their involvement in the Bidding Procedure, provided that in any such use "UEFA Champions League final", "UEFA Europa League final", "UEFA Women's Champions League final", "UEFA Super Cup" or any other such term is not given greater prominence than the relevant designation. Each Bidder shall ensure that its use of such designation conforms to any guidelines that UEFA may issue from time to time.

21.03 Bidders shall cease to promote their involvement in the Bidding Procedure from the date on which their involvement in the Bidding Procedure terminates, which is the date of the host appointment. After this date, all Bidders (including the Host Associations) must cease to use, and must ensure that all third parties cease to use, any and all of the promotional material created and/or developed in connection with their involvement in the Bidding Procedure (including any permitted designation).
Article 22 Sponsorship

22.01 A Bidder may not enter into sponsorship arrangements or otherwise grant rights of association with its involvement in the Bidding Procedure to third parties.

Article 23 Digital platforms

23.01 A Bidder may create, develop, exploit and/or host a digital platform or a section of such a platform relating to its involvement in the Bidding Procedure for information purposes only.

23.02 Each Bidder must ensure that the creation, development, exploitation and use of such a platform (or section of such a platform) conforms to any guidelines that UEFA may issue from time to time.

23.03 UEFA has the right to require any Bidder to modify its digital platform (or section of such a platform) relating to its involvement in the Bidding Procedure.

Article 24 Visits

24.01 No Bidder is entitled to invite any representative of UEFA to its national territory in connection with the Bidding Procedure other than for a Site Visit or other official working session or meeting organised by UEFA in accordance with Paragraph 5.02, with Paragraph 5.03 or with Paragraph 6.01.

24.02 If a representative of UEFA visits the national territory of any Bidder for any reason unrelated to the Bidding Procedure at any time during the Bidding Procedure, such Bidder shall not promote its involvement in the Bidding Procedure during such visit or derive any other benefit in relation to the Bidding Procedure from such visit. Bidders shall not cover any of the travel and accommodation costs or expenses related to any such visit.

24.03 Subject to Article 21, Bidders may organise visits for representatives of the media in order to promote their involvement in the Bidding Procedure, if such representatives bear their own costs and expenses in relation thereto.

Article 25 Commitments

25.01 Each Bidder shall ensure that it can fulfil any commitment or undertaking included in any aspect of its Bid Dossier in accordance with these Bid Regulations. If any such commitment or undertaking is, in the judgment of UEFA, unlawful, misleading or disproportionate, then this may be specified in the evaluation reports presented to the UEFA Executive Committee, and UEFA may request further explanations and guarantees in relation thereto from the relevant Bidder.
Article 26  Income and accounts

26.01  Bidders shall provide UEFA, upon request, with a summary of the identity of third parties from which they have received financial support in connection with their involvement in the Bidding Procedure, and the value of such contributions. UEFA acknowledges and agrees that this information is confidential unless made public by the relevant Bidder.

26.02  Bidders shall maintain complete and accurate accounts of all costs that they incur with respect to the Bidding Procedure and shall share such accounts with UEFA upon request.

Article 27  Confidentiality

27.01  Subject to Paragraph 11.03, Bidders shall treat all aspects of the Bidding Procedure as confidential, and acknowledge and agree that UEFA may make any information disclosed to it in connection with the Bidding Procedure public in accordance with these Bid Regulations.
Article 28  Closing provisions

28.01 The UEFA administration is entrusted with the operational management of the Bidding Procedure and is therefore entitled to take the decisions and adopt the detailed provisions necessary for implementing these regulations.

28.02 All annexes form an integral part of these regulations.

28.03 If there is any discrepancy in the interpretation of the English, French or German versions of these regulations, the English version prevails.

28.04 These regulations were adopted by the UEFA Executive Committee at its meeting on 9 December 2016 and come into force on 10 December 2016.

For the UEFA Executive Committee:

Aleksander Čeferin  Theodore Theodoridis
President  General Secretary

Nyon, 9 December 2016
Annex A – UEFA Executive Committee Voting Procedure

A.1 Scope of application of the voting procedure

A.1.1 The finals shall be appointed in the following order:
   a. UEFA Champions League;
   b. UEFA Europa League;
   c. UEFA Women's Champions League; and
   d. UEFA Super Cup.

A.2 General

A.2.1 The voting procedure shall be governed by the following provisions and, where necessary, the relevant provisions of the UEFA Statutes apply.

A.2.2 Only Bidders that the UEFA administration judges to have fulfilled the Bid Requirements shall be admitted in the voting procedure.

A.2.3 Voting shall be conducted by secret ballot.

A.2.4 Votes by proxy shall not be permitted.

A.2.5 The UEFA President or a member of the UEFA Executive Committee shall not take part in any part of the deliberations or the voting procedure if he or she is associated with a Bidder or in the case where a conflict of interest exists.

A.2.6 The UEFA President or, in his absence, the highest-ranked UEFA Vice-President shall chair the meeting of the UEFA Executive Committee at which the voting takes place.

A.2.7 There shall be no obligation for a member of the UEFA Executive Committee to use the vote allocated to him or her in any ballot (i.e. abstentions are permitted), save that the chair of the meeting cannot abstain when exercising his casting vote pursuant to this Annex A (in such circumstances, the chair of the meeting may decide to exercise his casting vote by way of a drawing of lots).

A.2.8 Abstained votes and spoiled ballots shall not be counted.

A.2.9 The results of the voting procedures shall be made publicly available by UEFA. Such results shall identify the number of ballots and, in respect of each ballot, the number of points awarded to each Bidder as well as the number of abstentions and the number of spoiled ballots.

A.3 Voting procedure

A.3.1 Each member of the UEFA Executive Committee entitled to take part in the voting procedure shall rank the Bidders in order of preference. The preferred Bidder is given rank one (1), the second choice is given rank two (2), and so on up to the least preferred Bidder. Points will then be allocated by the scrutineers based on each voter’s ranking preference in each ballot, starting with one (1) point for the
least preferred Bidder and increasing by one point for each directly higher rank, with the exception of the most preferred Bidder who shall be attributed a number of points equal to the total number of Bidders in the concerned ballot, plus two (2).

A.3.2 A vote shall be valid if and only if:
   a. a rank between one (1) and the relevant number of Bidders has been attributed to each of the Bidders; and
   b. different ranks have been attributed to each of the Bidders.

A.4 Procedure with three (3) or more Bidders

A.4.1 If a Bidder obtains an absolute majority (i.e. more than half) of points deriving from the valid votes cast in the first round of ballots, that Bidder shall be selected as the Host Association.

A.4.2 If no Bidder obtains an absolute majority (i.e. more than half) of points deriving from the valid votes cast in the first round of ballots, the two (2) Bidders having scored the highest number of points during such first round shall be admitted to the second round of ballots. If the two (2) Bidders to be admitted to such second round cannot be determined during the first round, then an intermediate round of ballots involving only the Bidders with a number of points equal to the second-ranked Bidder of the first round will take place to identify the two Bidder(s) to be admitted to the second round; if, in this intermediate round of ballots, all Bidders receive an equal number of points, then the chair of the meeting shall determine which Bidder(s) shall be admitted to the next round of ballots by means of a casting vote.

A.4.3 The Bidder that obtains the highest number of points during the second round of ballots shall be selected as the Host Association.

A.4.4 In the event of a tie during the second round of ballots, the chair of the meeting shall determine which Bidder shall be selected as the Host Association by means of a casting vote.

A.5 Procedure with two (2) Bidders

A.5.1 The Bidder that obtains the highest number of points deriving from the valid votes cast shall be selected as the Host Association.

A.5.2 In the event of a tie, the chair of the meeting shall determine which Bidder shall be selected as the Host Association by means of a casting vote.
Règles de procédure régissant l’instance de contrôle financier des clubs de l’UEFA
Edition 2014